



ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS

What: Aitkin County Board Agenda

When: October 10, 2023

Where: Government Center Board Room

The public is invited to join the meeting remotely by phone call:

Phone: **1-415-655-0001**

Access Code: **2556 324 2095**

Meeting Password: **7282**

9:00 a.m.

1) J. Mark Wedel, County Board Chair

- A) Call to Order**
- B) Pledge of Allegiance**
- C) Approval of the Agenda**

9:00 a.m.

- D) Citizens Public Comment-** Comments from visitors must be informational and not exceed (5) minutes per person (when there is a large number of speakers to be heard, the Board of Commissioners may shorten this time). The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public board meeting. Anyone attending virtually wishing to speak during the public comment period should notify the County Administrators office at 218-927-727 option 7 no later than 2:30 P.M. on the Monday before the meeting.
- 2) Consent Agenda-** All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the times will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
 - A) Correspondence File-**
September 27, 2023 - October 10, 2023
 - B) Approve County Board Minutes-**
September 26, 2023
 - C) Approve Electronic Funds Transfers**
10/2/2023
 - D) Approve Manual Warrants/Voids/Corrections-**
ELAN 9-14-2023
 - E) Approve Commissioner's Vouchers**
Commissioner Warrants 9-29-2023
 - F) Approve Auditor Vouchers-**
R&B Warrants 9-29-2023
 - G) Approve Manual Warrants/Voids/Corrections-**
Manual Warrants 9-29-2023
 - H) Adopt Resolution-**
Repurchase Tax-Forfeited Property
 - I) Approve-**
2024 Medical Examiner Contract

9:05 a.m.

- 3) Erin Melz – Public Health Supervisor
A) Approve 2023 Updated Public Health Nuisance Policy

9:10 a.m.

- 4) Dennis Thompson – Land Commissioner
A) Approve Renewal of Enterprise Version of ESRI GIS Software
B) Discussion Only – Proposed Camping Rate Increase for 2024

9:25 a.m.

- 5) John Welle – County Engineer
A) Discussion Only – 2024 Budget Capital Road Improvement Plan Presentation

9:50 a.m.

- 6) Jessica Seibert – County Administrator
A) Administrator Updates
B) Discussion Only - Bill Brendel Revitalization Initiative Update

10:15 a.m.

- 7) Andrew Carlstrom – Environmental Services Director
A) Adopt Resolution Amendment to Zoning Ordinance - Solar Energy Systems

10:20 a.m.

- 8) Dan Guida – County Sheriff
A) Approve Search and Rescue Purchase of drones

10:30 a.m.

- 9) Andrew Carlstrom – Environmental Services Director
A) Public Hearing – Wealthwood RV Resort Expansion EAW
B) Adopt Resolution Wealthwood RV Resort Expansion EAW

10:40 a.m.

- 10) Board of Commissioners
A) Committee Reports

ADJOURN



AITKIN COUNTY BOARD OF COMMISSIONERS

September 26, 2023

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A CALL TO ORDER

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
Jeff Schmitt	Administrative Assistant	Present

1.B PLEDGE OF ALLEGIANCE

1.C APPROVAL OF AGENDA

Motion to: Approve the agenda, as amended.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Bret Sample
SECONDER:	Commissioner Laurie Westerlund
	Add 7D - Adopt Resolution - TH 65-TH 210 Intersection - TED Application Resolution

1.D Health & Human Services (see separate HHS Agenda)

1.E Citizens Public Comment - None

2 CONSENT AGENDA

Motion to: Approve the Consent Agenda.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Bret Sample
SECONDER:	Commissioner Michael Kearney

A) Correspondence File-

September 13, 2023 - September 26, 2023

B) Approve County Board Minutes-

September 12, 2023

C) Approve Electronic Funds Transfers

Total	\$1,994,588.94
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D) Approve Commissioner's Vouchers

Commissioner Warrants 9-15-2023

	General	State	Trust	Townships/Cities/ARDC/Ambulan	Tax&Pnlty	Parks	Total
	\$104,458.01	\$765.00	\$6,025.45	\$2,637.00	\$37,997.89	\$37,049.40	
	\$7,000.00						
	\$113,239.95	\$15,273.81		\$7,177.72			\$331,624.23

E) Approve Auditor Vouchers-

Sales/Use and Diesel Tax, August 2023

	General	Trust	Parks	Total
	\$150.95	\$4.44	\$406.36	
	\$1,906.43	\$24.49		\$2,492.67

F) Approve Manual Warrants/Voids/Corrections-
ELAN 8-31-2023

General	\$3,795.38	HHS	\$487.66				
Trust	\$64.83					Total	\$4,347.87

G) Approve Manual Warrants/Voids/Corrections-
Manual Warrants 9-14-2023

General	\$777.33	Tax&Pnlty	\$3,732.12	Parks	\$10.00		
State	\$72,338.96	LLCC	\$172.79			Total	\$77,031.20

H) Approve Auditor Vouchers-
Auditor Warrants 9-15-2023

General	\$717.51						
Tax&Pnlty	\$6,304.72					Total	\$7,022.23

I) Approve Auditor Vouchers-
Auditor Warrant - Tax Court Settlement

General	\$129.01						
						Total	\$129.01

J) Adopt Resolution-
Donation - SAR - Minnewawa Sportsmen Club

K) Adopt Resolution-
Approve Temp. Liquor Lic. - Hunter's Supper

L) Approve-
Affidavit for Duplicate of Lost Warrant

M) Approve-
Equipment Purchase - Used Backhoe-Loader

N) Adopt Resolution-
Donation - STS - Friends of Hammal Lake

Regular Agenda

3A Dennis Thompson – Land Commissioner
Informational Only

Public Hearing - Heur Land Exchange

RESULT: **PUBLIC HEARING:**
10:05 a.m. Open to public comment. No public comments received. Public hearing closed at 10:06 a.m.

3B Dennis Thompson – Land Commissioner
Motion to:

Adopt Resolution - Heur Land Exchange

RESULT: **APPROVED (5 TO 0)**
MOVER: Commissioner Travis Leiviska
SECONDER: Commissioner Laurie Westerlund

3C Dennis Thompson – Land Commissioner
Motion to:

Adopt Resolution - Northwoods ATV Trail Grant Appropriation

RESULT: **APPROVED (5 TO 0)**
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Bret Sample

3D Dennis Thompson – Land Commissioner
Motion to:

Approval of Out-of-State Travel for Training - Forestry Conference

RESULT: **APPROVED (5 TO 0)**
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Travis Leiviska

3E Dennis Thompson – Land Commissioner
Informational Only
Invitation for County Board to Attend the NRAC Fall Tour

RESULT: INFORMATIONAL ONLY

Quorum will be present, Monday October 9, 2023.

4A Dan Guida – County Sheriff
Informational Only
Public Hearing - Cannabis Public Use Ordinance

RESULT: PUBLIC HEARING:

10:38 a.m. Open for public comment. Patrick Blunt commented on concern about smoke / air quality. Public hearing closed at 10:41 a.m.

4B Dan Guida – County Sheriff
Motion to:
Adopt Resolution - Cannabis Public Use Ordinance

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Michael Kearney

SECONDER: Commissioner Bret Sample

5A Kathleen Ryan – Chief Financial Officer
Informational Only
Discussion Only - CLA Audit Presentation

RESULT: INFORMATIONAL ONLY

6A Andrew Carlstrom – Environmental Services Director
Informational Only
Discussion Only - Amendment to Zoning Ordinance - Solar Energy Systems Ordinance

RESULT: INFORMATIONAL ONLY

6B Andrew Carlstrom – Environmental Services Director
Informational Only
Discussion Only - Planning Commission Denial of Repealing 1945 Restricted Lands Ord.

RESULT: INFORMATIONAL ONLY

7A Jessica Seibert – County Administrator
Motion to:
Approve Appointment of Representative to the Snake River 1W1P JPA

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Laurie Westerlund

SECONDER: Commissioner Bret Sample

Primary: Commissioner Leiviska; Alternate: Commissioner Sample

7B Jessica Seibert – County Administrator
Motion to:
Adopt Resolution - 2024 Preliminary Levy

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Michael Kearney

SECONDER: Commissioner Travis Leiviska

7C Jessica Seibert – County Administrator

Informational Only

Administrator Updates

Regular 1:1's, Facilities meeting, Talon Metals Community meeting, APT Anniversary Celebration, Department Heads meeting, Snake River Watershed meeting

7D John Welle – County Engineer

Motion to:

Adopt Resolution - TH 65-TH 210 Intersection - TED Application

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Laurie Westerlund

8A Board of Commissioners

Informational Only

Committee Reports

Fisheries, Arrowhead Counties Association, AMC Fall Policy Conference, Planning Commission, MRC, ARDC, CARE, Historical Society, Snake River Watershed, Joint Powers Natural Resource Board, Hill City meeting, Facilities

9A Jessica Seibert – County Administrator

Motion to close meeting under MN Statute 13D.03 Subd.1(b) Labor Negotiations:

Motion made at 11:51 a.m.

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Travis Leiviska

Motion to Reopen Meeting

Motion made at 12:23 p.m.

MOVER: Commissioner Laurie Westerlund

SECONDER: Commissioner Travis Leiviska

Motion to Adjourn

Motion made at 12:23 p.m.

MOVER: Commissioner Laurie Westerlund

SECONDER: Commissioner Bret Sample

Next Meeting: Tuesday, October 10, 2023

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request



Requested Meeting Date: October 10, 2023

Title of Item: Approve Electronic Funds Transfers

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested	
<input checked="" type="checkbox"/> CONSENT AGENDA		<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Lori Grams	Department: County Treasurer
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Presenter (Name and Title): N/A	Estimated Time Needed: N/A
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Summary of Issue:

Electronic Funds Transfers (EFT) report through 10/2/2023.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Approve motion to transfer electronic funds.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

ELECTRONIC FUNDS TRANSFER

Thru October 2, 2023 Board Meeting October 10, 2023

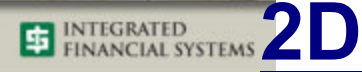
Abstract Number	Date	Amount	Reason
21839	9/20/23	\$21,324.80	Commissioner Abstract
21840	9/22/23	\$5,156.43	Auditor Abstract
21841	9/22/23	\$703,155.24	Payroll Abstract
21842	9/26/23	\$13,667.85	Commissioner Abstract
21843	9/29/23	\$1,096,935.17	Commissioner Abstract
21845	9/29/23	\$654,758.94	Auditor Abstract
21846	9/29/23	\$12,257.99	Auditor Abstract
21848	9/28/23	\$7,096.32	Manual Abstract
21849	9/29/23	\$2,160.77	Manual Abstract

\$0
Voids/No ACH
21844
21847

\$2,516,513.51

S:Board Report:2023 EFT Board Report Thru Date

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5462 Bremer Bank (Elan ACH)							
16	01-252-000-0000-6205		2.95	EXTRA POSTAGE- MAIL MEDS BACK	079449	Postage	N
8	01-120-000-0000-6360		47.88	RECORDS BASE MEMBERSHIP	082923	Services, Labor, Contracts	N
				08/29/2023 09/28/2024			
3	01-043-000-0000-6335		27.35	MIKE - HOLIDAY GAS	090623	Gas/Vehicle Fuel Charges	N
21	01-711-000-0000-6266		447.89	ECON. DEV. CC - WEB SERVICES	09082023	Data Processing/Computer Services	N
13	01-043-000-0000-6266		35.25	APPLE JUMP AND GOODREADER APPS	091823BM	Data Processing/Computer Services	N
20	01-252-003-0000-6241		150.00	JAMIE -MSA MEDICAL TRNG	220850	School Registration Fee	N
19	01-252-000-0000-6480		998.00	2 CHAIRS FOR JAIL	239543	Small Furniture/Equipment	N
17	01-200-003-0000-6330		30.00	#226 BAG FEE- TRNG - ATL	42674969693	Transportation/Travel/Parking	N
18	01-200-003-0000-6330		30.00	#226 BAG FEE - TRNG- ATL	4267826735	Transportation/Travel/Parking	N
2	01-257-000-0000-6339		29.26	MEALS OVERNIGHT MACCAC MTGS	554/D	Meals (Overnight)	N
				08/24/2023 08/25/2023			
14	01-043-000-0000-6266		59.81	APPLE APPS FOR ASSESSOR DUTIES	GB092023	Data Processing/Computer Services	N
1	01-257-000-0000-6332		134.57	HOTEL - MACCAC DIRECTORS MTG	HRWWJC396	Hotel / Motel Lodging	N
				08/24/2023 08/25/2023			
10	01-043-000-0000-6266		59.81	FOUR APPLE APPS - ASSESSORS	KS91523	Data Processing/Computer Services	N
7	01-090-000-0000-6240		274.00	SUP CT LAWYER REG - RATZ	LAWYER000285708	Membership/Dues/Association Fees	N
9	01-043-000-0000-6266		75.83	FIVE APPLE APPS - ASSESSORS	LT091523	Data Processing/Computer Services	N
15	01-043-000-0000-6266		8.53	APPLE APPS FOR ASSESSOR DUTIES	MB092023	Data Processing/Computer Services	N
12	01-043-000-0000-6266		59.81	FOUR APPLE APPS - ASSESSOR	SP91523	Data Processing/Computer Services	N
11	01-043-000-0000-6266		19.23	ONE APPLE APP - ASSESSOR	SW91523	Data Processing/Computer Services	N
5462 Bremer Bank (Elan ACH)			2,490.17	18 Transactions			
1 Fund Total:			2,490.17	General Fund	1 Vendors	18 Transactions	

ELAN 9-14-2023

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5	5462 Bremer Bank (Elan ACH) 19-521-000-0000-6230		3.98	FACEBOOK ADS HOMESCHOOL	4715110303635416	Printing, Publishing & Adv	N
4	19-521-000-0000-6360		76.92	WEBSITE UPGRADE	4715110303635416	Services, Labor, Contracts	N
6	19-521-000-0000-6374		105.56	CANOE AND BOAT LICENSES	4715110303635416	Auto & Trailer License	N
	5462 Bremer Bank (Elan ACH)		186.46	3 Transactions			
19 Fund Total:			186.46	Long Lake Conservation Center	1 Vendors	3 Transactions	
Final Total:			2,676.63	2 Vendors	21 Transactions		

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
7	5462 Bremer Bank (Elan ACH) 05-430-700-4800-6480		89.99	MOTOR POOL CAR SEAT 08/30/2023 08/30/2023		Small Furniture/Equipment	N
1	05-430-700-4800-6810		225.00	MH FLEX - CLOTHING 08/28/2023 08/28/2023		Mh Init - Flex	N
6	05-430-710-3650-6027		74.99	SERV FOR CONC PERM -CAR SEAT 08/30/2023 08/30/2023	143884008	Serv For Concurrent Perm Plan	N
3	05-400-440-0410-6266		2.80	AVAILITY - 08/23 08/01/2023 08/31/2023	INV00986343	Software Fees/License Fees	N
4	05-420-600-4800-6266		6.60	AVAILITY - 08/23 08/01/2023 08/31/2023	INV00986343	Software Fees/License Fees	N
5	05-430-700-4800-6266		10.60	AVAILITY - 08/23 08/01/2023 08/31/2023	INV00986343	Software Fees/License Fees	N
2	05-400-450-0451-6435		18.47	MAC FOOD SUPPLY 09/07/2023 09/07/2023	PH BUDGET	Public Health Program Related Supplies	N
	5462 Bremer Bank (Elan ACH)		428.45	7 Transactions			
5 Fund Total:			428.45	Health & Human Services	1 Vendors	7 Transactions	
Final Total:			428.45	1 Vendors	7 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>
1	2,490.17
19	186.46
All Funds	2,676.63

Name

General Fund
Long Lake Conservation Center

Total

Approved by,

.....
.....
.....

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	5	428.45	Health & Human Services
All Funds		428.45	Total

Approved by,

.....

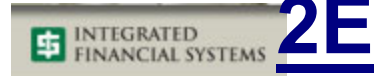
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Total Elan paid 9.14.23 = \$3,105.08

WLB1
9/25/23

4:32PM

Aitkin County



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Commissioner Warrants 9-29-2023

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	DEPT			Commissioners			
86222	Aitkin Independent Age 01-001-000-0000-6230		96.00	PUBLIC NOTICE-CANNABIS 9/2023	1337669	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		96.00	1 Transactions			
10895	Westerlund/Laurie Ann 01-001-000-0000-6330		175.54	AMC MILEAGE 09/13/2023 09/15/2023	09182023	Transportation/Travel/Parking	N
	01-001-000-0000-6332		291.38	AMC LODGING 09/13/2023 09/15/2023	09182023	Hotel / Motel Lodging	N
10895	Westerlund/Laurie Ann		466.92	2 Transactions			
1	DEPT Total:		562.92	Commissioners	2 Vendors	3 Transactions	
12	DEPT			Court Administration			
86222	Aitkin Independent Age 01-012-000-0000-6360		273.05	SUMMONS 01-JV-23-488	1334113	Services, Labor, Contracts	Y
86222	Aitkin Independent Age		273.05	1 Transactions			
11634	Gammello & Pearson PLLC 01-012-000-0000-6263		15.00	01-PR-17-186	94640	Contract Legal Services	Y
	01-012-000-0000-6263		75.00	01-PR-22-149	94641	Contract Legal Services	Y
	01-012-000-0000-6263		15.00	01-PR-23-193	94642	Contract Legal Services	Y
	01-012-000-0000-6263		135.00	01-PR-23-507	94643	Contract Legal Services	Y
11634	Gammello & Pearson PLLC		240.00	4 Transactions			
9046	Loffler Companies, Inc. 01-012-000-0000-6220		20.94	MONTHLY TELEPHONE 08/01/2023 08/31/2023	4460585	Telephone	N
9046	Loffler Companies, Inc.		20.94	1 Transactions			
12	DEPT Total:		533.99	Court Administration	3 Vendors	6 Transactions	
40	DEPT			Auditor			
86222	Aitkin Independent Age 01-040-000-0000-6230		605.00	PG1 2022 FINANCIALS/PD VENDORS	1339275	Printing, Publishing & Adv	Y
	01-040-000-0000-6230		605.00	PG2 2022 FINANCIALS/PD VENDORS	1339276	Printing, Publishing & Adv	Y
	01-040-000-0000-6230		605.00	PG4 2022 FINANCIALS/PD VENDORS	1339284	Printing, Publishing & Adv	Y

Aitkin County



1 General Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	01-040-000-0000-6230		605.00	PG5 2022 FINANCIALS/PD VENDORS	1339290	Printing, Publishing & Adv	Y
	01-040-000-0000-6230		605.00	PG6 2022 FINANCIALS/PD VENDORS	1339297	Printing, Publishing & Adv	Y
	01-040-000-0000-6230		548.75	PG7 2022 FINANCIALS/PD VENDORS	1339298	Printing, Publishing & Adv	Y
	01-040-000-0000-6230		605.00	PG3 2022 FINANCIALS/PD VENDORS	1340259	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		4,178.75	7 Transactions			
9046	Loffler Companies, Inc.						
	01-040-000-0000-6220		41.88	MONTHLY TELEPHONE 08/01/2023 08/31/2023	4460585	Telephone	N
	01-040-021-0000-6220		20.94	MONTHLY TELEPHONE 08/01/2023 08/31/2023	4460585	Telephone	N
9046	Loffler Companies, Inc.		62.82	2 Transactions			
14071	Marco Technologies LLC						
	01-040-000-0000-6266		38.00	OFFICE 365 SUBSCRIPTION	INV11651801	Data Processing/Computer Services	Y
14071	Marco Technologies LLC		38.00	1 Transactions			
40	DEPT Total:		4,279.57	Auditor	3 Vendors	10 Transactions	
42	DEPT			Treasurer			
9561	Amazon Business						
	01-042-000-0000-6405		79.92	4 STAMPS	1J4J-RGXY-96Q7	Office Supplies	N
9561	Amazon Business		79.92	1 Transactions			
607	GOVERNMENT FORMS & SUPPLIES						
	01-042-000-0000-6405		110.46	MN DOCUMENT SECURITY PAPER	0343049	Office Supplies	N
607	GOVERNMENT FORMS & SUPPLIES		110.46	1 Transactions			
9046	Loffler Companies, Inc.						
	01-042-000-0000-6220		20.94	MONTHLY TELEPHONE 08/01/2023 08/31/2023	4460585	Telephone	N
9046	Loffler Companies, Inc.		20.94	1 Transactions			
4689	Metro Sales Inc						
	01-042-000-0000-6342		163.00	ADDITIONAL COPIES 09/07/2023 12/06/2023	2359289	Office Equipment Rental/Contracts	N
4689	Metro Sales Inc		163.00	1 Transactions			

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
42	DEPT Total:		374.32	Treasurer	4 Vendors	4 Transactions	
43	DEPT			Assessor			
5462	Bremer Bank (Elan ACH) 01-043-000-0000-6405		75.83	FIVE APPLE APPS - ASSESSORS	LT091523	Office Supplies	N
5462	Bremer Bank (Elan ACH)		75.83	1 Transactions			
9046	Loffler Companies, Inc. 01-043-000-0000-6220		57.59	MONTHLY TELEPHONE 08/01/2023 08/31/2023	4460585	Telephone	N
9046	Loffler Companies, Inc.		57.59	1 Transactions			
3951	Pro West & Associates, Inc 01-043-000-0000-6360		287.48	GIS LAYER ASSISTANCE	007777	Services, Labor, Contracts, GIS Mapping	N
3951	Pro West & Associates, Inc		287.48	1 Transactions			
43	DEPT Total:		420.90	Assessor	3 Vendors	3 Transactions	
44	DEPT			Central Services			
783	Canon Financial Services, Inc 01-044-000-0000-6342		248.78	COPIER RENTAL - 9/2023 09/01/2023 09/30/2023	31242625	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		248.78	1 Transactions			
9046	Loffler Companies, Inc. 01-044-000-0000-6220		36.65	MONTHLY TELEPHONE 08/01/2023 08/31/2023	4460585	Telephone	N
9046	Loffler Companies, Inc.		36.65	1 Transactions			
3336	Office Of MN. IT Services 01-044-000-0000-6266		1,338.65	AUG '23 WAN SERVICES 08/01/2023 08/31/2023	DV23080310	Data Processing/Computer Services	N
3336	Office Of MN. IT Services		1,338.65	1 Transactions			
44	DEPT Total:		1,624.08	Central Services	3 Vendors	3 Transactions	
49	DEPT			Information Technologies			
783	Canon Financial Services, Inc						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	01-049-000-0000-6342		47.07	IT COPIER MONTHLY LEASE 10/01/2023 10/31/2023	31281174	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		47.07	1 Transactions			
5893	CTC 01-049-000-0000-6283		155.00	GUEST INTERNET BILL	21260548	Programming, Services, Contracts	N
5893	CTC		155.00	1 Transactions			
9046	Loffler Companies, Inc. 01-049-000-0000-6220		36.65	MONTHLY TELEPHONE 08/01/2023 08/31/2023	4460585	Telephone	N
9046	Loffler Companies, Inc.		36.65	1 Transactions			
14071	Marco Technologies LLC 01-049-000-0000-6266		1,890.35	OFFICE 365 SUBSCRIPTION	INV11651801	Software Fees/License Fees	Y
14071	Marco Technologies LLC		1,890.35	1 Transactions			
49	DEPT Total:		2,129.07	Information Technologies	4 Vendors	4 Transactions	
52	DEPT			Administration			
9046	Loffler Companies, Inc. 01-052-000-0000-6220		52.35	MONTHLY TELEPHONE 08/01/2023 08/31/2023	4460585	Telephone	N
9046	Loffler Companies, Inc.		52.35	1 Transactions			
52	DEPT Total:		52.35	Administration	1 Vendors	1 Transactions	
53	DEPT			Human Resources			
9046	Loffler Companies, Inc. 01-053-000-0000-6220		15.71	MONTHLY TELEPHONE 08/01/2023 08/31/2023	4460585	Telephone	N
9046	Loffler Companies, Inc.		15.71	1 Transactions			
53	DEPT Total:		15.71	Human Resources	1 Vendors	1 Transactions	
90	DEPT			Attorney			
10452	AT&T Mobility 01-090-000-0000-6220		243.27	ATTY CELLPHONES	287301408597	Telephone	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
10452	AT&T Mobility		243.27		1 Transactions		
783	Canon Financial Services, Inc 01-090-000-0000-6342		237.21	CONTRACT CHARGES 09/01/2023 09/30/2023	31242633	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		237.21		1 Transactions		
9046	Loffler Companies, Inc. 01-090-000-0000-6220		73.30	MONTHLY TELEPHONE 08/01/2023 08/31/2023	4460585	Telephone	N
9046	Loffler Companies, Inc.		73.30		1 Transactions		
9489	Redwood Toxicology Laboratory, Inc 01-090-000-0000-6265		30.00	PRE-TRIAL TESTING	12289120238	Drug & Forfeiture MS 387.213	6
9489	Redwood Toxicology Laboratory, Inc		30.00		1 Transactions		
90995	Sheriff Polk County 01-090-000-0000-6264		55.00	SUB SERV. JONES 01CR20384	IN202301193	Sheriff Services	N
90995	Sheriff Polk County		55.00		1 Transactions		
5173	Thomson Reuters-West Publishing 01-090-000-0000-6406		377.94	LIBRARY PLAN CHARGES	848967338	Law Publ. & Subscriptions	N
5173	Thomson Reuters-West Publishing		377.94		1 Transactions		
90	DEPT Total:		1,016.72	Attorney	6 Vendors	6 Transactions	
100	DEPT			Recorder			
10452	AT&T Mobility 01-100-000-0000-6220		49.66	RECORDER CELL PHONE 07/26/2023 08/25/2023	287323078605X090	Telephone	N
10452	AT&T Mobility		49.66		1 Transactions		
9046	Loffler Companies, Inc. 01-100-000-0000-6220		26.18	MONTHLY TELEPHONE 08/01/2023 08/31/2023	4460585	Telephone	N
9046	Loffler Companies, Inc.		26.18		1 Transactions		
86235	The Office Shop Inc 01-100-000-0000-6405		30.19	OFFICE SUPPLIES	1131860-0	Office Supplies	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Rpt	Account/Formula	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
						Service Dates	Paid On Bhf #	On Behalf of Name	
			01-100-000-0000-6360		1,218.36	COPIER CONTRACT	328044-0	Services, Labor, Contracts	N
86235	The Office Shop Inc				1,248.55				
						2 Transactions			
100	DEPT Total:				1,324.39	Recorder		3 Vendors	4 Transactions
110	DEPT					Courthouse Maintenance			
9561	Amazon Business		01-110-000-0000-6422		40.00	CUPS FOR TRAINING ROOM	1K43-WJ9D-74G7	Janitorial Supplies	N
9561	Amazon Business				40.00				
						1 Transactions			
88628	Dalco Enterprises		01-110-000-0000-6422		1,166.96	CAN LINERS, DISPENSERS	4109494	Janitorial Supplies	N
			01-110-000-0000-6360		421.50	EQUIPMENT REPAIR	4120991	Services, Labor, Contracts	N
			01-110-000-0000-6422		2,725.63	TOILET PAPER, CLEANERS	4123742	Janitorial Supplies	N
			01-110-000-0000-6422		1,276.85	SANITIZER, CAN LINERS, PAPER	4129011	Janitorial Supplies	N
			01-110-000-0000-6422		74.07	BRUTE GARBAGE CAN	4132120	Janitorial Supplies	N
			01-110-000-0000-6360		249.00	VACUUM REPAIR	4132154	Services, Labor, Contracts	N
88628	Dalco Enterprises				5,914.01				
						6 Transactions			
1737	G & N Enterprises		01-110-000-0000-6415		1,102.81	LIGHT BULBS	4675	Operational Supplies	Y
1737	G & N Enterprises				1,102.81				
						1 Transactions			
1754	Garrison Disposal Company, Inc		01-110-000-0000-6255		692.22	MONTHLY SERVICE	340187	Garbage	N
						09/01/2023	09/30/2023		
1754	Garrison Disposal Company, Inc				692.22				
						1 Transactions			
2340	Hyytinen Hardware Hank		01-110-000-0000-6415		11.98	SOCKETS	12134	Operational Supplies	N
			01-110-000-0000-6415		20.99	TOGGLES AND BOLTS	12363	Operational Supplies	N
			01-110-000-0000-6415		41.46	CONCRETE	12510	Operational Supplies	N
			01-110-000-0000-6415		14.98	CONCRETE MIXER	12546	Operational Supplies	N
			01-110-000-0000-6415		0.99	WIRE MESH	12643	Operational Supplies	N
2340	Hyytinen Hardware Hank				90.40				
						5 Transactions			
9046	Loffler Companies, Inc.		01-110-000-0000-6220		10.47	MONTHLY TELEPHONE	4460585	Telephone	N
						08/01/2023	08/31/2023		

Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9046	Loffler Companies, Inc.		10.47		1 Transactions		
9694	Midwest Lock & Door, Inc. 01-110-000-0000-6360		6,729.00	DOOR REPAIRS - FAIRGROUNDS	9334	Services, Labor, Contracts	N
9694	Midwest Lock & Door, Inc.		6,729.00		1 Transactions		
89765	Minnesota Elevator, Inc 01-110-000-0000-6360		379.07	MONTHLY SERVICE	1036349	Services, Labor, Contracts	N
89765	Minnesota Elevator, Inc		379.07	09/01/2023 09/30/2023	1 Transactions		
9692	Minnesota Energy Resources Corporation 01-110-000-0000-6254		1,018.74	GAS SERVICE	4739006773	Utilities-Gas and Electric	N
9692	Minnesota Energy Resources Corporation		1,018.74	08/21/2023 09/19/2023	1 Transactions		
10412	O'Reilly Auto Parts 01-110-000-0000-6415		17.98	GREASE FOR GREASE GUN	1878-164729	Operational Supplies	N
10412	O'Reilly Auto Parts		17.98		1 Transactions		
110	DEPT Total:		15,994.70	Courthouse Maintenance	10 Vendors	19 Transactions	
111	DEPT			Buildings			
9573	Rice Lake Construction Group 01-111-000-0000-6605		16,440.00	FINAL PAYMENT - STEPS	2021-05	Building & Structure Related Expenditure	N
9573	Rice Lake Construction Group		16,440.00		1 Transactions		
111	DEPT Total:		16,440.00	Buildings	1 Vendors	1 Transactions	
120	DEPT			Veterans Service			
10097	Harms Monroe/Penny 01-120-000-0000-6330		63.01	TRAVEL G VIEW, FORG HEROES	082423	Transportation/Travel/Parking	N
10097	Harms Monroe/Penny		63.01	08/24/2023 09/11/2023	1 Transactions		
13602	Hughley/Josh 01-120-000-0000-6330		37.90	GRANDVIEW MILEAGE	091123	Transportation/Travel/Parking	N
				09/11/2023 09/13/2023			

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13602	Hughley/Josh		37.90		1 Transactions		
9046	Loffler Companies, Inc. 01-120-000-0000-6220		15.71	MONTHLY TELEPHONE 08/01/2023 08/31/2023	4460585	Telephone	N
9046	Loffler Companies, Inc.		15.71		1 Transactions		
120	DEPT Total:		116.62	Veterans Service	3 Vendors	3 Transactions	
122	DEPT			Planning & Zoning			
86222	Aitkin Independent Age 01-122-000-0000-6230		105.25	DOUGHERTY PROPERTIES	1337227	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		105.25		1 Transactions		
783	Canon Financial Services, Inc 01-122-000-0000-6342		219.42	MONTHLY COPIER CONTRACT 09/01/2023 09/30/2023	31242634	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		219.42		1 Transactions		
15142	Christensen/Charles 01-122-000-0000-6278		70.00	PC MEETING	92023	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		37.99	PC MILEAGE	92023	BOA/PC Mileage	Y
15142	Christensen/Charles		107.99		2 Transactions		
14832	Kulifaj / Stephen 01-122-000-0000-6278		60.00	PC MEETING	92023	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		24.89	PC MILEAGE	92023	BOA/PC Mileage	Y
14832	Kulifaj / Stephen		84.89		2 Transactions		
11990	Lange/David 01-122-000-0000-6278		70.00	PC MEETING	92023	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		66.81	PC MILEAGE	92023	BOA/PC Mileage	Y
11990	Lange/David		136.81		2 Transactions		
9046	Loffler Companies, Inc. 01-122-000-0000-6220		47.12	MONTHLY TELEPHONE 08/01/2023 08/31/2023	4460585	Telephone	N
9046	Loffler Companies, Inc.		47.12		1 Transactions		

Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13424	Sonnee/Dennise J 01-122-000-0000-6278 01-122-038-0000-6330		60.00 32.75	PC MEETING PC MILEAGE	92023 92023	Advisory Board/Committee Per Diem BOA/PC Mileage	Y Y
13424	Sonnee/Dennise J		92.75		2 Transactions		
10930	Tidholm Productions 01-122-000-0000-6405		232.78	ENVELOPES	33975114	Office, Film, & Field Supplies	Y
10930	Tidholm Productions		232.78		1 Transactions		
10895	Westerlund/Laurie Ann 01-122-038-0000-6330		55.02	PC MILEAGE	92023	BOA/PC Mileage	N
10895	Westerlund/Laurie Ann		55.02		1 Transactions		
122	DEPT Total:		1,082.03	Planning & Zoning	9 Vendors	13 Transactions	
200	DEPT			Enforcement			
170	Aitkin Motor Company 01-200-000-0000-6302		61.05	#217 OIL CHANGE	44906	Vehicle Maintenance	N
170	Aitkin Motor Company		61.05		1 Transactions		
9561	Amazon Business 01-200-000-0000-6180 01-200-000-0000-6180 01-200-200-0000-6265 01-200-000-0000-6405		77.95 77.95- 125.89 125.10	#222 DUTY BELT #222 DUTY BELT RETURNED 5 IPAD CASES FLASH DRIVES	116P-QRCJ-L4LM 116P-QRCJ-L4LM 1J7R-WGHQ-GVJC 1VY3-39RP-JXKT	Clothing Allowance Clothing Allowance Programs Office Supplies	N N N N
9561	Amazon Business		250.99		4 Transactions		
9203	AT&T Mobility (Sheriff's) 01-200-000-0000-6220 01-200-200-0000-6260 01-200-200-0000-6265		2,118.61 89.26 243.46	DEPUTY CELL & SQUAD PC CI PHONES VCET PHONE & HOT SPOT	287297906116 287297906116 287297906116	Telephone CI Funds Programs	N N N
9203	AT&T Mobility (Sheriff's)		2,451.33		3 Transactions		
783	Canon Financial Services, Inc 01-200-000-0000-6342		170.74	ADMIN COPIER LEASE 09/01/2023 09/30/2023	31242629	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		170.74		1 Transactions		
4463	Cook/Sheryl						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
4463	Cook/Sheryl		195.00	#218 REIMBURSE BOOTS	09082023	Clothing Allowance	N
			195.00	1 Transactions			
10251	Front Line Industries		120.00	PERMIT TO PURCHASE CARDS	X9Z0950AF	Gun Permit Supplies/Expenses	Y
			120.00	1 Transactions			
6121	Identisys		166.00	GUN PERMIT PRINTER MAINTENANCE	637219	Gun Permit Supplies/Expenses	N
			166.00	10/15/2023 10/14/2024 1 Transactions			
9740	Johnson/Zach		195.00	#226 BOOT REIMBURSEMENT	24564691	Clothing Allowance	N
			195.00	1 Transactions			
9046	Loffler Companies, Inc.		219.89	MONTHLY TELEPHONE	4460585	Telephone	N
			219.89	08/01/2023 08/31/2023 1 Transactions			
3100	McGregor Oil		70.00	#217 GAS	11894	Gas/Vehicle Fuel Charges	N
			70.00	1 Transactions			
12553	MEYER'S SERVICE CENTER		15.00	#217 TIRE REPAIR	24820	Vehicle Maintenance	Y
			15.00	1 Transactions			
10412	O'Reilly Auto Parts		54.99	BATTERY CHARGER	1878-164178	Deputy Supplies	N
			8.99	PADLOCK FOR TRAIL CAM & KEY	1878-165515	Office Supplies	N
			63.98	2 Transactions			
15373	State of MN-Data Practices Office		250.00	PAM - DATA PRACTICES TRNG	00000758707	Registration Fee	N
			250.00	1 Transactions			
10244	Tactical RC LLC						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	01-200-200-0000-6265		2,999.00	REMOTE VISUALIZATION VEHICLE	1070	Programs	Y
10244	Tactical RC LLC		2,999.00	1 Transactions			
13005	Tactical Solutions						
	01-200-000-0000-6360		570.00	RADAR CERTIFICATIONS	9847	Services, Labor, Contracts	N
13005	Tactical Solutions		570.00	1 Transactions			
86235	The Office Shop Inc						
	01-200-000-0000-6405		52.26	BANK STAMPS	1131850-0	Office Supplies	N
	01-200-000-0000-6405		360.42	INVESTIGATOR PRINTER INK	1131889-0	Office Supplies	N
	01-200-000-0000-6405		71.70	PENS, BINDER CLIPS, PAPER	1132479-0	Office Supplies	N
	01-200-000-0000-6405		5.76	BINDER CLIPS (SMALL)	1132479-1	Office Supplies	N
	01-200-000-0000-6405		36.16	SECURITY ENVELOPES	328282-0	Office Supplies	N
86235	The Office Shop Inc		526.30	5 Transactions			
13934	The Tire Barn						
	01-200-000-0000-6302		69.48	#211 OIL CHANGE	67391	Vehicle Maintenance	N
	01-200-000-0000-6302		55.48	#225 OIL CHANGE	67459	Vehicle Maintenance	N
	01-200-000-0000-6302		69.48	#212 OIL CHANGE	67685	Vehicle Maintenance	N
	01-200-000-0000-6302		69.48	#210 OIL CHANGE	68074	Vehicle Maintenance	N
	01-200-000-0000-6302		69.48	#225 OIL CHANGE	68637	Vehicle Maintenance	N
	01-200-000-0000-6302		70.68	#216 OIL CHANGE	69305	Vehicle Maintenance	N
	01-200-000-0000-6302		721.36	#221 TIRES	69413	Vehicle Maintenance	N
13934	The Tire Barn		1,125.44	7 Transactions			
10930	Tidholm Productions						
	01-200-000-0000-6460		109.95	#222 BUSINESS CARDS	3395121	Deputy Supplies	Y
10930	Tidholm Productions		109.95	1 Transactions			
10252	Tierney/Tim						
	01-200-003-0000-6330		30.00	#220 BAG FEE - GA TRNG- REIMB	09122023	Transportation/Travel/Parking	Y
10252	Tierney/Tim		30.00	1 Transactions			
9302	WEX Bank						
	01-200-000-0000-6335		8,905.64	DEPUTY GAS	91794414	Gas/Vehicle Fuel Charges	N
9302	WEX Bank		8,905.64	1 Transactions			
9932	WEX BANK - Sheriff's Department						
	01-200-000-0000-6335		70.87	#221 GAS	91672218	Gas/Vehicle Fuel Charges	N

Aitkin County



1 General Fund

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
9932	WEX BANK - Sheriff's Department				70.87							
13848	WYATT'S TOWING & Recovery 24-7											
	01-200-000-0000-6359				237.00	23001650		23-00436		Wrecker Service		Y
	01-200-000-0000-6359				430.00	23001579		23-00438		Wrecker Service		Y
13848	WYATT'S TOWING & Recovery 24-7				667.00							
200	DEPT Total:				19,233.18	Enforcement			22 Vendors		39 Transactions	
202	DEPT					Boat & Water						
9561	Amazon Business											
	01-202-000-0000-6462				68.09	TRAILER HITCH B/W		1KRJ-JNFP-JQMT		Sheriff Field Supplies		N
9561	Amazon Business				68.09				1 Transactions			
9203	AT&T Mobility (Sheriff's)											
	01-202-000-0000-6220				87.89	#208 CELL & SQUAD PC		287297906116		Telephone		N
9203	AT&T Mobility (Sheriff's)				87.89				1 Transactions			
9302	WEX Bank											
	01-202-000-0000-6335				1,194.61	B/W GAS		91794414		Gas/Vehicle Fuel Charges		N
9302	WEX Bank				1,194.61				1 Transactions			
202	DEPT Total:				1,350.59	Boat & Water			3 Vendors		3 Transactions	
252	DEPT					Corrections						
10165	Advanced Correctional Healthcare, Inc.											
	01-252-000-0000-6262				300.00	MENTAL HLTH 9/5 & 9/6 -2 HRS		134025		Contract Service or Medical Service		6
10165	Advanced Correctional Healthcare, Inc.				300.00				1 Transactions			
9561	Amazon Business											
	01-252-000-0000-6405				272.42	2 SUPERSONIC TV'S		1VWM-T9F3-HDCN		Office Supplies		N
9561	Amazon Business				272.42				1 Transactions			
9203	AT&T Mobility (Sheriff's)											
	01-252-000-0000-6220				101.30	DISPATCH CELL, TRANSPORT CELL		287297906116		Telephone		N
9203	AT&T Mobility (Sheriff's)				101.30				1 Transactions			
5462	Bremer Bank (Elan ACH)											

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
						Service Dates	Paid On Bhf #	On Behalf of Name	
5462	Bremer Bank (Elan ACH)	01-252-000-0000-6405			998.00	2 CHAIRS FOR JAIL	239543	Office Supplies	N
					998.00	1 Transactions			
1775	Galls LLC	01-252-000-0000-6180			242.87	DEERING - SHIRTS	025531695	Clothing Allowance	N
1775	Galls LLC				242.87	1 Transactions			
1754	Garrison Disposal Company, Inc	01-252-000-0000-6360			592.00	ROLL OFF - JAIL GYM FLOORING	339668	Services, Labor, Contracts	N
1754	Garrison Disposal Company, Inc				592.00	1 Transactions			
15362	GuidePoint Pharmacy #114 Aitkin	01-252-000-0000-6430			3,757.57	STOCK MEDS - JAIL	09132023	Medical Expense/Supplies - Inmates	N
		01-252-000-0000-6430			4,573.41	INMATE RX'S	30	Medical Expense/Supplies - Inmates	N
		01-252-000-0000-6430			1,309.52	MEDICAL SUPPLIES	684	Medical Expense/Supplies - Inmates	N
15362	GuidePoint Pharmacy #114 Aitkin				9,640.50	3 Transactions			
4812	JC32 Teamsters H&W Fund	01-252-000-0000-6101			6,972.00	SEPT EE HEALTH INS	09/20/2023	Salaries-Full Time	N
		01-252-000-0000-6150			25,935.00	SEPT ER HEALTH INS	09/20/2023	Health Insurance-Employer	N
4812	JC32 Teamsters H&W Fund				32,907.00	2 Transactions			
9046	Loffler Companies, Inc.	01-252-000-0000-6220			104.71	MONTHLY TELEPHONE	4460585	Telephone	N
						08/01/2023 08/31/2023			
9046	Loffler Companies, Inc.				104.71	1 Transactions			
13844	McKesson Medical Surgical	01-252-000-0000-6430			227.68	AED PADS	21097166	Medical Expense/Supplies - Inmates	N
13844	McKesson Medical Surgical				227.68	1 Transactions			
3160	Mille Lacs Energy Coop-Albert Lea	01-252-000-0000-6254			430.35	SHELTER/TOWER	345401501	Utilities-Gas and Electric	N
3160	Mille Lacs Energy Coop-Albert Lea				430.35	1 Transactions			
9692	Minnesota Energy Resources Corporation	01-252-000-0000-6254			492.57	JAIL GAS SERVICE	4738332143	Utilities-Gas and Electric	N
						08/21/2023 09/19/2023			
		01-252-000-0000-6254			28.85	STS GAS SERVICE	4738748924	Utilities-Gas and Electric	N

Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9692	Minnesota Energy Resources Corporation		521.42	08/21/2023 09/19/2023			
					2 Transactions		
9228	North Memorial Ambulance Service 01-252-000-0000-6262		1,919.00	TRANSPORT J.K.M 9/2/23	AK2309009:1	Contract Service or Medical Service	N
9228	North Memorial Ambulance Service		1,919.00		1 Transactions		
3789	Pan-O-Gold Baking Company 01-252-000-0000-6418		97.96	BREAD & BUNS	100002423249003	Groceries	N
	01-252-000-0000-6418		75.76	BREAD & BUNS	10002423257002	Groceries	N
3789	Pan-O-Gold Baking Company		173.72		2 Transactions		
3810	Paulbeck's County Market 01-252-000-0000-6418		42.94	COFFEE	927210202	Groceries	N
3810	Paulbeck's County Market		42.94		1 Transactions		
9808	Performance Foodservice 01-252-000-0000-6418		2,968.24	GROCERIES	728720	Groceries	N
	01-252-000-0000-6418		2,478.88	GROCERIES	737246	Groceries	N
9808	Performance Foodservice		5,447.12		2 Transactions		
4010	Rasley Oil Company 01-252-000-0000-6330		504.10	TRANSPORT GAS	AITCOSHES	Prisoner Transportation & Travel	N
4010	Rasley Oil Company		504.10		1 Transactions		
10771	Regional Diagnostic Radiology 01-252-000-0000-6262		81.80	J. M - RADIOLOGY 9/2/23	RDR530880	Contract Service or Medical Service	6
10771	Regional Diagnostic Radiology		81.80		1 Transactions		
84172	Riverwood Healthcare Center 01-252-000-0000-6262		193.70	A.M.E. 5/16/23- MLCO	144827473	Contract Service or Medical Service	N
	01-252-000-0000-6262		1,440.40	A.M.E - 5/16/23 -MLCO	144986626	Contract Service or Medical Service	N
	01-252-000-0000-6262		26,595.49	A.M.E. 6/27/23 - MLCO	144987242	Contract Service or Medical Service	N
	01-252-000-0000-6262		104.97	A.M.E. 6/7/23 - MLCO	144993895	Contract Service or Medical Service	N
	01-252-000-0000-6262		541.12	A.M.E. 6/7/23 - MLCO	145731578	Contract Service or Medical Service	N
	01-252-000-0000-6262		374.07	A.M.E. - 6/13/23 - MLCO	145922329	Contract Service or Medical Service	N
	01-252-000-0000-6262		100.50	L.M.M 8/14/23- MLCO	148017338	Contract Service or Medical Service	N
84172	Riverwood Healthcare Center		29,350.25		7 Transactions		

Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
3200	Star Tribune 01-252-252-0000-6465		718.02	STAR TRIBUNE - INMATES 08/15/2023 02/13/2024	2155653	Inmate Welfare Supplies	N
3200	Star Tribune		718.02	1 Transactions			
4761	Sysco Minnesota Inc 01-252-000-0000-6418		761.91	GROCERIES	174433	Groceries	N
4761	Sysco Minnesota Inc		761.91	1 Transactions			
5072	Ukuras Big Dollar 01-252-000-0000-6418		160.94	GROCERIES	5712	Groceries	N
5072	Ukuras Big Dollar		160.94	1 Transactions			
9302	WEX Bank 01-252-000-0000-6335		220.57	TRANSPORT GAS	91794414	Gas/Vehicle Fuel Charges	N
9302	WEX Bank		220.57	1 Transactions			
252	DEPT Total:		85,718.62	Corrections	23 Vendors	35 Transactions	
253	DEPT			Sentence to Serve			
9203	AT&T Mobility (Sheriff's) 01-253-000-0000-6220		38.23	STS AIR CARD	287297906116	Telephone	N
9203	AT&T Mobility (Sheriff's)		38.23	1 Transactions			
4812	JC32 Teamsters H&W Fund 01-253-000-0000-6101		332.00	SEPT EE HEALTH INS	09/20/2023	Salaries-Full Time	N
	01-253-000-0000-6150		1,235.00	SEPT ER HEALTH INS	09/20/2023	Health Insurance-Employer	N
4812	JC32 Teamsters H&W Fund		1,567.00	2 Transactions			
9046	Loffler Companies, Inc. 01-253-000-0000-6220		5.24	MONTHLY TELEPHONE 08/01/2023 08/31/2023	4460585	Telephone	N
9046	Loffler Companies, Inc.		5.24	1 Transactions			
4010	Rasley Oil Company 01-253-000-0000-6335		201.13	STS GAS	AITCOSHERS	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		201.13	1 Transactions			
13934	The Tire Barn						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
		01-253-000-0000-6302			188.99	STS -BROKEN WIRE TO REAR LIGHT		67462		Vehicle Maintenance		N
13934	The Tire Barn				188.99		1 Transactions					
253	DEPT Total:				2,000.59	Sentence to Serve		5 Vendors		6 Transactions		
255	DEPT					Crime Victims						
	9046	Loffler Companies, Inc.										
		01-255-000-0000-6220			5.24	MONTHLY TELEPHONE		4460585		Telephone		N
						08/01/2023	08/31/2023					
	9046	Loffler Companies, Inc.			5.24		1 Transactions					
255	DEPT Total:				5.24	Crime Victims		1 Vendors		1 Transactions		
257	DEPT					Community Corrections						
	86222	Aitkin Independent Age										
		01-257-000-0000-6360			189.09	PUBLIC NOTICE AD FOR ADV BRD		1334633		Services, Labor, Contracts		Y
						08/16/2023	08/19/2023					
	86222	Aitkin Independent Age			189.09		1 Transactions					
	14563	Anoka County Corrections										
		01-257-255-0000-6269			101.05	JUV DET.- RX ONLY FOR ADB		908-1000002-1		Juvenile Detention		N
						06/01/2023	06/30/2023					
	14563	Anoka County Corrections			101.05		1 Transactions					
	783	Canon Financial Services, Inc										
		01-257-000-0000-6342			104.86	CANON COPIER CONTRACT		3128452		Office Equipment Rental/Contracts		N
						09/20/2023	10/19/2023					
	783	Canon Financial Services, Inc			104.86		1 Transactions					
	89203	Core Professional Services, Pa										
		01-257-267-0000-6260			700.00	SO EVALUATION		1640		Professional Consulting		6
						08/22/2023	08/22/2023					
	89203	Core Professional Services, Pa			700.00		1 Transactions					
	10239	Kartta Group LLC										
		01-257-267-0000-6260			700.00	SO EVAL (GRANT REIMB PENDING)		1262001		Professional Consulting		6
						08/31/2023	08/31/2023					

Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
10239	Kartta Group LLC		700.00		1 Transactions		
9046	Loffler Companies, Inc. 01-257-000-0000-6220		47.12	MONTHLY TELEPHONE 08/01/2023 08/31/2023	4460585	Telephone	N
9046	Loffler Companies, Inc.		47.12		1 Transactions		
13062	Prairie Lakes Youth Programs - Secure 01-257-255-0000-6269		704.00	JUV DETENT RX ONLY GWG	732-269-1	Juvenile Detention	N
13062	Prairie Lakes Youth Programs - Secure		704.00		1 Transactions		
4010	Rasley Oil Company 01-257-255-0000-6335		73.31	JUVENILE AGENT FUEL 08/01/2023 08/30/2023	AITKCOPROS	Gas/Vehicle Fuel Charges	N
	01-257-257-0000-6335		75.78	ADULT AGENT FUEL 08/01/2023 08/30/2023	AITKCOPROS	Gas/Vehicle Fuel Charges	N
	01-257-258-0000-6335		60.67	SOBRIETY COURT AGENT FUEL 08/01/2023 08/30/2023	AITKCOPROS	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		209.76		3 Transactions		
9489	Redwood Toxicology Laboratory, Inc 01-257-267-0000-6274		291.36	DRUG TESTING LAB FEES 08/01/2023 08/31/2023	0223992038	Drug Testing Fee	6
9489	Redwood Toxicology Laboratory, Inc		291.36		1 Transactions		
257	DEPT Total:		3,047.24	Community Corrections	9 Vendors	11 Transactions	
391	DEPT			Solid Waste			
9046	Loffler Companies, Inc. 01-391-000-0000-6220		10.47	MONTHLY TELEPHONE 08/01/2023 08/31/2023	4460585	Telephone	N
9046	Loffler Companies, Inc.		10.47		1 Transactions		
11692	Oberg Fence 01-391-000-0000-6360		1,732.00	AITKIN RECYCLING FENCE	4887	Services, Labor, Contracts	N
11692	Oberg Fence		1,732.00		1 Transactions		
11507	Waste Management of Minnesota, Inc 01-391-060-0000-6360		15,036.26	MONTHLY RECYCLING CONTRACT	010678628081	Recycling Contract	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
11507	Waste Management of Minnesota, Inc		15,036.26	08/01/2023 08/31/2023 1 Transactions			
5056	Western Lake Superior Sanitary 01-391-000-0000-6360		8,473.14	ANNUAL FEE & 2ND QTR DISPOSAL	1200	Services, Labor, Contracts	N
5056	Western Lake Superior Sanitary		8,473.14	1 Transactions			
391	DEPT Total:		25,251.87	Solid Waste	4 Vendors	4 Transactions	
600	DEPT 89856 Aitkin Co Agricultural Society 01-600-550-0000-5840		3,680.00	Ag Society, Soil & Water, Ag Inspect 2023 LEGACY FUNDS	09/11/2023	Misc Receipts	N
89856	Aitkin Co Agricultural Society		3,680.00	1 Transactions			
600	DEPT Total:		3,680.00	Ag Society, Soil & Water, Ag Inspect	1 Vendors	1 Transactions	
601	DEPT 9046 Loffler Companies, Inc. 01-601-000-0000-6220		5.24	Extension MONTHLY TELEPHONE	4460585	Telephone	N
9046	Loffler Companies, Inc.		5.24	08/01/2023 08/31/2023 1 Transactions			
601	DEPT Total:		5.24	Extension	1 Vendors	1 Transactions	
711	DEPT 9046 Loffler Companies, Inc. 01-711-000-0000-6220		5.24	Economic Development MONTHLY TELEPHONE	4460585	Telephone	N
9046	Loffler Companies, Inc.		5.24	08/01/2023 08/31/2023 1 Transactions			
8819	Mille Lacs Energy Coop-Aitkin 01-711-043-0000-6801		897,330.05	MNDEED- BROADBAND GRANT 9/2023	CARE-21-0011-O-FY	CDBG-CV Broadband Grant Expenditures	N
8819	Mille Lacs Energy Coop-Aitkin		897,330.05	1 Transactions			
711	DEPT Total:		897,335.29	Economic Development	2 Vendors	2 Transactions	
1	Fund Total:		1,083,595.23	General Fund		184 Transactions	

Aitkin County



3 Road & Bridge

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
0	DEPT					Undesignated						
10250	FISCHER/JOHN	03-000-000-0000-5505			500.00	DEPOSIT REFUND		REFUND		Culverts		N
10250	FISCHER/JOHN				500.00		1 Transactions					
10247	JOHNSON/MACKENZIE & JAMES	03-000-000-0000-5517			45.00	E-911 SIGN DUPLICATE		29211		Charges-Individuals		N
10247	JOHNSON/MACKENZIE & JAMES				45.00		1 Transactions					
0	DEPT Total:				545.00	Undesignated			2 Vendors		2 Transactions	
301	DEPT					R&B Administration						
783	Canon Financial Services, Inc	03-301-000-0000-6342			192.60	CONTRACT CHARGE		31242630		Office Equipment Rental/Contracts		N
783	Canon Financial Services, Inc				192.60		1 Transactions					
14071	Marco Technologies LLC	03-301-000-0000-6266			190.00	OFFICE 365 SUBSCRIPTION		INV11651801		Data Processing/Computer Services		Y
14071	Marco Technologies LLC				190.00		1 Transactions					
11605	Shred Right	03-301-000-0000-6405			40.00	DOCUMENT DESTRUCTION		0006936		Office Supplies		N
11605	Shred Right				40.00		1 Transactions					
301	DEPT Total:				422.60	R&B Administration			3 Vendors		3 Transactions	
302	DEPT					R&B Engineering/Construction						
2340	Hyytinen Hardware Hank	03-302-000-0000-6550			28.48	ENGINEERING SUPPLIES		AUG 2023 STMT		R & B Engineer Supplies		N
2340	Hyytinen Hardware Hank				28.48		1 Transactions					
302	DEPT Total:				28.48	R&B Engineering/Construction			1 Vendors		1 Transactions	
303	DEPT					R&B Highway Maintenance						
50	Aitkin Body Shop, Inc	03-303-000-0000-6590			1,253.04	REPAIR PARTS		15382		Repair & Maintenance Supplies		N
		03-303-000-0000-6590			515.00	REPAIR LABOR		15382		Repair & Maintenance Supplies		N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
50	Aitkin Body Shop, Inc		1,768.04		2 Transactions		
13649	Aitkin Rental Center						
	03-303-000-0000-6417		275.00	AITKIN SHOP	10948	Shop/Building Maintenance	1
	03-303-000-0000-6417		100.00	AITKIN SHOP	10951	Shop/Building Maintenance	1
13649	Aitkin Rental Center		375.00		2 Transactions		
195	Aitkin Tire Shop						
	03-303-000-0000-6590		915.00	TIRE	0-062652	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		100.00	REPAIR LABOR	0-062652	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		1,650.00	TIRES	0-062692	Repair & Maintenance Supplies	Y
195	Aitkin Tire Shop		2,665.00		3 Transactions		
13725	Beartooth True Value						
	03-303-000-0000-6417		5.79	AITKIN COLD STORAGE	A138864	Shop/Building Maintenance	N
	03-303-000-0000-6570		43.57	PROPANE FOR MASTIC	A139869	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		30.00	PROPANE FOR MASTIC	A139942	Motor Fuel & Lubricants	N
13725	Beartooth True Value		79.36		3 Transactions		
8048	Cemstone Products Co						
	03-303-000-0000-6417		1,272.50	PALI COLD STORAGE	7260721	Shop/Building Maintenance	N
8048	Cemstone Products Co		1,272.50		1 Transactions		
163	Charter Communications Holdings LLC						
	03-303-000-0000-6220		142.55	PHONE: HWY OFFICE	175592901091423	Telephone	N
163	Charter Communications Holdings LLC		142.55		1 Transactions		
14887	Cintas Corporation						
	03-303-000-0000-6360		62.38	SHOP LAUNDRY	4167439170	Services, Labor, Contracts	N
	03-303-000-0000-6360		17.10	SHOP LAUNDRY	4168150109	Services, Labor, Contracts	N
14887	Cintas Corporation		79.48		2 Transactions		
2763	Countryside Sanitation, LLC						
	03-303-000-0000-6255		117.00	SEPT 23 MCGREGOR	3996	Garbage	Y
	03-303-000-0000-6255		81.90	SEPT 23 PALISADE	3997	Garbage	Y
2763	Countryside Sanitation, LLC		198.90		2 Transactions		
5893	CTC						
	03-303-000-0000-6254		350.00	HIGH SPEED INTERNET	21263061	Utilities-Gas and Electric	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5893	CTC		350.00		1 Transactions		
13144	D & D Beverage LLC 03-303-000-0000-6417		607.25	AITKIN SHOP SUPPLIES	1990789	Shop/Building Maintenance	N
13144	D & D Beverage LLC		607.25		1 Transactions		
2089	Heartland Tire Inc 03-303-000-0000-6590		824.96	TIRES	15024143	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		37.84	REPAIR PARTS	15024143	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		48.00	REPAIR LABOR	15024143	Repair & Maintenance Supplies	N
2089	Heartland Tire Inc		910.80		3 Transactions		
7525	Hometown Bldg Supply 03-303-000-0000-6417		27.96	MCGRATH	2309-091555	Shop/Building Maintenance	N
	03-303-000-0000-6417		69.90	MCGRATH SHOP	2309-091628	Shop/Building Maintenance	N
7525	Hometown Bldg Supply		97.86		2 Transactions		
2340	Hyytinen Hardware Hank 03-303-000-0000-6417		53.75	AITKIN SHOP	AUG 2023 STMT	Shop/Building Maintenance	N
	03-303-000-0000-6417		16.97	AITKIN SHOP	AUG 2023 STMT	Shop/Building Maintenance	N
	03-303-000-0000-6417		7.29	AITKIN SHOP SUPPLIES	AUG 2023 STMT	Shop/Building Maintenance	N
	03-303-000-0000-6417		94.46	AITKIN SHOP	AUG 2023 STMT	Shop/Building Maintenance	N
	03-303-000-0000-6590		39.98	REPAIR PARTS	AUG 2023 STMT	Repair & Maintenance Supplies	N
2340	Hyytinen Hardware Hank		212.45		5 Transactions		
8101	Kris Engineering Inc 03-303-000-0000-6590		2,291.72	REPAIR PARTS	38816	Repair & Maintenance Supplies	N
8101	Kris Engineering Inc		2,291.72		1 Transactions		
91187	Lake Country Power 03-303-000-0000-6254		99.91	AUG 23 JACOBSON	1400073000	Utilities-Gas and Electric	N
	03-303-000-0000-6254		97.58	AUG 23 SWATARA	140946401	Utilities-Gas and Electric	N
	03-303-000-0000-6254		60.00	AUG CSAH 6	143093502	Utilities-Gas and Electric	N
91187	Lake Country Power		257.49		3 Transactions		
9046	Loffler Companies, Inc. 03-303-000-0000-6220		94.24	MONTHLY TELEPHONE	4460585	Telephone	N

08/01/2023 08/31/2023

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
9046	Loffler Companies, Inc.		94.24				
				1 Transactions			
15300	MCGREGOR ACE HARDWARE						
	03-303-000-0000-6417		8.99	MCGREGOR SHOP	C42696	Shop/Building Maintenance	N
15300	MCGREGOR ACE HARDWARE		8.99				
				1 Transactions			
3100	McGregor Oil						
	03-303-000-0000-6570		2,629.81	SWATARA DIESEL	0-14364	Motor Fuel & Lubricants	N
3100	McGregor Oil		2,629.81				
				1 Transactions			
8527	Midstates Equipment & Supply, Inc.						
	03-303-000-0000-6517		32,476.23	MASTIC	223784	Asphalt,Crackfiller,Tack Oil,Etc	N
8527	Midstates Equipment & Supply, Inc.		32,476.23				
				1 Transactions			
3160	Mille Lacs Energy Coop-Albert Lea						
	03-303-000-0000-6254		131.23	POWER: PALISADE	185202601	Utilities-Gas and Electric	N
	03-303-000-0000-6254		69.74	169 & CSAH 3	192301001	Utilities-Gas and Electric	N
	03-303-000-0000-6254		69.00	CSAH 5	273501502	Utilities-Gas and Electric	N
	03-303-000-0000-6254		120.10	POWER: MCGREGOR	295300301	Utilities-Gas and Electric	N
	03-303-000-0000-6254		69.00	CSAH 8	300601202	Utilities-Gas and Electric	N
	03-303-000-0000-6254		69.00	CSAH 4	323200702	Utilities-Gas and Electric	N
	03-303-000-0000-6254		949.22	POWER: AITKIN	335200702	Utilities-Gas and Electric	N
	03-303-000-0000-6254		70.00	CSAH 17	336503101	Utilities-Gas and Electric	N
	03-303-000-0000-6254		80.34	169 & CSAH 28	396202201	Utilities-Gas and Electric	N
	03-303-000-0000-6254		42.40	CSAH 12	400600001	Utilities-Gas and Electric	N
	03-303-000-0000-6254		70.00	CSAH 12	465602302	Utilities-Gas and Electric	N
	03-303-000-0000-6254		70.00	CSAH 11	480900902	Utilities-Gas and Electric	N
	03-303-000-0000-6254		70.30	47 & CSAH 12	545110401	Utilities-Gas and Electric	N
3160	Mille Lacs Energy Coop-Albert Lea		1,880.33				
				13 Transactions			
3555	Newman Signs Inc						
	03-303-000-0000-6516		1,016.92	RESIDENTIAL E-911 SIGNS	TRFINV049336	Signs & Posts	N
3555	Newman Signs Inc		1,016.92				
				1 Transactions			
15211	Quality Disposal Systems Inc						
	03-303-000-0000-6255		70.79	GARBAGE: MCGRATH	ACCT 1652085	Garbage	N
15211	Quality Disposal Systems Inc		70.79				
				1 Transactions			
9176	SPARKY'S TOOLS, LLC						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
9176	SPARKY'S TOOLS, LLC	03-303-000-0000-6590			199.99	REPAIR PARTS		D 115959		Repair & Maintenance Supplies		N
					199.99		1 Transactions					
90805	Temco	03-303-000-0000-6417			198.00	PALI COLD STORAGE		28183		Shop/Building Maintenance		Y
					198.00		1 Transactions					
9617	Timber Lakes Septic Service, Inc.	03-303-000-0000-6417			215.00	PALISADE SHOP		35829		Shop/Building Maintenance		N
					215.00		1 Transactions					
13622	TrueNorth Steel Inc	03-303-000-0000-6515			6,204.82	2023 CULVERT ORDER		FP24093/FP24154		Culverts		N
		03-303-000-0000-6515			3,430.20	2023 CULVERT ORDER		FP24093/FP24154		Culverts		N
		03-303-000-0000-6515			7,207.20	2023 CULVERT ORDER		FP24093/FP24154		Culverts		N
		03-303-000-0000-6515			4,158.00	2023 CULVERT ORDER		FP24093/FP24154		Culverts		N
		03-303-000-0000-6515			5,115.90	2023 CULVERT ORDER		FP24093/FP24154		Culverts		N
		03-303-000-0000-6515			2,956.80	2023 CULVERT ORDER		FP24093/FP24154		Culverts		N
		03-303-000-0000-6515			6,229.04	2023 CULVERT ORDER		FP24093/FP24154		Culverts		N
		03-303-000-0000-6515			866.44	2023 CULVERT ORDER		FP24093/FP24154		Culverts		N
		03-303-000-0000-6515			4,980.75	2023 CULVERT ORDER		FP24093/FP24154		Culverts		N
		03-303-000-0000-6515			2,237.79	2023 CULVERT ORDER		FP24093/FP24154		Culverts		N
		03-303-000-0000-6515			3,175.45	2023 CULVERT ORDER		FP24093/FP24154		Culverts		N
		03-303-000-0000-6515			2,745.99	2023 CULVERT ORDER		FP24093/FP24154		Culverts		N
		03-303-000-0000-6515			2,454.19	2023 CULVERT ORDER		FP24093/FP24154		Culverts		N
		03-303-000-0000-6515			3,087.00	2023 CULVERT ORDER		FP24093/FP24154		Culverts		N
		03-303-000-0000-6515			1,629.65	15" BANDS		FP24093/FP24154		Culverts		N
					56,479.22		15 Transactions					
6097	Verizon Wireless	03-303-000-0000-6220			424.66	DEPT CELL PHONES		9943408125		Telephone		N
					424.66		1 Transactions					
9642	WEX BANK - Highway Dept	03-303-000-0000-6570			63.17	GASOLINE		0496-00-360070-7		Motor Fuel & Lubricants		N
		03-303-000-0000-6570			129.78	GASOLINE		0496-00-360070-7		Motor Fuel & Lubricants		N
		03-303-000-0000-6570			173.80	GASOLINE		0496-00-360070-7		Motor Fuel & Lubricants		N
		03-303-000-0000-6570			178.88	GASOLINE		0496-00-360070-7		Motor Fuel & Lubricants		N
		03-303-000-0000-6570			459.42	GASOLINE		0496-00-360070-7		Motor Fuel & Lubricants		N

Aitkin County



3 Road & Bridge

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	03-303-000-0000-6570		98.20	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		89.81	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		188.63	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		58.28	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		1,423.07	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		364.39	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		66.43	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		372.65	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		42.99	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		182.99	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		659.62	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		299.24	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		254.09	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		55.99-	REBATE	0496-00-360070-7	Motor Fuel & Lubricants	N
9642	WEX BANK - Highway Dept		5,049.45				
				19 Transactions			
8279	Winzer Franchise Company						
	03-303-000-0000-6417		534.49	AITKIN SHOP SUPPLIES	1455590	Shop/Building Maintenance	N
8279	Winzer Franchise Company		534.49				
				1 Transactions			
5295	Ziegler Inc						
	03-303-000-0000-6590		741.36-	REPAIR PARTS	CM000165317	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		1,122.77	REPAIR PARTS	IN001146863	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		273.00	REPAIR PARTS	IN001151162	Repair & Maintenance Supplies	N
5295	Ziegler Inc		654.41				
				3 Transactions			
303	DEPT Total:		113,240.93	R&B Highway Maintenance			
					30 Vendors		93 Transactions
307	DEPT			R&B Capital Infrastructure			
14998	WSB & Associates, Inc.						
	03-307-000-0000-6269		1,077.90	BIT PLANT INSP/PM/MILEAGE	R-023149-000-2	Professional Services	N
	03-307-000-0000-6269		2,277.90	BIT PLANT INSP/PM/MILEAGE	R-023149-000-2	Professional Services	N
14998	WSB & Associates, Inc.		3,355.80				
				2 Transactions			
307	DEPT Total:		3,355.80	R&B Capital Infrastructure			
					1 Vendors		2 Transactions
3	Fund Total:		117,592.81	Road & Bridge			101 Transactions

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
400	DEPT			Public Health Department			
9561	Amazon Business 05-400-440-0410-6422		5.60	JANITORIAL SUPPLIES-BATTERIES 09/03/2023 09/03/2023	1PQ1-9T3T-MQPK	Janitorial Supplies	N
9561	Amazon Business		5.60	1 Transactions			
9608	AMAZON CAPITAL SERVICES 05-400-440-0410-6405		2.38	AGENCY-BLACK PENS 09/15/2023 09/15/2023	1DHD-CT1G-6XF4	Office Supplies	N
	05-400-440-0410-6405		12.37	AGENCY-AAA BATTERIES/STENO PAD 09/13/2023 09/13/2023	1MPK-V1YP-H6M3	Office Supplies	N
	05-400-440-0410-6405		5.80	AGENCY-AA BATTERIES 09/20/2023 09/20/2023	1PR4-CW6Y-4X9N	Office Supplies	N
	05-400-440-0410-6405		8.99	PH PHONE SCREEN PROTECTOR-(BH) 09/12/2023 09/12/2023	1QJX-T9XV-9CTN	Office Supplies	N
	05-400-430-0408-6405		19.98	FAP(127)-9X12 ENVELOPES 09/17/2023 09/17/2023	1VY3-39RP-JWJY	Office Supplies	N
9608	AMAZON CAPITAL SERVICES		49.52	5 Transactions			
248	Association of Mn Counties 05-400-440-0410-6241		38.50	AMC POLICY CONFERENCE-(SP) 09/19/2023 09/19/2023		Meeting/Conference Registration Fee	N
248	Association of Mn Counties		38.50	1 Transactions			
10203	Brendel/William 05-400-440-0410-6268		280.00	STRENGTHS TRAINING 09/21/2023 09/21/2023		Staff Training, Development	Y
10203	Brendel/William		280.00	1 Transactions			
783	Canon Financial Services, Inc 05-400-440-0410-6342		38.75	MAILROOM COPIER CONTRACT 09/01/2023 09/30/2023	31242628	Office Equipment Rental/Contracts	N
	05-400-440-0410-6342		25.20	OSS COPIER CONTRACT 09/01/2023 09/30/2023	31242631	Office Equipment Rental/Contracts	N
	05-400-440-0410-6342		288.36	PH COPIER CONTRACT 09/01/2023 09/30/2023	31242632	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		352.31	3 Transactions			
9590	FFF Enterprises						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
	05-400-400-0402-6432			1,177.12	FLU VACCINE 2023-2024 09/12/2023 09/12/2023	91945274	Vaccine Cost	N
	05-400-400-0402-6432			4,828.94	FLU VACCINE 2023-2024 09/12/2023 09/12/2023	91988733	Vaccine Cost	N
	05-400-400-0402-6432			2,522.40	FLU VACCINE 2023-2024 09/12/2023 09/12/2023	92003503	Vaccine Cost	N
	05-400-400-0402-6432			1,345.28	FLU VACCINE 2023-2024 09/12/2023 09/12/2023	92003504	Vaccine Cost	N
9590	FFF Enterprises			9,873.74		4 Transactions		
9046	Loffler Companies, Inc.							
	05-400-440-0410-6220			53.51	MONTHLY TELEPHONE 08/01/2023 08/31/2023	4460585	Telephone	N
9046	Loffler Companies, Inc.			53.51		1 Transactions		
3336	Office Of MN. IT Services							
	05-400-440-0410-6360			1.03	LANGUAGE SERVICES 09/14/2023 09/14/2023	W23080407	Services, Labor, Contracts	N
3336	Office Of MN. IT Services			1.03		1 Transactions		
88859	Spee*Dee-St Cloud							
	05-400-430-0408-6360			106.31	FAP SERVICE - 111 08/02/2023 09/02/2023	878137	Services, Labor, Contracts	N
88859	Spee*Dee-St Cloud			106.31		1 Transactions		
10930	Tidholm Productions							
	05-400-440-0410-6405			54.24	AGENCY-BRM ENVELOPES 08/29/2023 08/29/2023	3381 5099	Office Supplies	Y
10930	Tidholm Productions			54.24		1 Transactions		
400	DEPT Total:			10,814.76	Public Health Department	10 Vendors	19 Transactions	
420	DEPT				Income Maintenance			
9561	Amazon Business							
	05-420-600-4800-6422			13.20	JANITORIAL SUPPLIES-BATTERIES 09/03/2023 09/03/2023	1PQ1-9T3T-MQPK	Janitorial Supplies	N
9561	Amazon Business			13.20		1 Transactions		
9608	AMAZON CAPITAL SERVICES							

Aitkin County



Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description	1099
No.	Account/Formula						Paid On Bhf #	On Behalf of Name	
	05-420-600-4800-6405			23.28	IM-A-Z TAB DIVIDERS FOR FTI	09/15/2023 09/15/2023	1DHD-CT1G-6XF4	Office Supplies	N
	05-420-600-4800-6405			5.60	AGENCY-BLACK PENS	09/15/2023 09/15/2023	1DHD-CT1G-6XF4	Office Supplies	N
	05-420-600-4800-6405			29.15	AGENCY-AAA BATTERIES/STENO PAD	09/13/2023 09/13/2023	1MPK-V1YP-H6M3	Office Supplies	N
	05-420-600-4800-6405			13.68	AGENCY-AA BATTERIES	09/20/2023 09/20/2023	1PR4-CW6Y-4X9N	Office Supplies	N
9608	AMAZON CAPITAL SERVICES			71.71		4 Transactions			
248	Association of Mn Counties								
	05-420-600-4800-6241			90.75	AMC POLICY CONFERENCE-(SP)	09/19/2023 09/19/2023		Meeting/Conference Registration Fee	N
248	Association of Mn Counties			90.75		1 Transactions			
10203	Brendel/William								
	05-420-600-4800-6268			660.00	STRENGTHS TRAINING	09/21/2023 09/21/2023		Staff Training, Development	Y
10203	Brendel/William			660.00		1 Transactions			
783	Canon Financial Services, Inc								
	05-420-640-4800-6342			120.14	CS COPIER CONTRACT	09/01/2023 09/30/2023	31242627	Office Equipment Rental/Contracts	N
	05-420-600-4800-6342			91.34	MAILROOM COPIER CONTRACT	09/01/2023 09/30/2023	31242628	Office Equipment Rental/Contracts	N
	05-420-600-4800-6342			59.39	OSS COPIER CONTRACT	09/01/2023 09/30/2023	31242631	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc			270.87		3 Transactions			
11051	Department of Human Services								
	05-420-640-4800-6360			21.44	CS MONTHLY FED OFFSET FEE	08/01/2023 08/31/2023	A300C32520I	Services, Labor, Contracts	N
	05-420-650-4400-6025			2,902.55	MA LTC UN 65	08/01/2023 08/31/2023	A300MM1R01I	State/Fed Share - MA Program	N
	05-420-650-4400-6025			399.25	G8 LTC LT65 CY20	08/01/2023 08/31/2023	A300MM1R01I	State/Fed Share - MA Program	N
	05-420-650-4400-6025			561.45	MA MH TCM CV	08/01/2023 08/31/2023	A300MM1R01I	State/Fed Share - MA Program	N
	05-420-650-4400-6026			7,860.82	MA ESTATE COLLECTIONS-FED		A300MM1R01I	State/Fed Share - MA Estate	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	05-420-650-4400-6026		1,603.16	08/01/2023 08/31/2023 MA AX ESTATE COLLECTIONS-FED	A300MM1R011	State/Fed Share - MA Estate	N
	05-420-650-4400-6026		3,930.41	08/01/2023 08/31/2023 MA ESTATE COLLECTIONS-STATE	A300MM1R011	State/Fed Share - MA Estate	N
	05-420-650-4400-6026		51.17	08/01/2023 08/31/2023 MA AX ESTATE COLLECTIONS-CY18	A300MM1R011	State/Fed Share - MA Estate	N
11051	Department of Human Services		17,330.25		8 Transactions		
9046	Loffler Companies, Inc.						
	05-420-600-4800-6220		126.11	08/01/2023 08/31/2023 MONTHLY TELEPHONE	4460585	Telephone	N
	05-420-640-4800-6220		31.46	08/01/2023 08/31/2023 MONTHLY TELEPHONE	4460585	Telephone	N
9046	Loffler Companies, Inc.		157.57		2 Transactions		
3336	Office Of MN. IT Services						
	05-420-600-4800-6360		2.43	09/14/2023 09/14/2023 LANGUAGE SERVICES	W23080407	Services, Labor, Contracts	N
3336	Office Of MN. IT Services		2.43		1 Transactions		
89003	Seven County Process Servers LLC						
	05-420-640-4800-6379		92.00	06/15/2023 09/15/2023 IV-D SERVICES #000112503501	20230705	Other Iv-D Charges	Y
89003	Seven County Process Servers LLC		92.00		1 Transactions		
86460	Sheriff Dakota County						
	05-420-640-4800-6379		80.00	09/09/2023 09/09/2023 IV-D SERVICES #000112503501	208832	Other Iv-D Charges	N
86460	Sheriff Dakota County		80.00		1 Transactions		
86339	Sheriff St Louis County-Duluth						
	05-420-640-4800-6379		65.00	09/06/2023 09/06/2023 IV-D SERVICES #000112503501	2303065	Other Iv-D Charges	N
86339	Sheriff St Louis County-Duluth		65.00		1 Transactions		
88859	Spee*Dee-St Cloud						
	05-420-600-4800-6205		117.89	08/02/2023 09/02/2023 IM SERVICE - 101	878137	Postage	N

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
88859	Spee*Dee-St Cloud		117.89		1 Transactions		
15347	St Louis County - PHHS 05-420-650-4400-6211		391.92	MTM ADMIN FEE NON-FFP 07/05/2023 07/05/2023	IP-00026673	Medical Assistance - MTM Admin	N
	05-420-650-4400-6211		353.28	MTM ADMIN FEE NON-FFP 07/18/2023 07/18/2023	IP-00026677	Medical Assistance - MTM Admin	N
15347	St Louis County - PHHS		745.20		2 Transactions		
10930	Tidholm Productions 05-420-600-4800-6405		127.85	AGENCY-BRM ENVELOPES 08/29/2023 08/29/2023	3381 5099	Office Supplies	Y
10930	Tidholm Productions		127.85		1 Transactions		
420	DEPT Total:		19,824.72	Income Maintenance	14 Vendors	28 Transactions	
430	DEPT			Social Services			
9561	Amazon Business 05-430-700-4800-6422		21.21	JANITORIAL SUPPLIES-BATTERIES 09/03/2023 09/03/2023	1PQ1-9T3T-MQPK	Janitorial Supplies	N
9561	Amazon Business		21.21		1 Transactions		
9608	AMAZON CAPITAL SERVICES 05-430-700-4800-6405		9.00	AGENCY-BLACK PENS 09/15/2023 09/15/2023	1DHD-CT1G-6XF4	Office Supplies	N
	05-430-700-4800-6405		46.82	AGENCY-AAA BATTERIES/STENO PAD 09/13/2023 09/13/2023	1MPK-V1YP-H6M3	Office Supplies	N
	05-430-700-4800-6405		21.96	AGENCY-AA BATTERIES 09/20/2023 09/20/2023	1PR4-CW6Y-4X9N	Office Supplies	N
	05-430-700-4800-6405		19.98	SS(102)-9X12 ENVELOPES 09/17/2023 09/17/2023	1VY3-39RP-JWJY	Office Supplies	N
9608	AMAZON CAPITAL SERVICES		97.76		4 Transactions		
248	Association of Mn Counties 05-430-700-4800-6241		145.75	AMC POLICY CONFERENCE-(SP) 09/19/2023 09/19/2023		Meeting/Conference Registration Fee	N
248	Association of Mn Counties		145.75		1 Transactions		
10203	Brendel/William						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	05-430-700-4800-6268		1,060.00	STRENGTHS TRAINING 09/21/2023 09/21/2023		Staff Training, Development	Y
10203	Brendel/William		1,060.00		1 Transactions		
783	Canon Financial Services, Inc 05-430-700-4800-6342		146.70	MAILROOM COPIER CONTRACT 09/01/2023 09/30/2023	31242628	Office Equipment Rental/Contracts	N
	05-430-700-4800-6342		95.38	OSS COPIER CONTRACT 09/01/2023 09/30/2023	31242631	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		242.08		2 Transactions		
9046	Loffler Companies, Inc. 05-430-700-4800-6220		202.53	MONTHLY TELEPHONE 08/01/2023 08/31/2023	4460585	Telephone	N
9046	Loffler Companies, Inc.		202.53		1 Transactions		
3336	Office Of MN. IT Services 05-430-700-4800-6360		3.89	LANGUAGE SERVICES 09/14/2023 09/14/2023	W23080407	Services, Labor, Contracts	N
3336	Office Of MN. IT Services		3.89		1 Transactions		
86235	The Office Shop Inc 05-430-700-4800-6405		12.66	SS-WALL NAME PLATE (JAMES) 09/18/2023 09/18/2023	1132319-0	Office Supplies	Y
86235	The Office Shop Inc		12.66		1 Transactions		
10930	Tidholm Productions 05-430-700-4800-6405		205.34	AGENCY-BRM ENVELOPES 08/29/2023 08/29/2023	3381 5099	Office Supplies	Y
10930	Tidholm Productions		205.34		1 Transactions		
430	DEPT Total:		1,991.22	Social Services	9 Vendors	13 Transactions	
5	Fund Total:		32,630.70	Health & Human Services		60 Transactions	

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
0	DEPT			Undesignated			
4580	Mn Dept Of Finance						
	09-000-000-0000-2022		768.00	BIRTH & DEATH SURCHARGES 06/01/2023 06/30/2023	JUNE 2023	Birth/Death Surcharges	N
	09-000-000-0000-2024		153.00	CHILDREN SURCHARGES 06/01/2023 06/30/2023	JUNE 2023	St Share Of Birth Cert.-Children	N
	09-000-000-0000-2031		16.50	TORRENS ASSURANCE 06/01/2023 06/30/2023	JUNE 2023	Real Estate Assurance (Was 5874 And €	N
	09-000-000-0000-2036		5,697.00	STATE GEN FUND/LEG. SURCHARGE 06/01/2023 06/30/2023	JUNE 2023	Recording Surcharges (Was 5871 & 6281)	N
4580	Mn Dept Of Finance		6,634.50	4 Transactions			
3375	Mn Dept Of Health						
	09-000-000-0000-2022		912.00	BIRTH & DEATH SURCHARGES 08/01/2023 08/31/2023	AUGUST 2023	Birth/Death Surcharges	N
	09-000-000-0000-2024		165.00	CHILDREN SURCHARGES 08/01/2023 08/31/2023	AUGUST 2023	St Share Of Birth Cert.-Children	N
	09-000-000-0000-2027		1,360.00	STATE WELL CERTIFICATE	AUGUST 2023	State Well Cert Fees (Was 5097 & 6203)	N
	09-000-000-0000-2031		6.00	TORRENS ASSURANCE 08/01/2023 08/31/2023	AUGUST 2023	Real Estate Assurance (Was 5874 And €	N
	09-000-000-0000-2036		5,737.00	STATE GEN FUND/LEG. SURCHARGE 08/01/2023 08/31/2023	AUGUST 2023	Recording Surcharges (Was 5871 & 6281)	N
	09-000-000-0000-2027		807.50	STATE WELL CERTIFICATE	JUNE 2023	State Well Cert Fees (Was 5097 & 6203)	N
3375	Mn Dept Of Health		8,987.50	6 Transactions			
0	DEPT Total:		15,622.00	Undesignated	2 Vendors	10 Transactions	
9	Fund Total:		15,622.00	State		10 Transactions	

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
900	DEPT 12589 Haapoja/George 10-900-000-0000-2300		1,157.46	Timber Permit Bonds			
	12589 Haapoja/George		1,157.46	REFUND BOND	14400	Timber Permit Bonds	Y
				1 Transactions			
900	DEPT Total:		1,157.46	Timber Permit Bonds	1 Vendors	1 Transactions	
923	DEPT 86222 Aitkin Independent Age 10-923-000-0000-6230		60.25	Forfeited Tax Sales			
	86222 Aitkin Independent Age		60.25	9-26 PH LAND EXCHANGE	1338322	Printing, Publishing & Adv	Y
				1 Transactions			
	783 Canon Financial Services, Inc 10-923-000-0000-6342		158.21	COPIER RENTAL	31242626	Office/Equipment-Rental	N
				09/02/2023 09/30/2023			
	783 Canon Financial Services, Inc		158.21	1 Transactions			
	5893 CTC 10-923-000-0000-6254		350.00	INTERNET	21261039	Utilities-Gas and Electric	N
				09/12/2023 10/11/2023			
	5893 CTC		350.00	1 Transactions			
	12589 Haapoja/George 10-923-000-0000-6820		2,341.18	REFUND OVERAPPRAISAL	14400	Refunds & Reimbursements	Y
	12589 Haapoja/George		2,341.18	1 Transactions			
	9046 Loffler Companies, Inc. 10-923-000-0000-6220		41.88	MONTHLY TELEPHONE	4460585	Telephone	N
				08/01/2023 08/31/2023			
	9046 Loffler Companies, Inc.		41.88	1 Transactions			
	14071 Marco Technologies LLC 10-923-000-0000-6266		285.00	OFFICE 365 SUBSCRIPTION	INV11651801	Data Processing/Computer Services	Y
	14071 Marco Technologies LLC		285.00	1 Transactions			
	12927 Midwest Machinery Co. 10-923-000-0000-6590		97.09	SPARK PLUGS AND WIRES	9684485	Repair & Maintenance Supplies	N
	12927 Midwest Machinery Co.		97.09	1 Transactions			

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
11187	Regents Of The University of Minnesota						
	10-923-000-0000-6268		225.00	TIMBER MARKING FOR WILDLIFE	2110012016	Staff Training, Development	N
	10-923-000-0000-6268		375.00	FOREST MGMT NEOTROPICAL MIGRAT	2110012017	Staff Training, Development	N
11187	Regents Of The University of Minnesota		600.00	2 Transactions			
12788	Timmer Implement of Aitkin						
	10-923-000-0000-6590		82.99	BEARING MOU BOLTS & NUTS	IA24203	Repair & Maintenance Supplies	N
	10-923-000-0000-6590		230.00	BEARING MOU PLATE MOU FUEL FIL	IA24361	Repair & Maintenance Supplies	N
12788	Timmer Implement of Aitkin		312.99	2 Transactions			
10180	WEX Bank - Land Dept						
	10-923-000-0000-6335		4,155.21	GAS	91740605	Gas/Vehicle Fuel Charges	N
				08/08/2023 09/07/2023			
10180	WEX Bank - Land Dept		4,155.21	1 Transactions			
923	DEPT Total:		8,401.81	Forfeited Tax Sales	10 Vendors	12 Transactions	
926	DEPT			Law Library			
	5173 Thomson Reuters-West Publishing						
	10-926-000-0000-6455		1,155.61	LIBRARY PLAN	848958181	Law Books	N
				09/01/2023 09/30/2023			
	10-926-000-0000-6455		1,562.70	ONLINE SUBSCRIPTION CHARGES	8848869476	Law Books	N
				08/01/2023 08/31/2023			
	5173 Thomson Reuters-West Publishing		2,718.31	2 Transactions			
926	DEPT Total:		2,718.31	Law Library	1 Vendors	2 Transactions	
10	Fund Total:		12,277.58	Trust		15 Transactions	

Aitkin County



11 Forest Development

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
925	DEPT			Resource Management			
14742	Berg/James M						
	11-925-000-0000-6278		35.00	NRAC MEETING	092023	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		24.89	NRAC MILEAGE	092023	Transportation/Travel/Parking	Y
14742	Berg/James M		59.89	2 Transactions			
12526	Bixby/James						
	11-925-000-0000-6278		35.00	NRAC MEETING	092023	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		41.92	NRAC MILEAGE	092023	Transportation/Travel/Parking	N
12526	Bixby/James		76.92	2 Transactions			
10245	Emery Inc.						
	11-925-000-0000-6361		6,300.00	300 CU YDS CL 5 FOREST RD 21-2	4011	Road Construction Service	Y
	11-925-000-0000-6361		1,083.50	49.25 CU YRD CL 5 BLINDLAKE CO	4013	Road Construction Service	Y
10245	Emery Inc.		7,383.50	2 Transactions			
2099	Harmon/Elizabeth						
	11-925-000-0000-6330		30.53	MILEAGE TO LLCC NRAC MTG	092023	Transportation/Travel/Parking	N
2099	Harmon/Elizabeth		30.53	1 Transactions			
2270	Hoppe/Russell Peter						
	11-925-000-0000-6278		35.00	NRAC MEETING	092023	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		39.30	NRAC MILEAGE	092023	Transportation/Travel/Parking	Y
2270	Hoppe/Russell Peter		74.30	2 Transactions			
14014	Hughes/Steven Roger						
	11-925-000-0000-6278		35.00	NRAC MEETING	092023	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		23.58	NRAC MILEAGE	092023	Transportation/Travel/Parking	N
14014	Hughes/Steven Roger		58.58	2 Transactions			
11990	Lange/David						
	11-925-000-0000-6278		35.00	NRAC MEETING	092023	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		44.54	NRAC MILEAGE	092023	Transportation/Travel/Parking	N
11990	Lange/David		79.54	2 Transactions			
12512	MARCUM/ROBERT						
	11-925-000-0000-6278		35.00	NRAC MEETING	092023	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		31.44	NRAC MILEAGE	092023	Transportation/Travel/Parking	N

Aitkin County



11 Forest Development

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
12512	MARCUM/ROBERT		66.44		2 Transactions		
9575	Perrine/Jessica						
	11-925-000-0000-6278		35.00	NRAC MEETING	092023	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		17.03	NRAC MILEAGE	092023	Transportation/Travel/Parking	N
9575	Perrine/Jessica		52.03		2 Transactions		
12077	Stromberg/Kevin						
	11-925-000-0000-6278		35.00	NRAC MEETING	092023	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		23.58	NRAC MILEAGE	092023	Transportation/Travel/Parking	N
12077	Stromberg/Kevin		58.58		2 Transactions		
15229	Thompson/Dennis J						
	11-925-000-0000-6330		20.76	NRAC MEETING MILEAGE	092023	Transportation/Travel/Parking	N
	11-925-000-0000-6330		70.82	MFRG & MFRP MEETING MILEAGE	092023	Transportation/Travel/Parking	N
15229	Thompson/Dennis J		91.58		2 Transactions		
4927	Turnock/Franklin Allen						
	11-925-000-0000-6278		35.00	NRAC MEETING	092023	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		39.30	NRAC MILEAGE	092023	Transportation/Travel/Parking	N
4927	Turnock/Franklin Allen		74.30		2 Transactions		
10017	Tveit/Galen						
	11-925-000-0000-6278		35.00	NRAC MEETING	092023	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		23.58	NRAC MILEAGE	092023	Transportation/Travel/Parking	Y
10017	Tveit/Galen		58.58		2 Transactions		
8612	Veenker/Thomas H						
	11-925-000-0000-6278		35.00	NRAC MEETING	092023	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		52.40	NRAC MILEAGE	092023	Transportation/Travel/Parking	N
8612	Veenker/Thomas H		87.40		2 Transactions		
925	DEPT Total:		8,252.17	Resource Management	14 Vendors	27 Transactions	
939	DEPT			County Surveyor			
	9046 Loffler Companies, Inc.						
	11-939-000-0000-6220		20.94	MONTHLY TELEPHONE	4460585	Telephone	N
				08/01/2023	08/31/2023		

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Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

11 Forest Development

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
9046	Loffler Companies, Inc.		20.94		1 Transactions		
939	DEPT Total:		20.94	County Surveyor	1 Vendors		1 Transactions
11	Fund Total:		8,273.11	Forest Development			28 Transactions

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
521	DEPT					LLCC Administration						
3160	Mille Lacs Energy Coop-Albert Lea											
		19-521-000-0000-6254			538.20	ENERGY CENTER		271300502		Utilities-Gas and Electric		N
		19-521-000-0000-6254			1,041.08	DINING HALL		271300601		Utilities-Gas and Electric		N
		19-521-000-0000-6254			721.07	NORTH STAR LODGE		271300703		Utilities-Gas and Electric		N
		19-521-000-0000-6254			79.23	PARKING LOT		271300801		Utilities-Gas and Electric		N
		19-521-000-0000-6254			88.68	STAFF RESIDENCE		271300901		Utilities-Gas and Electric		N
3160	Mille Lacs Energy Coop-Albert Lea				2,468.26				5	Transactions		
9739	Nardini Fire Equipment											
		19-521-000-0000-6360			514.00	REPAIR FIRE SUPPRESSION SYSTEM		IV00258074		Services, Labor, Contracts		Y
9739	Nardini Fire Equipment				514.00				1	Transactions		
10930	Tidholm Productions											
		19-521-000-0000-6230			24.95	SCAN LLCC POSTER ART		00005153		Printing, Publishing & Adv		Y
10930	Tidholm Productions				24.95				1	Transactions		
521	DEPT Total:				3,007.21	LLCC Administration			3	Vendors	7	Transactions
522	DEPT					LLCC Education						
9561	Amazon Business											
		19-522-000-0000-6431			307.64	EDUCATION SUPPLIES		17TW-VFW6-76X3		Educational Supplies		N
		19-522-000-0000-6431			12.08	BOOK FOR LEARNIN'		1VY3-39RP-CF4P		Educational Supplies		N
9561	Amazon Business				319.72				2	Transactions		
10029	Nor-Tran, Inc.											
		19-522-000-0000-6431			550.00	FORKHORN I		1928		Educational Supplies		N
10029	Nor-Tran, Inc.				550.00				1	Transactions		
522	DEPT Total:				869.72	LLCC Education			2	Vendors	3	Transactions
523	DEPT					LLCC Food						
3810	Paulbeck's County Market											
		19-523-000-0000-6418			157.56	GROCERIES		7684653		Groceries-Students		N
		19-523-000-0000-6418			17.97	GLUTEN FREE COOKIES FOR KIDS		7684653		Groceries-Students		N
3810	Paulbeck's County Market				175.53				2	Transactions		
10076	PFS Minnesota											

Aitkin County



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	19-523-000-0000-6418		GROCERIES	500540-8	Groceries-Students	N
10076	PFS Minnesota					
	4968 Upper Lakes Foods, Inc					
	19-523-000-0000-6418		CREDIT FOR MILK	284909-0A	Groceries-Students	N
	19-523-000-0000-6418		GROCERIES	321369-00	Groceries-Students	N
	19-523-000-0000-6418		GROCERIES	340145-00	Groceries-Students	N
	19-523-000-0000-6418		GROCERIES	342553-00	Groceries-Students	N
4968	Upper Lakes Foods, Inc					
523	DEPT Total:		LLCC Food		3 Vendors	7 Transactions
		4,259.66				
524	DEPT		LLCC Maintenance			
	13725 Beartooth True Value					
	19-524-000-0000-6590		HARDWARE AND WASP SPRAY	A138046	Repair & Maintenance Supplies	N
13725	Beartooth True Value					
	10238 Hasskamp Bros. Well Drilling					
	19-524-000-0000-6360		UNCLOG DRAIN, INDUSTRIAL	42123	Services, Labor, Contracts	Y
10238	Hasskamp Bros. Well Drilling					
524	DEPT Total:		LLCC Maintenance		2 Vendors	2 Transactions
		205.18				
19	Fund Total:		Long Lake Conservation Center			19 Transactions
		8,341.77				

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
520	DEPT			Parks			
13725	Beartooth True Value						
	21-520-000-0000-6523		145.00	142 PC MECHANIC TOOL SET	A137112	Misc Bldg & Shop Supplies	N
	21-520-000-0000-6450		51.98	2 SUN/SHADE SEEDS	A137768	Field Supplies	N
	21-520-000-0000-6450		34.99	SUN/SHADE SEED	B234108	Field Supplies	N
	21-520-000-0000-6450		10.28	2 WASP SPRAY	B234108	Field Supplies	N
13725	Beartooth True Value		242.25	4 Transactions			
9625	Blind Lake ATV Club						
	21-520-000-0000-6802	Q	5,038.56	BLIND ALKE TRL RFR 08-15-2023	FM 00870740	Trail Grants-State	N
9625	Blind Lake ATV Club		5,038.56	1 Transactions			
10245	Emery Inc.						
	21-520-000-0000-6802	Q	4,466.00	203 CU YRD CL 5 BLINDLAKE ATV	4012	Trail Grants-State	Y
10245	Emery Inc.		4,466.00	1 Transactions			
10618	Erik's Lawn Service						
	21-520-000-0000-6360	B	545.00	AITKIN CAMPGROUND MOWING 07/31/2023 09/07/2023	9565	Services, Labor, Contracts	Y
	21-520-000-0000-6360	B	745.00	BERGLUND PARK MOWING 07/31/2023 09/07/2023	9565	Services, Labor, Contracts	Y
	21-520-000-0000-6360	B	495.00	JACOBSON MOWING 07/31/2023 09/07/2023	9565	Services, Labor, Contracts	Y
	21-520-000-0000-6360		195.00	ROUND LAKE BEACH MOWING 07/31/2023 09/07/2023	9565	Services, Labor, Contracts	Y
	21-520-000-0000-6360		795.00	SNAKE RIVER CAMPGROUND MOWING 07/31/2023 09/07/2023	9565	Services, Labor, Contracts	Y
10618	Erik's Lawn Service		2,775.00	5 Transactions			
3024	Kingsley/Russell Lee						
	21-520-000-0000-6802	Q	640.00	BLIND LAKE TRAIL REPAIR	092023	Trail Grants-State	Y
	21-520-000-0000-6802	Q	6,400.00	BLINDLAKE PARKING LOT EXPANSIO	092023	Trail Grants-State	Y
3024	Kingsley/Russell Lee		7,040.00	2 Transactions			
3160	Mille Lacs Energy Coop-Albert Lea						
	21-520-000-0000-6254	B	285.03	BERGLUND PARK 08/01/2023 09/01/2023	185110602	Utilities-Gas and Electric	N
3160	Mille Lacs Energy Coop-Albert Lea		285.03	1 Transactions			

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 21 Parks

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
15211	Quality Disposal Systems Inc 21-520-000-0000-6255			189.92	SNAKE RIVER GARBAGE	1187622	Garbage	N
15211	Quality Disposal Systems Inc			189.92	1 Transactions			
14585	Ruyak Enterprises, Inc 21-520-000-0000-6802		Q	1,210.00	GRADE SOO LINE	7083	Trail Grants-State	N
14585	Ruyak Enterprises, Inc			1,210.00	1 Transactions			
9617	Timber Lakes Septic Service, Inc. 21-520-000-0000-6360		B	150.00	BERGLUND DUMP	35778	Services, Labor, Contracts	N
	21-520-000-0000-6360		B	150.00	AITKIN DUMP	36004	Services, Labor, Contracts	N
9617	Timber Lakes Septic Service, Inc.			300.00	2 Transactions			
12718	Up North Riders 21-520-000-0000-6802		Q	899.84	LAWLER LOOPS RFR 08-15-2023	FM 00870809	Trail Grants-State	N
12718	Up North Riders			899.84	1 Transactions			
520	DEPT Total:			22,446.60	Parks	10 Vendors	19 Transactions	
21	Fund Total:			22,446.60	Parks		19 Transactions	

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 22 Coronavirus Relief Fund

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
716	DEPT		American Rescue Plan - COVID			
	12709 K & N Electric LLC					
	22-716-000-0000-6818				Category: Revenue Replacement	Y
	12709 K & N Electric LLC					
		12,922.00	PANEL REPLACEMENT - FRF - LLCC	2726		
		12,922.00	1 Transactions			
716	DEPT Total:		American Rescue Plan - COVID	1 Vendors	1 Transactions	
		12,922.00				
22	Fund Total:		Coronavirus Relief Fund		1 Transactions	
		12,922.00				
	Final Total:	1,313,701.80	247 Vendors	437 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	1,083,595.23	General Fund
3	117,592.81	Road & Bridge
5	32,630.70	Health & Human Services
9	15,622.00	State
10	12,277.58	Trust
11	8,273.11	Forest Development
19	8,341.77	Long Lake Conservation Center
21	22,446.60	Parks
22	12,922.00	Coronavirus Relief Fund
All Funds	1,313,701.80	Total

Approved by,

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Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

R&B WARRANTS 9-29-2023

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
40	DEPT		Auditor			
	9691 The Master's Touch, LLC					
	01-040-000-0000-6205		ESTIMATED POSTAGE - TNT	E88231	Postage	N
	9691 The Master's Touch, LLC		1 Transactions			
40	DEPT Total:		10,544.56	Auditor	1 Vendors	1 Transactions
1	Fund Total:		10,544.56	General Fund		1 Transactions

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
307	DEPT			R&B Capital Infrastructure			
9911	KGM CONTRACTORS INC 03-307-000-0000-6262		613,603.04	CONT 20231 PMT 4	CONT 20231 PMT 4	Contract Payments	N
9911	KGM CONTRACTORS INC		613,603.04	1 Transactions			
9457	Marvin Tretter, Inc 03-307-000-0000-6262		41,155.90	CONT 20228 PMT 5	CONT 20228 PMT 5	Contract Payments	N
9457	Marvin Tretter, Inc		41,155.90	1 Transactions			
307	DEPT Total:		654,758.94	R&B Capital Infrastructure	2 Vendors	2 Transactions	
3	Fund Total:		654,758.94	Road & Bridge		2 Transactions	

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

13 Taxes & Penalties

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
943	DEPT			Taxes And Penalties			
999999000	BERNADETTE THIRY 13-943-000-0000-2001		93.00	PROPERTY TAX OVERPAYMENT - 2	328	Cur - Property Taxes	N
	999999000 BERNADETTE THIRY		93.00	1 Transactions			
999999000	JAMES SIMONSON 13-943-000-0000-2001		90.00	PROPERTY TAX OVERPAYMENT - 2	327	Cur - Property Taxes	N
	999999000 JAMES SIMONSON		90.00	1 Transactions			
999999000	JESSICA HOYT 13-943-000-0000-2001		29.00	PROPERTY TAX OVERPAYMENT - P2	321	Cur - Property Taxes	N
	999999000 JESSICA HOYT		29.00	1 Transactions			
999999000	MICHAEL BORGMAN 13-943-000-0000-2001		61.00	PROPERTY TAX OVERPAYMENT - P2	325	Cur - Property Taxes	N
	999999000 MICHAEL BORGMAN		61.00	1 Transactions			
999999000	ROBERT CARLSON 13-943-000-0000-2001		330.00	PROPERTY TAX OVERPAYMENT - 2	326	Cur - Property Taxes	N
	999999000 ROBERT CARLSON		330.00	1 Transactions			
999999000	ROGER NICHOLSON 13-943-000-0000-2001		1,509.00	PROPERTY TAX OVERPAYMENT - P2	322	Cur - Property Taxes	N
	999999000 ROGER NICHOLSON		1,509.00	1 Transactions			
999999000	SALLY BEAUDEL 13-943-000-0000-2001		47.52	PROPERTY TAX OVERPAYMENT - P2	324	Cur - Property Taxes	N
	999999000 SALLY BEAUDEL		47.52	1 Transactions			
943	DEPT Total:		2,159.52	Taxes And Penalties	7 Vendors	7 Transactions	
13	Fund Total:		2,159.52	Taxes & Penalties		7 Transactions	
	Final Total:		667,463.02	10 Vendors	10 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	10,544.56	General Fund
	3	654,758.94	Road & Bridge
	13	2,159.52	Taxes & Penalties
	All Funds	667,463.02	Total

Approved by,

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Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

MANUAL WARRANTS 9-29-2023

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
8410 Bremer Bank						
5	01-044-904-0000-6379		623.00 WEX AUGUST FEE	0001808278-IN	Flex Services, Labor, Etc.	N
3	01-044-904-0000-6360		62.10 MED FSA CLAIMS 2023	09/15/2023	Flex Plan Withdrawals	N
2	01-044-904-0000-6360		261.61 MED FSA CLAIMS 2023	09/17/2023	Flex Plan Withdrawals	N
4	01-044-904-0000-6360		339.12 MED FSA CLAIMS 2023	09/20/2023	Flex Plan Withdrawals	N
6	01-044-904-0000-6360		207.62 MED FSA CLAIMS 2023	09/21/2023	Flex Plan Withdrawals	N
7	01-044-904-0000-6360		9.13 MED FSA CLAIMS 2023	09/24/2023	Flex Plan Withdrawals	N
8	01-044-904-0000-6360		448.19 MED FSA CLAIMS 2023	09/25/2023	Flex Plan Withdrawals	N
8410 Bremer Bank			1,950.77	7 Transactions		
1 Fund Total:			1,950.77	General Fund	1 Vendors	7 Transactions

KMR1
 9/29/23 10:14AM
 21 Parks

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	8410 Bremer Bank 21-520-000-0000-5510		210.00	CAMP REFUND - DEBERNARDEAUX	A - 7101	Co. Parks Campground Fees	N
	8410 Bremer Bank		210.00	1 Transactions			
21 Fund Total:			210.00	Parks	1 Vendors	1 Transactions	
Final Total:			2,160.77	2 Vendors	8 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	1,950.77	General Fund
	21	210.00	Parks
All Funds		2,160.77	Total

Approved by,

.....

.....



Board of County Commissioners Agenda Request



Requested Meeting Date: October 10, 2023

Title of Item: Adopt Sheryl Ruhnke Repurchase Tax-Forfeited Property Resolution

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested	
<input checked="" type="checkbox"/> CONSENT AGENDA		<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Hold Public Hearing*

Submitted by: Dennis "DJ" Thompson	Department: Land Department
--	---------------------------------------

Presenter (Name and Title): N/A	Estimated Time Needed: N/A
---	--------------------------------------

Summary of Issue:

S 282.241 allows application to repurchase tax-forfeited property by an owner/heir/mortgagee/representative of heirs of a vested interest in the property at the time of forfeiture, have the privilege to make written application to the Aitkin County Board requesting to be allowed to repurchase this property.

Sheryl Ruhnke, owner at the time of forfeiture, has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax-forfeited land:

Parcel #29-1-370300 Lot 204 Big Sandy Lake Highlands Sect: 3 Twp: 49 Rge: 23

Property will revert to the owner at the time of forfeiture.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Adopt resolution allowing repurchase of tax forfeited property.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



AITKIN COUNTY LAND DEPARTMENT

502 Minnesota Ave N.
Aitkin, MN 56431

acd@co.aitkin.mn.us
phone: 218-927-7364

August 25, 2023

Sheri Ruhnke
[REDACTED]
[REDACTED]

RE: 29-1-370300, Lot 204 Big Sandy Lake Highlands, Sec 3, Twp 49, Rge 23

The above property forfeited to Aitkin County on August 8, 2023 for the nonpayment of real estate taxes. The property is now owned by Aitkin County and is the responsibility of this department.

You, as an **owner/heir/mortgagee/representative of heirs** of a vested interest in the property at the time of forfeiture, have the privilege to make written application to the Aitkin County Board **requesting to be allowed to repurchase** this property.

Prior to the County Board considering a repurchase request, the following must be received in this office:

1. A copy of any document, preferably the deed, that shows you have a legal interest in this property and what type of ownership you hold on the property, whether it be previous owner, mortgagee, heir or representative of heir. If you do not have a vested interest in the property, we will not be able to accept your application.
2. Original, fully completed, signed and notarized repurchase application form (enclosed).
3. Certified check or money order for the full amount of the repurchase made payable to Aitkin County. **The repurchase amount due on Parcel 29-1-370300 is \$557.43.** This amount includes the real estate taxes that have not been paid and all repurchase costs. **This amount is only good through September 30, 2023.** An application received after this date will need to have the amount due recalculated.

FULLY complete the enclosed application. This is the only information the County Board of Commissioners has as to why they should approve the repurchase. The County Board can approve the repurchase only if it is determined that:

- An undue hardship or injustice resulting from the forfeiture will be corrected by the repurchase.

- The repurchase will promote the use of such lands that will best serve the public interest.

After the completed application and full payment of the repurchase amount has been received by this office, the application will be submitted to the Aitkin County Board for consideration. If the County Board approves the repurchase, the property will go back into the same status and ownership as before the forfeiture and any liens on the property will be reinstated. The fees that you are paying here only cover the forfeiture and real estate tax costs.

If the County Board approves the repurchase, the fees will be deposited and an application for a State Deed will be submitted. If they do not approve the repurchase, the money will be returned to you.

If you have any questions, please feel free to contact me.

Dennis Thompson
Land Commissioner
Aitkin County Land Department
502 Minnesota Ave North
Aitkin, MN 56431
acld@co.aitkin.mn.us
218-927-7364



Repurchase Form

Mail to: Aitkin County Land Department
502 Minnesota Ave N
Aitkin, MN 56431

Names and social security numbers (required for Dept of Revenue reporting) for ALL those on deed at the time of forfeiture;

Name Sheryl Buhake _____
First Name Last Name Social Security Number

Name _____
First Name Last Name Social Security Number

Name _____
First Name Last Name Social Security Number

Name _____
First Name Last Name Social Security Number

Is there a well on the property? NO

Mailing address for deed and tax statement:

Address [REDACTED]

City [REDACTED] State MN Zip code 55760

Daytime Phone Number [REDACTED]

This form, the attached form (notarized), and the certified check (amount on enclosed letter) need to be returned to the Aitkin County Land Department by the date stated in the letter.

Aitkin County Land Department
502 Minnesota Ave N
Aitkin, MN 56431

Questions?
218-927-7364
acd@co.aitkin.mn.us

To the Honorable Board of County Commissioners of
Aitkin County, Minnesota.

I, the undersigned owner-mortgagee-heir-representative of heirs Sheryl M. Rulinke, at the time of forfeiture of the parcel of land situated in the County of Aitkin, State of Minnesota, described as follows, to-wit:

Lot 204 Big Sandy Lake Highlands
29-1-370360

do hereby make application for the purchase of said parcel... of land from the State of Minnesota, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

In support of this application for the repurchase of said land I make the following statement:

(a) That hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit: Address change - also confusion @ county with taxes paid on other lot - said I was good.

(b) That the repurchase of said land by me will promote and best serve the public interest, because lot is adjacent to other lot I own & my camper is parked there. I live there during summer months as I own the bar/restaurant on connecting lots. he

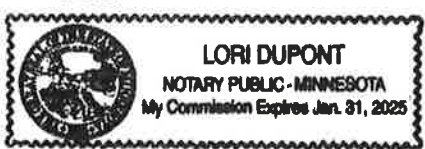
State of Minnesota
County of Aitkin

Owner-Mortgagee-Heir-Representative of Heirs

The foregoing instrument was acknowledged before me this 26 day of Sept, 2023, by Sheryl M. Rulinke.

Notarial Seal

[Signature]
Signature of person taking acknowledgement



Filed in my office this _____

day of _____, 19__

County Auditor

Resolution authorizing repurchase adopted

this ____ day of _____, 19__

County Auditor

Repurchase made this ____ day of

_____, 19__

County Auditor

Certificate of purchase forwarded to

Commissioner of Taxation this ____ day of

_____, 19__

County Auditor

NO DELINQUENT TAXES
AND TRANSFER ENTERED

This 28 Day Feb 2017

Kirk Jensen
County Auditor

Elizabeth Harmon
Deputy



A438128

Office of the County Recorder
Aitkin County, Minnesota

I HEREBY CERTIFY THE WITHIN INSTRUMENT WAS
FILED, AND/OR RECORDED ON 2/28/2017 9:00 AM

PACKAGE: 63786

REC FEE: \$46.00

Michael T. Moriarty, Aitkin County Recorder

CERTIFICATE OF REAL ESTATE
VALUE () FILED () NOT
REQUIRED CERTIFICATE OF REAL
ESTATE VALUE NO. 44349

(Top 3 inches reserved for recording data)

WARRANTY DEED
Business Entity to Individual(s)

Minnesota Uniform Conveyancing Blanks
Form 10.1.7 (2016)

eCRV number: 623530

DEED TAX DUE: \$ 19.80

DATE: February 22, 2017
(month/day/year)

FOR VALUABLE CONSIDERATION, Bodway Properties, Inc.
(insert name of Grantor)

a corporation under the laws of Minnesota ("Grantor"),

hereby conveys and warrants to Sheri Ruhnke
(insert name of each Grantee)

_____ ("Grantee"), as

(Check only one box.) tenants in common, (If more than one Grantee is named above and either no box is checked or both boxes are checked, this conveyance is made to the named Grantees as tenants in common.)
 joint tenants,

real property in Aitkin _____ County, Minnesota, legally described as follows:

→ Lot 204 and Lot 205, Big Sandy Lake Highlands, Section 3, Township 49, Range 23

Check here if all or part of the described real property is Registered (Torrens)

together with all hereditaments and appurtenances belonging thereto, subject to the following exceptions:
none

Check applicable box:

- The Seller certifies that the Seller does not know of any wells on the described real property.
- A well disclosure certificate accompanies this document or has been electronically filed. (If electronically filed, insert WDC number: _____.)
- I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

Grantor

Bodway Properties, Inc.

(name of Grantor)

By: Maryann Bodway
(signature) Maryann Bodway

Its: Secretary / Treasurer
(type of authority)

By: _____
(signature)

Its: _____
(type of authority)

State of Minnesota, County of Aitkin

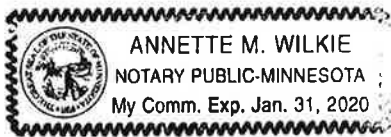
This instrument was acknowledged before me on February 22 2017, by Maryann Bodway
(month/day/year) (name of authorized signer)

as Secretary / Treasurer
(type of authority)

and by _____
(name of authorized signer)

as _____ of Bodway Properties, Inc., a Minnesota corporation
(type of authority) (name of Grantor)

(Stamp)



Annette M. Wilkie
(signature of notarial officer)

Title (and Rank): _____

My commission expires: _____
(month/day/year)

THIS INSTRUMENT WAS DRAFTED BY:
(insert name and address)

Maryann Bodway
[Redacted]

TAX STATEMENTS FOR THE REAL PROPERTY DESCRIBED IN THIS INSTRUMENT SHOULD BE SENT TO:
(insert legal name and residential or business address of Grantee)

Sheri Ruhnke
[Redacted]

AITKIN COUNTY DEED TAX
 No. 10405 Date 2-28-17
19.80 Dollars Paid
Lois Grams
 County Treasurer
 By: B. Klerks Deputy

Ruhnke, Sheri
 August 15, 2023
 29-1-1370300

Interest calc to September 30, 2023
 (Subject to change)

Year	Tax	Cost	Interest	Penalty	Total	
2019	\$ 46.00	\$ 20.00	\$ 26.22	\$ 3.91	\$ 96.13	0.375
2020	\$ 44.00		\$ 13.13	\$ 3.74	\$ 60.87	0.275
2031	\$ 42.00		\$ 7.97	\$ 3.57	\$ 53.54	0.175
2022	\$ -		\$ -	\$ -	\$ -	0.075
2023	\$ 32.00		\$ -	\$ 2.24	\$ 34.24	0
			\$ -	\$ -	\$ -	0
Total:	\$ 164.00	\$ 20.00	\$ 47.32	\$ 13.46	\$ 244.78	

Total:	244.78
St Deed Tax	1.65
Forf Proc Cost	100.00
Well Cert	
Sheriff Cost	40.00
Deed	25.00
Land Dept Cost	100.00
Rec Fee	46.00
Crt Letter Fee-Auditor	0.00
<u>Insurance</u>	<u>0.00</u>
Total:	\$ 557.43

THIS DOCUMENT HAS A MICRO-PRINT SIGNATURE LINE, AUTHENTIC WATERMARK, AND CHLOROSTAIN PAPER; ABSENCE OF THESE FEATURES WILL INDICATE A COPY.



VOID AFTER 90 DAYS

-7345
2919

CASHIERS CHECK

No. 251720

Date: 09-26-2023

AMOUNT: Five Hundred Fifty-Seven and 43/100*****

AMOUNT
\$557.43

PAY TO THE ORDER OF Aitkin County

Memo Information: [Redacted], Sheryl Ruhnke

Janet Vaed

Security Features Included. Details on back.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED October 10, 2023

By Commissioner: xxx

20231010-xxx

Approve Sheryl Ruhnke Repurchase Tax-Forfeited Property

WHEREAS, Sheryl Ruhnke, was the owner at the time of forfeiture. (Applicant) and,

WHEREAS, the Applicant has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax-forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota and described as follows, to-wit:

Parcel #29-1-370300 Lot 204 Big Sandy Lake Highlands Sect: 3 Twp: 49 Rge: 23

WHEREAS, said Applicant has set forth in his application that:

A. Hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:

Address change – also confusion at county with taxes paid on other lot – said I was good.

B. That the repurchase of said land by me will promote and best serve the public interest because:

Lot is adjacent to other lot I own and my camper is parked there. I live there during summer months as I own the bar/restaurant on connecting lots.

WHEREAS, the Applicant has made payment of all delinquent taxes of properties.

WHEREAS, this board is of the opinion that said application should be granted for such reasons.

NOW, THEREFORE BE IT RESOLVED, that the application of Sheryl Ruhnke for the purchase of the above-described parcel of tax-forfeited land be and the same is hereby granted and the County Auditor is hereby authorized and directed to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 10th day of October 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 10th day of October 2023

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request



Requested Meeting Date: October 10, 2023

Title of Item: Approve 2024 Medical Examiner Contract

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested	
<input checked="" type="checkbox"/> CONSENT AGENDA		<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Dan Guida	Department: Sheriff's Office
-----------------------------------	--

Presenter (Name and Title): N/A	Estimated Time Needed: N/A
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Summary of Issue:

2024 Medical Examiner Services Contract Agreement - River Valley Forensic Services

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Approve 2024 Services Contract Agreement for Medical Examiner with River Valley Forensic Services.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

MEDICAL EXAMINER CONTRACT AGREEMENT

Agreement entered into this 10th day of October, by and between the County of Aitkin, a political subdivision of the State of Minnesota, and River Valley Forensic Services, P.A. for the services of Dr. Kelly Mills, M.D. as Medical Examiner of Aitkin County.

I. Relationship of Parties

- A. Pursuant to County Board action that took place on October 10, 2023 and the authority of Minnesota Statutes Ch. 390, the board of Aitkin County commissioners designates Dr. Kelly Mills, M.D., as Medical Examiner for Aitkin County, hereinafter “the Medical Examiner.”
- B. It is agreed that nothing contained in the Agreement is intended or should be construed as creating the relationship of co-partners, joint ventures or an association or an employer/employee relationship between Aitkin County and Dr. Kelly Mills, M.D., River Valley Forensic Services, P.A., or their employees or designee. River Valley Forensic Services, P.A. is an independent contractor, and neither River Valley Forensic Services, P.A. it, its officers, agents or employees shall be considered agents or representatives of the County. The County is interested only in the results to be achieved. The manner and means of conducting the works are under the control of the Medical Examiner, except to the extent they are limited by statute or regulation and the express terms of this Agreement. None of the benefits provided by the County to its employees, including, without limitation, unemployment insurance, workers’ compensation insurance, retirement and deferred compensation plans, vacation and sick leave, are available from the County to the Medical Examiner, River Valley Forensic Services, P.A., or the employees, agents or contractors of either. No civil service status shall attach to the Medical Examiner, Medical Staff, agent of contractors of the Medical Examiner or River Valley Forensic Services, P.A. and the County shall make no deductions from sums payable under the terms of this Agreement for state or federal income taxes, FICA, PERA or other payroll type deductions which are associated with an employer-employee relationship.

II. Personnel

- A. The Medical Examiner will designate Dr. Kirstin Howell, Dr. Victor Froloff and Dr. Butch Huston to assist in performing the contract and shall be under the control and supervision of the Medical Examiner. Dr. Howell, Dr. Froloff and Dr. Huston shall not be considered employees of the County, nor have a contractual relationship with the County. The County shall be notified prior to the effective date of any changes thereto.

- B. The non-medical personnel necessary to support the Medical Examiner in the performance of his duties under this Agreement shall be provided through the County Sheriff's Department. The compensation, benefits, and other terms of employment of these non-medical personnel shall be determined and paid solely by the county.

III. **Scope of Duties**

- A. The Medical Examiner shall be responsible for conducting a modern medico-legal investigative system for Aitkin County applying the standards of the National Association of Medical Examiners, as they may be amended from time to time. The Medical Examiner shall periodically consult with the County Attorney's Office, police agencies, and others concerned with forensic pathology to review procedures and formats for preparing medical reports and protocols. The Medical Examiner shall perform all duties imposed by Minnesota Statutes Chapter 390, as well as the duties imposed by other statutes applicable to the Medical Examiner's activities. The Medical Examiner shall testify, as required, at inquests, hearings and trials.
- B. The Medical Examiner shall be responsible for the final determination of the cause and manner of death, and the signing of certificates attesting the cause and manner of death. During the temporary absence of the Medical Examiner, a qualified person designated by the Medical Examiner may make the final determination of death, and sign a certificate attesting to the cause and manner of death.
- C. The Medical Examiner shall be entitled to perform other gainful activities which do not interfere with the performance of her duties hereunder.

IV. **Compensation**

- A. All payments made under this agreement for services rendered by or at the designation of Dr. Kelly Mills, M.D., shall be made to River Valley Forensic Services, P.A.
- B. The County will be responsible for the payment for each complete autopsy or external examination performed by Dr. Kelly Mills, M.D., or her assistants, as the Medical Examiner pursuant to this agreement and billed to Aitkin County upon completion of each examination in keeping with the past practice of the County Medical Examiner's Office.
- C. Compensation for the services under this contract shall be \$250.00/month plus the following on a per service basis: (1) complete forensic autopsy with basic toxicology, at approximately \$2,000, and (2) external examination with basic toxicology at approximately \$1000.

D. Additionally, the County will be responsible for court related preparation / consultation and out of office charges, billed on an hourly basis of \$300/hr., including travel to and from Aitkin County in order to provide testimony in legal proceedings arising out of the duties of the Medical Examiner.

V. **Facilities**

The facility, together with all the necessary equipment, the supplies, shall be the responsibility of Dr. Kelly Mills, M.D. It is represented by Dr. Kelly Mills, M.D., and understood by the County that Ramsey County Morgue shall be available to Dr. Kelly Mills, M.D., for the performance of this agreement.

VI. **Insurance and Indemnification**

A. River Valley Forensic Services, P.A. agrees to indemnify and hold harmless the County of Aitkin, its officials, employees and agents from any and all liability, loss or damage, that the County of Aitkin, its officials, employees and agents may suffer as a result of claims, demands, costs of judgments, including without limitation reasonable attorney's fees arising out of the provision of professional services by Dr. Kelly Mills, M.D., as the Medical Examiner of Aitkin County pursuant to Minnesota Statutes Ch. 390, provided, however, that this indemnification shall be limited to the extent of such claims, demands, costs or judgments, including, without limitation, reasonable attorney's fees are covered by insurance.

B. The County of Aitkin agrees to indemnify and hold harmless River Valley Forensic Services, P.A., Dr. Kelly Mills, M.D., its and their agents, officers or employees from any and all liability, loss or damage, it, he, its agents, officers or employees may suffer as a result of claims, demands, costs or judgments, including without limitation reasonable attorney's fees, arising from the Medical Examiner's or his agents' performance of his or their duties under this Agreement.

C. River Valley Forensic Services, P.A. shall obtain and keep in effect the following insurance coverage:

1) Comprehensive General Liability Insurance:

(a) Minimum Combined Single Limit
 \$2,000,000 per occurrence
 \$4,000,000 aggregate

(a) The following coverage must be specifically insured

and certified with no internal sublimits.

1. Independent Contractors' Contingent Liability
2. Products/Completed Operations Liability
3. Contractual Liability
4. Personal Injury Liability including claims related to employment and coverage (a) through (e).
5. Broad Form Property Damage Liability, or deletion of the "Care, Custody and Control" Exclusion
6. Aircraft Liability (if applicable)
7. Watercraft Liability (if applicable)

- (b) The Contractual Liability is to be either on a blanket basis for all written and oral contracts or specifically endorsed to acknowledge the contract between the insured and the County.

2. Professional Liability Insurance

Minimum Limits

\$2,000,000 per occurrence

\$4,000,000 aggregate

3. Automobile Liability Insurance on Vehicles Owned by River Valley Forensic Services, P.A., or Kelly Mills, M.D., Kirstin Howell, M.D., Victor Froloff, M.D., or Butch Huston, M.D.

- D. All certificates of insurance shall provide that the insurance company shall give the County thirty (30) days prior written notice of cancellation, non-renewal or any material changes in the policy.
- E. The above subparagraphs establish the minimum insurance requirements, and it is the sole responsibility of River Valley Forensic Services, P.A.. to purchase and maintain additional insurance that may be necessary in connection with this contract.
- F. The Medical Examiner shall provide a certificate of insurance to the County in a form acceptable to Aitkin County. All insurance policies shall be submitted to the County upon written request.
- G. Nothing in this contract shall constitute a waiver by the County of any statutory limits or exceptions on liability.

VII. Transportation

- A. Transportation of the deceased bodies from Aitkin County to the Ramsey County Morgue shall be the responsibility of Aitkin County.

VIII. Miscellaneous Provisions

- A. The Medical Examiner and all the members of the Medical Staff must be licensed to practice in Minnesota, with the Medical Examiner holding certification by the American Board of Pathology.
- B. At the termination of this Agreement, the Medical Examiner shall return all files, records and objects related to cases completed, or in progress, to the County upon written request.

IX. Term and Termination

- A. This agreement shall continue for a period ending 12/31/2024 unless terminated sooner pursuant hereto.
- B. This Agreement may be terminated by either party on forty-five (45) days written notice to the other.
- C. This Agreement may be renewed on an annual basis upon agreement of both parties.

X. Entire Agreement, Modification

- A. It is understood and agreed that the entire Agreement of the parties is contained herein, and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof, as well as any previous Agreements presently in effect between the parties relating to the subject matter hereof.
- B. This Agreement shall be altered, varied, modified or amended only in writing duly executed by the parties and attached hereto.

COUNTY OF AITKIN

October 10, 2023
(date)

By _____
Aitkin County Board Chair

October 10, 2023
(date)

By _____
Aitkin County Administrator

(date)

Kelly Mills, M.D.
Medical Examiner

River Valley Forensic Services, P.A.

(date)

By _____
Kelly Mills, President



Board of County Commissioners Agenda Request



Requested Meeting Date: October 10, 2023

Title of Item: Approve 2023 Updated Public Health Nuisance Policy

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested	
<input type="checkbox"/> CONSENT AGENDA		<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Hold Public Hearing*

Submitted by: Erin Melz	Department: H&HS Public Health
-----------------------------------	--

Presenter (Name and Title): Erin Melz, H&HS Public Health Supervisor	Estimated Time Needed: 5 Minutes
--	--

Summary of Issue:

Requesting that the County Board adopt the updated 2023 Public Health Nuisance Policy and appendices.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Approve the 2023 updated Public Health Nuisance Policy.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

Public Health Nuisance Policy

Policy: Aitkin County Health & Human Services Board, acting as the Board of Health, shall respond to, inspect and mitigate Public Health Nuisances as defined and outlined in Minnesota State Statutes, Section 145A. Further, the Board designates as its Agent and Public Health Authority, the Public Health Supervisor, to enforce this statute.

Purpose: Minnesota Statutes, Section 145A.04, places responsibility for Public Health Nuisance control on Boards of Health. The policy, protocols, and procedures are intended to ensure that the Board of Health, or its Designated Agent, responds as required by law. Minnesota Statute 609.74 defines **Public Nuisances** very broadly as a “condition which unreasonably annoys, injures, or endangers the safety, health, morals, comfort, or repose of any considerable number of members of the public. The definition of **Public Health Nuisance**, as set out in the Minnesota Public Health Nuisance Handbook is, “any activity or failure to act that adversely affects public health.”

Protocols:

- a) For the purposes of defining and determining Public Health Nuisance, the definition, as set forth in Section 145A.02., Subdivision 17, shall be used; “any activity or failure to act that adversely affects the public health.”
- b) As defined by Section 145A.04, Subdivision 8, removal and abatement of public health nuisances takes place if a (validated) threat to public health such as, a public health nuisance, source of filth, or cause of sickness is found on any property.
 - a. Examples of public health nuisances may include, but are not limited to: dead animals, rotting garbage, insect, vermin or rodent infestations, evidence of a meth lab or other drug manufacturing, unsafe living situation that affects children and vulnerable adultsⁱ
 - b. Improper disposal or discharge of human waste
 - c. Accumulation, burning of, and/or improper disposal of household waste
 - d. A hazardous building or property which because of inadequate maintenance, dilapidation, physical damage, unsanitary condition and/or abandonment constitutes a fire hazard or hazard to public safety or health.
- c) All Public Health Nuisance complaints or reports shall be investigated.
- d) The investigation of each nuisance complaint shall normally be within ten [10] working days and according to the procedures outlined herein.
- e) The Board of Health shall approve procedures, make budget appropriations and promote the concept of a team approach between departments and/or agencies.
- f) Complaints determined to be under the jurisdiction of another agency or other unit of government shall be referred to accordingly.
- g) In the event of an imminent threat to the health of the public, immediate action shall be taken.
- h) Discretion to allow an extension or to deviate from standard procedures shall be provided.
- i) All data shall be handled in accordance with the Government Data Practices Act.
- j) Abatement notices shall be pursuant to Section 145A.04., Subdivision 8.
- k) The Aitkin County Attorney shall be informed of all Public Health Nuisance determinations, updates and mitigation activities.
- l) All costs for abatement and administration may be recovered through assessment, pursuant to Section 145A.08., Subdivision 2.
- m) Response Staff will utilize Ethical Framework by Bernheimⁱⁱ when determining Public Health Nuisance. [Appendix A]

Procedures:

- I. **Complaint Investigation**
 - A. Receive the complaint

- i. If the Public Health Nuisance complaint concerns property within a city or township that has a Public Health Nuisance ordinance, the complaint will be referred to the appropriate jurisdiction.
 - ii. Designated Agent (Public Health Supervisor) will receive the complaint. Any referral that may, in any way, meet the criteria of Public Health Nuisance will be referred to the Designated Agent or, minimally, a collaborative effort between receiving department and Designated Agent will ensue. Upon receipt of the complaint, the Agent will document the information provided.
 - 1. Fill out complaint form. [Appendix B]
 - 2. Create a client and activity in Nightingale Notes.
 - 3. Complete Nuisance Intake & Initial Follow-Up tab in Nightingale Notes.
- B. Discretion
- i. At the discretion of the Designated Agent, the process may deviate from the order of nuisance enforcement if an individual situation requires such attention.
- C. Investigate, verify or negate the complaint through inspection of the property.
- i. Agent will coordinate with the Environmental Services Director, or assigned designee, a time to visit the property within ten [10] working days of receiving complaint.
 - ii. At any time and for any reason, the Agent may request to be accompanied by the Aitkin County Sheriff's Office.
 - iii. The Agent investigating the Public Health Nuisance complaint will provide their county badge identifying their authority and will explain they are there to complete an inspection, taking care to not disclose the complainant.
 - iv. Reasonable effort shall be made by the Agent to obtain permission to enter in accordance with Section 145A.04.
 - v. If allowed entry, make the investigation and return with documentation. [Appendix B, photographs, video and/or audio recordings]
 - vi. If entry is refused or resisted, refer the case to the County Attorney for possible charges and/or the application for a warrant.
 - vii. If the complaint cannot be verified and a Public Health Nuisance does not exist, document the findings and reason for not proceeding. [Appendix B]
 - viii. Agent will document findings in Nuisance Intake & Initial Follow-Up tab in Nightingale Notes.
- D. Notify and consult multi-disciplinary team about investigation.
- i. The Designated Agent will inform other departments of the need for involvement of representatives from other disciplines.
 - ii. The Agent will coordinate the actions of a multi-disciplinary investigative team that may include representation from the following areas:
 - 1. Health & Human Services
 - 2. Law Enforcement
 - 3. Planning & Zoning/Environmental Services
 - 4. County Attorney
 - 5. County Auditor
 - 6. Medical Consultant
 - iii. Additional team members may include, but are not limited to, as needed:
 - 1. Child and/or Adult Protection
 - 2. Mental Health
 - 3. Fire Marshall
 - 4. State Epidemiologist
 - 5. MN Pollution Control Agency
 - 6. Animal Humane Society
 - 7. MN Department of Health

8. MN Department of Agriculture

- E. Determine whether or not a Public Health Nuisance exists. The Agent makes this determination, utilizing the process outlined in the Public Health Nuisance Policy Flow Chart. [Appendix C]
- i. **Public Nuisance:** Aitkin County does not have a specific Public Nuisance Policy. If the situation is not deemed a Public Health Nuisance, if applicable, the case will be referred to the appropriate governmental unit for ordinance violations and/or enforcement activities.
 - ii. **Public Health Nuisance:** Use as a guide, a series of questions that will assist in making this determination.
 - 1. Does the condition affect the “Public?”
 - 2. Does the condition affect “Health,” i.e. is there a real or imminent health risk?
 - a. Can the condition cause or be expected to cause transmission of disease?
 - b. Does the condition cause or is there a potential for the condition to cause trauma or injury to the public?
 - c. Does the condition constitute or is there potential for the condition to constitute an exposure to hazardous elements or substances that could adversely affect the health of the public?
 - d. Is the subject of the complaint an unsafe or potentially unsafe structural or environmental condition or fire hazard?
 - 3. Refer to the flow chart for determination of Public Health Nuisance. [Appendix C]
 - 4. Are there service providers that frequent the property?
 - 5. Review with medical consultant or other subject matter expert as needed.
 - iii. **Potential Public Health Nuisance:** If the condition encountered could pose a future public health problem however has not progressed in seriousness or to an extent to constitute a Public Health Nuisance at the time of the investigation, education, or consultation in the form of a follow-up letter or discussion with a responsible party is appropriate.
 - iv. **Unsubstantiated Complaint:** The Agent has the discretion to send a letter to the property owner about the unsubstantiated public health nuisance complaint. [Appendix D]
 - v. Agent will document determination in Nuisance Intake & Initial Follow-Up tab in Nightingale Notes.
- F. Abatement Notice
- i. If a Public Health Nuisance is found to exist, prepare a written Abatement Notice. [Appendix E]
The notice should include the following:
 - 1. A description of the Public Health Nuisance, citing the Statute and, if appropriate, any County ordinance violated.
 - 2. The address and property identification of the Public Health Nuisance.
 - 3. The finding and remedial action required to abate the Public Health Nuisance.
 - 4. The associated compliance deadline[s] [0-10 days].
 - 5. A statement noting that, if the remedial action is not taken within the time specified, not to exceed ten [10] days, the County Board will abate the Public Health Nuisance and charge all costs incurred therein against the real estate as a special assessment to be collected in the same manner as property taxes; pursuant to Minnesota Statutes, Section 145A.08.
 - ii. Serve the Abatement Notice. The Abatement Notice shall be served on the occupant, owner, and/or agent of the property in one or more of the following ways:

1. By certified USPS mail.
 2. By an officer authorized to serve a warrant.
 3. If the occupant and/or owner of the property is unknown or absent and has no known representative upon whom notice can be served, the agent shall post a written or printed notice on the property stating that, unless the Public Health Nuisance is abated or removed within a period not longer than ten [10] days, the department will have the Public Health Nuisance abated or removed at the expense of the owner, pursuant to Minnesota Statutes, Section 145A.08 or other applicable State or Local Law. [Appendix F]
 4. Reasonable attempt to identify and/or locate the occupant and/or property owner may include contact with:
 - a. Assessor's Office
 - b. Treasurer's Office
 - c. Auditor's Office
 - d. Recorder's Office
 - e. Sheriff's Office
 - f. Health & Human Services Financial and/or Accounting Units
 5. Agent shall post Notice of Threat to Public Health [Appendix F] in a visible location on the property.
 6. Notification of a determined Public Health Nuisance and a copy of the abatement notice shall be provided to:
 - a. Health & Human Services Director
 - b. County Administrator
 - c. Environmental Services Director
 - d. County Attorney
 - e. Corresponding County Commissioner
- iii. Agent will document abatement notice activities in Nightingale Notes.

G. Follow-Up

- i. Follow-up of the Abatement Notice will take place within ten (10) working days after the required compliance date.
 1. Conduct a physical site inspection, documenting findings; which may include photographs and written descriptions.
 2. Determine if abatement has been completed according to requirements set forth in the Abatement Notice [Appendix E] and if the public health nuisance is resolved.
 3. Determine the need or desire for referral to community resources and/or agencies.
- ii. If the Public Health Nuisance is not abated, the Agent shall pursue the next course of action, which could include:
 1. Extension: At the discretion of the Agent, the time period for compliance may be extended if an unusual situation exists, the violator has adequately communicated the situation and is making acceptable progress toward resolution.
 2. Abatement: Removal or abatement of the Public Health Nuisance by the County, and procured refuse hauler. Assessment of the cost of abatement or removal will be included as a special assessment to be collected in the same manner as property taxes, per Minnesota Statutes, Section 145A.04, Sub. 8.
 3. Injunctive relief: The local authority could seek an injunction in district court and prosecute as a civil case, Minnesota Statutes, Section 145A.04, and Sub. 9.
 4. Prosecution: The local authority could choose to prosecute the violator in criminal court, Minnesota Statutes, Section 609.74 or Section 609.745.
- iii. A letter shall be, signed by the Agent and sent via certified USPS mail, notifying the occupant and/or property owner of non-compliance [Appendix G].

- iv. Agent will document follow-up findings in Nuisance Intake & Initial Follow-Up tab in Nightingale Notes.
- H. Resolution
- i. If the Public Health Nuisance is abated, the issue is resolved. A letter shall be, signed by the Agent and sent via certified USPS mail, notifying the occupant and/or property owner of the resolution [Appendix H].
- I. County Initiated Abatement
- i. If all attempts at owner/occupant compliance fail, the Agent will initiate procedures for County facilitated and approved abatement.
 - 1. To confirm all courses of action have been taken, appropriate notices have been provided and County initiated abatement remains the only remaining option, Agent will call for a consensus meeting with:
 - a. Environmental Services Director
 - b. County Attorney
 - 2. Notification will be provided to:
 - a. Health & Human Services Director
 - b. County Administrator
 - c. County Auditor
 - d. Corresponding County Commissioner
 - 3. Aitkin County Environmental Services Director will coordinate Requests for Proposal to abate the Public Health Nuisance
 - a. Request shall be published in the Aitkin Independent Age and/or be sent to the contractors on the listing kept in the Environmental Services Department, and any others requesting a copy.
 - b. Per Minnesota Pollution Control Agency, all commercial buildings and buildings owned by the County require an asbestos inspection prior to demolition. Residential single-family structures that are not owned by the County do not require the asbestos inspection. All hazardous waste and problem materials shall be removed from buildings prior to demolition. Inground water wells and non-conforming septic systems must be abandoned according to state rules and requirements.
 - c. Upon deadline, proposals shall be reviewed and lowest bid accepted.
 - 4. If proposals meet or exceed \$25,000, Agent will request to be placed on the next Aitkin County Board meeting agenda.
 - a. Facts of the case shall be provided
 - b. Costs shall be reviewed
 - c. Request for approval of abatement will be made
 - 5. Upon approval of the Aitkin County Board
 - a. Aitkin County Environmental Services Director will correspond with the contractor who submitted the lowest bid.
 - b. Timeline for completion of work and requirements will be outlined within the correspondence.
 - c. Agent will post property identifying mitigation action on or before established date. [Appendix I]
 - 6. Final Inspection and Action
 - a. Contractor shall submit all receipts for waste disposal, abandonment records and invoices to the Aitkin County Environmental Services Director to ensure legal and proper disposal of debris has been completed.

- b. A final inspection by the Agent and Aitkin County Environmental Services Director will be completed within ten (10) working days after the required compliance date, or sooner if contractor indicates the work has been completed.
 - i. Document findings, which may include photographs and written descriptions. [Appendix B]
 - ii. Determine if abatement has been completed according to requirements set forth in the Abatement Notice [Appendix E] and if the public health nuisance is resolved.
- c. Agent will document follow-up findings in Nuisance Intake & Initial Follow-Up tab in Nightingale Notes.
- d. If the Public Health Nuisance is abated, the issue is resolved. A letter shall be sent, signed by the Agent, notifying the occupant and/or property owner of the resolution [Appendix H].

ⁱ *What is a public health nuisance.* [Local Public Health Association; Public Health Nuisance Handbook](#), NKD, Accessed 4 May 2023.

ⁱⁱ *Adapted Summary of a Public Health Ethics Framework Bernheim et al. (2009) Ethics and the Practice of Public Health.* National Collaborating Centre for Healthy Public Policy (NCCHPP), 2016. https://www.nccchpp.ca/docs/2016_eth_frame_bernheim_En.pdf

Adapted Summary of a Public Health Ethics Framework Bernheim et al. (2009) Ethics and the Practice of Public Health

January 2016

This short document presents an adapted summary of the framework proposed by Bernheim et al. in 2009. We originally produced this summary for use during a workshop offered at the Canadian Public Health Association Conference in May 2015.¹ We have adapted this and other summaries of frameworks and republished them together so that they might be used in combination with the very brief public health ethics cases that we have produced to date. They are intended to give public health practitioners some material for practice in ethical deliberation.

Bernheim and colleagues set out to produce a comprehensive framework for public health ethics “to guide ethical reflection, deliberation, and justification in practice” (Bernheim et al., 2009, p. 110). “The framework contains three main prongs: (1) analysis of the ethical issues; (2) evaluation of the ethical dimensions of the public health options; and (3) justification for a particular action” (p. 114). This document presents the three parts of the framework, each offering a series of considerations and questions to inform deliberation. It concludes by referring to a selection of resources for further reading.

1. Analyzing the ethical issues in context

“Because ethical reflection on any public policy issue takes place within a particular community with a unique history and culture, the framework specifically asks that the conflicting ethical tensions be clarified in the political-social context because ethical norms and tensions can vary from community to community” (Bernheim et al., 2009, p. 114).

- Are there public health risks and harms?
- What are the public health goals?
- Who are the stakeholders? What are their moral claims?

- Do the proposed activities fall within the accepted boundaries of public health action?
- Are there precedents/previous initiatives/other examples that can inform our thinking?
- Are there professional codes of ethics that can inform our thinking?

2. Evaluating alternatives in context

Will the public health goals be best achieved through the proposed action, program or policy, through a modified version or through an alternative approach? In answering this question, consider the following five ethical principles and how the affected community or communities would weigh or value them.

UTILITY

Does it produce the greatest sum of net benefits (benefits minus harms)?

DISTRIBUTIVE JUSTICE

Does it distribute the benefits and burdens most fairly?

PROCEDURAL JUSTICE

Does it give affected groups the best opportunity to participate in the decision-making process?

RESPECT FOR INDIVIDUALS

Does it best respect individuals’ autonomy, liberty and privacy?

RESPECT FOR PROFESSIONAL AND CIVIC VALUES

Does it best respect transparency, honesty, trustworthiness, consensus-building, promise-keeping, protection of confidentiality, and does it best protect individuals and groups from stigmatization?

¹ The PowerPoint and handouts are available online at: http://www.ncchpp.ca/128/Presentations.ccnpps?id_article=1408



3. Justifying the intervention

“The framework includes six justificatory conditions... to provide a principled way to determine whether... choosing one action that promotes one value... warrants overriding other values [...] The conditions require that... the public health action must be effective, necessary, the least restrictive or intrusive means, proportional, impartial and be publicly justifiable” (Bernheim et al., 2009, p. 120).

EFFECTIVENESS

Is it effective at achieving the public health goals?

NECESSITY

Are the negative consequences necessary to achieve the public health goals?

LEAST INFRINGEMENT

Is it the least restrictive and intrusive way to achieve the public health goals?

PROPORTIONALITY

Will the expected benefits outweigh the negative consequences (including expected harms, infringements on autonomy, confidentiality and other values)?

IMPARTIALITY

Have the interests of all affected parties been given fair/equal consideration?

PUBLIC JUSTIFICATION

Can public health actors morally justify it to the public, and especially to those most affected, in a way that citizens could find acceptable?

Resources and additional reading

Adapted summaries of public health ethics frameworks and cases:

http://www.ncchpp.ca/127/Publications.ccnpps?id_article=1525

A repertoire of ethics frameworks for public health (with links to the documents):

http://www.ncchpp.ca/708/Repertoire_of_Frameworks.ccnpps

Population and Public Health Ethics: Cases from research, policy, and practice:

http://www.ncchpp.ca/127/publications.ccnpps?id_article=720

Example of the application of Bernheim et al.'s (2009) framework in practice:

Ruderman, R. (2013). Female Circumcision: The Ethics of Harm Reduction Policies. *Michigan Journal of Public Affairs*, 10, 95-107.
Retrieved from: <http://mjpa.umich.edu/files/2014/08/2013-Ruderman-FemaleCircumcision.pdf>

Reference

Bernheim, R. G., Nieburg, P., & Bonnie, R. J. (2009). Ethics and the practice of public health. In R. A. Goodman, R. E. Hoffman, W. Lopez, G. W. Matthews, M. Rothstein, & K. Foster (Eds.), *Law in Public Health Practice*, 2nd edition. Oxford: Oxford University Press.

Questions or comments?

Michael Keeling: michael.keeling@inspq.qc.ca

Olivier Bellefleur: olivier.bellefleur@inspq.qc.ca

The National Collaborating Centre for Healthy Public Policy (NCCHPP) seeks to increase the expertise of public health actors across Canada in healthy public policy through the development, sharing and use of knowledge. The NCCHPP is one of six centres financed by the Public Health Agency of Canada. The six centres form a network across Canada, each hosted by a different institution and each focusing on a specific topic linked to public health. In addition to the Centres' individual contributions, the network of Collaborating Centres provides focal points for the exchange and common production of knowledge relating to these topics. The National Collaborating Centre for Healthy Public Policy is hosted by the Institut national de santé publique du Québec (INSPQ), a leading centre in public health in Canada.

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Information contained in the document may be cited provided that the source is mentioned.



**AITKIN COUNTY HEALTH & HUMAN SERVICES
PUBLIC HEALTH DEPARTMENT**

204 First Street NW
Aitkin, MN 56431

Phone: 800-328-3744/218-927-7200
Fax: 218-927-7262



Public Health
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Intake Information **(Confidential Information)**

Date: _____ Received By: _____
Phone Call _____ Letter _____ In Person _____ Email _____ Other _____

Name of Complainant:

Address of Complainant:

Complaint **(Public Information)**

Name of Owner:

Name of Occupant (if different than owner):

Address of Nuisance Complaint:

Address of Owner (if different than premises):

Nature of Complaint: Garbage/Junk House Waste/Refuse/Garbage Vermin/Pest Solid Waste
 Hazardous Building/Structure Sewage Disposal Other:

Additional Details of Complaint:

Findings

Investigation Date: _____ Inspection Agent(s): _____

Findings:

Ordinance or Statute Violated:

Action Taken:

_____ Unsubstantiated, no further follow-up

_____ Other Agency Responsible or Referred to Outside Agency

City of Jurisdiction Env. Services H&HS Social Services Humane Society MDH MDA MPCA

Other:

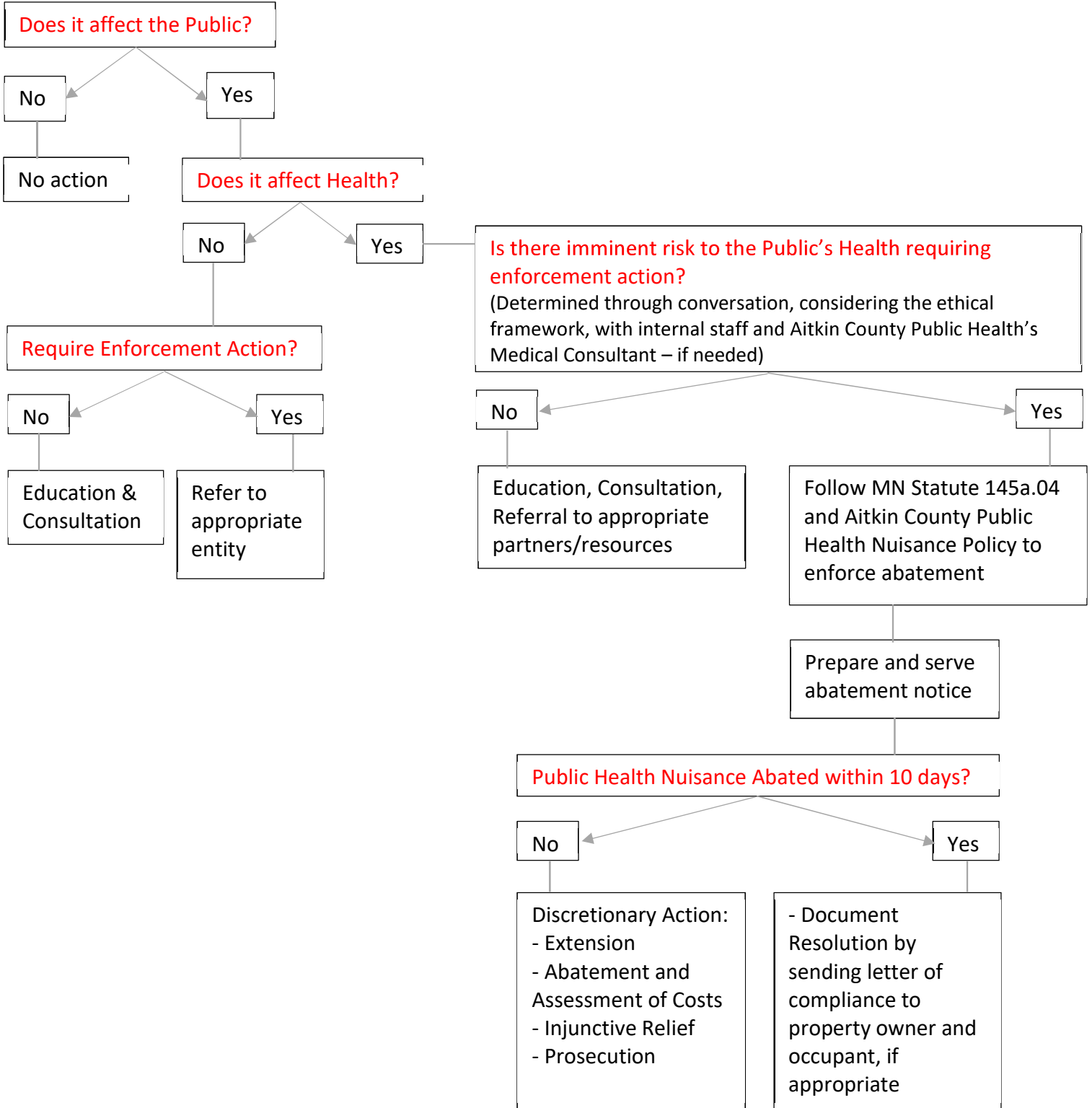
_____ Substantiated, Follow-Up and Abatement Required



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“This institution is an equal opportunity provider.”



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Notice of Unsubstantiated Public Health Nuisance

To: **Occupant and/or Owner or Representative**

Please be advised that as the designated Health Authority for Aitkin County and pursuant to authority granted in Minnesota State Statute, Section 145A, on **Month Date, Year**, I, along with **First Name Last Name**, Environmental Services Director, made inspection of the premises located at:

Physical Address: **Address**
City, MN Zip Code

Parcel: **#XX-X-XXXXXX**

This letter is to inform you that following the inspection, there were no findings to support a Public Health Nuisance. Aitkin County will be taking no enforcement action at this time. If you have any questions about this letter, please feel free to contact me.

OPTIONAL:

This letter also serves to provide information to protect against these potential hazards (source of filth/spread of disease) turning into a substantiated public health nuisance.

- Add information about potential public health nuisances with education, if applicable
- Add information about potential support or resources available
- Add information about planning and zoning ordinances violated (after discussion with partners), if applicable

Thank you for your cooperation.

Aitkin County Health & Human Services

Date: _____
Month Date, Year

Name, Public Health Supervisor
Aitkin County Health & Human Services
Designated Agent

- cc: **Name**, Aitkin County Attorney
Name, Director, Aitkin County Environmental Services
Name, Director, Aitkin County Health & Human Services
Name, Aitkin County Board of Commissioners



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PUBLIC HEALTH DEPARTMENT**

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Order to Abate a Public Health Nuisance

To: **Occupant and/or Owner or Representative**

Pursuant to authority granted in Minnesota State Statute, Section 145A, be advised that the Aitkin County Health & Human Services Department has found that a Public Health Nuisance, identified on **Month Date, Year**, exists at:

Physical Address

Located at parcel #**XX-X-XXXXXX**

On **Month Date, Year this property **was/will be posted**, identifying the Public Health Nuisance and abatement order.**

Please be advised that as the designated Health Authority for Aitkin County, on **Month Date, Year**, I, along with **First Name Last Name**, Environmental Services Director, made inspection of the premises. As a result of this visit, I make the following findings:

Nuisance Category:

- Animal/Pest/Vectors Activities
- Clandestine Drug Lab Activities
- Garbage/Junk House Activities
- Hazardous Waste Activities
- Hazardous Materials Activities
- Solid Waste Activities
- Individual Sewage Treatment Activities
- Hazardous Building or Unsanitary Dwelling
- Unsecured Hole or Opening

During the visit on **Month Date**, we made observation of **description of findings**.

This is an immediate risk to the welfare of the public, thus under Minnesota State Statute 145A.04, Subdivision 8, is an imminent Public Health Nuisance. The property **will be/has been** posted as such.

As agent of this property, you are hereby ordered to abate the nuisance as follows:

Required Mitigation Actions.

All materials, refuse, rubbish and garbage must be removed and properly disposed of at a licensed solid waste facility. To verify that all materials are properly disposed of, all receipts must be submitted to the Public Health or Environmental Services office. It is illegal to burn or bury any of the above referenced materials or any solid waste materials.

This action must be completed no later than: Per the above noted Minnesota State Statute, you are required to abate the threat in no more than ten [10] days, thus **Month Date, Year**. An alternative timeframe may be considered and agreed upon, provided you contact me for discussion by **Month Date, Year**.

If there is failure to abate the nuisance as ordered, the department shall abate the nuisance and charge all cost incurred against the real estate as a special assessment to be collected in the same manner as property taxes. In addition, per MN State Statute, 145A, failure to comply will result in the matter being turned over to the Aitkin County Attorney's Office.

Aitkin County Health & Human Services

Date: _____
Month Date, Year

Name, Public Health Supervisor
Aitkin County Health & Human Services
Designated Agent

cc: **Name**, Aitkin County Attorney
Name, Director, Aitkin County Environmental Services
Name, Director, Aitkin County Health & Human Services
Name, Aitkin County Board of Commissioners



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NOTICE OF PUBLIC HEALTH NUISANCE AND ABATEMENT ORDER

Parcel # **XX-X-XXXXXX**
Located at: **Address**
City, MN Zip Code

By the order of the Aitkin County Public Health Authority, as of **Month Date, Year**, this property has been found to be a Public Health Nuisance as defined in MN Statutes, Chapter 145A.04. An abatement order has been issued. Failure by the owner and/or occupant to abate the Public Health Nuisance by **Month Date, Year** will result in the threat being abated or removed at the owner's expense.

These premises and structures are considered a risk to the public and access is prohibited.



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Public Health Nuisance Follow-up Investigation

To: **Name**
Address
City, MN Zip Code

Pursuant to authority granted in Minnesota State Statutes, Section 145A, be advised that the Aitkin County Health & Human Services Department documents the below, and determines the following, in regards to the Public Health Nuisance, identified on **Month Date, Year** existing at:

Address
City, MN Zip Code

Located at parcel #**XX-X-XXXXXX**

Please be advised that on **Month Date, Year**, there was inspection of the property. As a result of this visit, the Public Health Nuisance was found to be unsatisfactorily abated. Please contact our office by **Month Date, Year** to discuss a continued plan of action.

If there is failure to contact our office and/or abate the nuisance, as ordered, by the date noted above, the department shall move forward with abatement activity and all costs will be assessed to the real estate.

Your cooperation and efficiency in regards to this matter is appreciated.

Sincerely,

Aitkin County Health & Human Services

Date: _____
Month Date, Year

Name, Public Health Supervisor
Aitkin County Health & Human Services
Designated Agent

cc: **Name**, Aitkin County Attorney
Name, Director, Aitkin County Environmental Services
Name, Director, Aitkin County Health & Human Services
Name, Aitkin County Board of Commissioners



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Public Health Nuisance Follow-up Investigation

To: **Name**
Address
City, MN Zip Code

Pursuant to authority granted in Minnesota State Statutes, Section 145A, be advised that the Aitkin County Health & Human Services Department documents the below, and determines the following, in regards to the Public Health Nuisance, identified on **Month Date, Year** existing at:

Address
City, MN Zip Code

Located at parcel #**XX-X-XXXXXX**

Please be advised that on **Month Date, Year**, there was inspection of the property. As a result of this visit, the Public Health Nuisance was found to be satisfactorily abated. No further action is required at this time.

Your cooperation and efficiency in regards to this matter has been appreciated. Thank you for your desire to attend to the situation and create a safer environment for you and your neighbors.

Sincerely,

Aitkin County Health & Human Services

Date: _____
Month Date, Year

Name, Public Health Supervisor
Aitkin County Health & Human Services
Designated Agent

cc: **Name**, Aitkin County Attorney
Name, Director, Aitkin County Environmental Services
Name, Director, Aitkin County Health & Human Services
Name, Aitkin County Board of Commissioners



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Public Health
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NOTICE OF PUBLIC HEALTH NUISANCE AND ABATEMENT ORDER

Parcel # **XX-X-XXXXXX**
Located at: **Address**
City, MN Zip Code

By the order of the Aitkin County Public Health Authority, this property has been found to be a Public Health Nuisance as defined in MN Statutes, Chapter 145A.04. An abatement order has been issued. Failure to abate the Public Health Nuisance by the owner will result in the threat being abated or removed at the owner's expense.

These premises and structures are considered a risk to the public and access is prohibited.

Notice: Under authority granted, Aitkin County will be mitigating the Public Health Nuisance on or before **Month Date, Year.**



Board of County Commissioners Agenda Request



Requested Meeting Date: October 10, 2023

Title of Item: Approve Renewal of Enterprise Version of ESRI GIS Software

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested	
<input type="checkbox"/> CONSENT AGENDA		<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Dennis "DJ" Thompson	Department: Land Department
--	---------------------------------------

Presenter (Name and Title): DJ Thompson, Land Commissioner	Estimated Time Needed: 5 Minutes
--	--

Summary of Issue:

In 2021, the County upgraded to an expanded version of ESRI GIS software. This software is critical in managing the parcel mapping system, E911 addressing, permitting, forest management, creating timber sales, and numerous other applications. Our current license will expire at the end of 2023.

Based on current GIS software license assignments as of October 2023, Aitkin County is using \$281,608 worth of ESRI's GIS software! Since the beginning of the Enterprise Agreement (EA) in 2021, we have added 9 new ArcGIS Desktop users and 8 new Creator user types in our Portal. I would estimate the number of licenses deployed will only increase in future years as some newer employees in various departments seem to have some background using GIS software. The current software maintenance cost for the number of license assignments would be \$48,911 without the EA. For years 2024-2026 the cost of the EA is \$29,300 per year. The total cost of the EA for the years 2021-2023 was \$71,000. In 2021 the cost was \$20,000, in 2022 the cost was \$23,500 and in 2023 the cost was \$27,500.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Motion to approve the renewal of the ESRI Enterprise software at a cost of \$29,300 per year for three years.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$ 29,300/year \$87,900 for 3 years

Is this budgeted? Yes No *Please Explain:*

This is budgeted in the Recorder Office's proposed 2024 budget out of the Compliance Fund. Funding for subsequent years will be revisited and budgeted for 2025 and 2026.



August 11, 2023

Mr. Daniel Haasken
County of Aitkin
307 2nd St Nw Rm 121
Aitkin, MN 56431-2501

Dear Daniel,

The Esri Small Municipal and County Government Enterprise Agreement (SGEA) is a three-year agreement that will grant your organization access to Esri term license software. The EA will be effective on the date executed and will require a firm, three-year commitment.

Based on Esri's work with several organizations similar to yours, we know there is significant potential to apply Geographic Information System (GIS) technology in many operational and technical areas within your organization. For this reason, we believe that your organization will greatly benefit from an Enterprise Agreement (EA).

An EA will provide your organization with numerous benefits including:

- A lower cost per unit for licensed software
- Substantially reduced administrative and procurement expenses
- Complete flexibility to deploy software products when and where needed

The following business terms and conditions will apply:

- All current departments, employees, and in-house contractors of the organization will be eligible to use the software and services included in the EA.
- If your organization wishes to acquire and/or maintain any Esri software during the term of the agreement that is not included in the EA, it may do so separately at the Esri pricing that is generally available for your organization for software and maintenance.
- The organization will establish a single point of contact for orders and deliveries and will be responsible for redistribution to eligible users.
- The organization will establish a Tier 1 support center to field calls from internal users of Esri software. The organization may designate individuals as specified in the EA who may directly contact Esri for Tier 2 technical support.
- The organization will provide an annual report of installed Esri software to Esri.
- Esri software and updates that the organization is licensed to use will be automatically available for downloading.
- The fee and benefits offered in this EA proposal are contingent upon your acceptance of Esri's Small Municipal and County Government EA terms and conditions.

- Licenses are valid for the term of the EA.

This program offer is valid for 90 days. To complete the agreement within this time frame, please contact me within the next seven days to work through any questions or concerns you may have.

To expedite your acceptance of this EA offer:

1. Sign and return the EA contract with a Purchase Order or issue a Purchase Order that references this EA Quotation and includes the following statement on the face of the Purchase Order:

"THIS PURCHASE ORDER IS GOVERNED BY THE TERMS AND CONDITIONS OF THE ESRI SMALL MUNICIPAL AND COUNTY GOVERNMENT EA, AND ADDITIONAL TERMS AND CONDITIONS IN THIS PURCHASE ORDER WILL NOT APPLY."

Have it signed by an authorized representative of the organization.

2. On the first page of the EA, identify the central point of contact/agreement administrator. The agreement administrator is the party that will be the contact for management of the software, administration issues, and general operations. Information should include name, title (if applicable), address, phone number, and e-mail address.
3. In the purchase order, identify the "Ship to" and "Bill to" information for your organization.
4. Send the purchase order and agreement to the address, email or fax noted below:

Esri	e-mail: service@esri.com
Attn: Customer Service SG-EA	fax documents to: 909-307-3083
380 New York Street	
Redlands, CA 92373-8100	

I appreciate the opportunity to present you with this proposal, and I believe it will bring great benefits to your organization.

Thank you very much for your consideration.

Best Regards,

Angie Bramer



Quotation # Q-491097

Date: August 11, 2023

Customer # 40890 Contract # ENTERPRISE AGREEMENT

County of Aitkin
Auditor's Dept
307 2nd St Nw Rm 121
Aitkin, MN 56431-2501

ATTENTION: Daniel Haasken
PHONE: 218-927-7391
EMAIL: dan.haasken@co.aitkin.mn.us

Environmental Systems Research Institute, Inc.
380 New York St
Redlands, CA 92373-8100
Phone: (909) 793-2853
DUNS Number: 06-313-4175 CAGE Code: 0AMS3

To expedite your order, please attach a copy of this quotation to your purchase order.
Quote is valid from: 8/11/2023 To: 11/9/2023

Material	Qty	Term	Unit Price	Total
168177	1	Year 1	\$29,300.00	\$29,300.00
Populations of 0 to 25,000 Small Government Enterprise Agreement Annual Subscription				
168177	1	Year 2	\$29,300.00	\$29,300.00
Populations of 0 to 25,000 Small Government Enterprise Agreement Annual Subscription				
168177	1	Year 3	\$29,300.00	\$29,300.00
Populations of 0 to 25,000 Small Government Enterprise Agreement Annual Subscription				

Subtotal:	\$87,900.00
Sales Tax:	\$0.00
Estimated Shipping and Handling (2 Day Delivery):	\$0.00
Contract Price Adjust:	\$0.00
Total:	\$87,900.00

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

For questions contact: Angie Bramer	Email: abramer@esri.com	Phone: (909) 793-2853 x8378
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The items on this quotation are subject to and governed by the terms of this quotation, the most current product specific scope of use document found at <https://assets.esri.com/content/dam/esrisites/media/legal/product-specific-terms-of-use/e300.pdf>, and your applicable signed agreement with Esri. If no such agreement covers any item quoted, then Esri's standard terms and conditions found at <https://go.esri.com/MAPS> apply to your purchase of that item. If any item is quoted with a multi-year payment schedule, then unless otherwise stated in this quotation, Customer is required to make all payments without right of cancellation. Third-party data sets included in a quotation as separately licensed items will only be provided and invoiced if Esri is able to provide such data and will be subject to the applicable third-party's terms and conditions. If Esri is unable to provide any such data set, Customer will not be responsible for any further payments for the data set. US Federal government entities and US government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Supplemental terms and conditions found at <https://www.esri.com/en-us/legal/terms/state-supplemental> apply to some US state and local government purchases. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings. Acceptance of this quotation is limited to the terms of this quotation. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. Unless prohibited by law, the quotation information is confidential and may not be copied or released other than for the express purpose of system selection and purchase/license. The information may not be given to outside parties or used for any other purpose without consent from Esri. Delivery is FOB Origin for customers located in the USA.

Esri Use Only:

Cust. Name _____
Cust. # _____
PO # _____
Esri Agreement # _____



**SMALL ENTERPRISE AGREEMENT
COUNTY AND MUNICIPALITY GOVERNMENT
(E214-1)**

This Agreement is by and between the organization identified in the Quotation ("**Customer**") and **Environmental Systems Research Institute, Inc. ("Esri")**.

This Agreement sets forth the terms for Customer's use of Products and incorporates by reference (i) the Quotation and (ii) the Master Agreement. Should there be any conflict between the terms and conditions of the documents that comprise this Agreement, the order of precedence for the documents shall be as follows: (i) the Quotation, (ii) this Agreement, and (iii) the Master Agreement. This Agreement shall be governed by and construed in accordance with the laws of the state in which Customer is located without reference to conflict of laws principles, and the United States of America federal law shall govern in matters of intellectual property. The modifications and additional rights granted in this Agreement apply only to the Products listed in Table A.

**Table A
List of Products**

Uncapped Quantities

Desktop Software and Extensions (Single Use)

ArcGIS Desktop Advanced
ArcGIS Desktop Standard
ArcGIS Desktop Basic
ArcGIS Desktop Extensions: ArcGIS 3D Analyst, ArcGIS Spatial Analyst, ArcGIS Geostatistical Analyst, ArcGIS Publisher, ArcGIS Network Analyst, ArcGIS Schematics, ArcGIS Workflow Manager, ArcGIS Data Reviewer

Enterprise Software and Extensions

ArcGIS Enterprise (Advanced and Standard)
ArcGIS Monitor
ArcGIS Enterprise Extensions: ArcGIS 3D Analyst, ArcGIS Spatial Analyst, ArcGIS Geostatistical Analyst, ArcGIS Network Analyst, ArcGIS Schematics, ArcGIS Workflow Manager, ArcGIS Data Reviewer

Enterprise Additional Capability Servers

ArcGIS Image Server

Developer Tools

ArcGIS Runtime Standard
ArcGIS Runtime Analysis Extension

Limited Quantities

One (1) Professional subscription to ArcGIS Developer
Two (2) ArcGIS CityEngine Single Use Licenses
50 ArcGIS Online Viewers
50 ArcGIS Online Creators
10,000 ArcGIS Online Service Credits
50 ArcGIS Enterprise Creators
2 ArcGIS Insights in ArcGIS Enterprise
2 ArcGIS Insights in ArcGIS Online
5 ArcGIS Location Sharing User Type Extension (Online)
5 ArcGIS Location Sharing User Type Extension (Enterprise)
2 ArcGIS Parcel Fabric User Type Extensions (Enterprise)
2 ArcGIS Utility Network User Type Extensions (Enterprise)
2 ArcGIS Trace Network User Type Extensions (Enterprise)

OTHER BENEFITS

Number of Esri User Conference registrations provided annually	2
Number of Tier 1 Help Desk individuals authorized to call Esri	2
Maximum number of sets of backup media, if requested*	2
Five percent (5%) discount on all individual commercially available instructor-led training classes at Esri facilities purchased outside this Agreement	

*Additional sets of backup media may be purchased for a fee

Customer may accept this Agreement by signing and returning the whole Agreement with (i) the Quotation attached, (ii) a purchase order, or (iii) another document that matches the Quotation and references this Agreement ("**Ordering Document**"). **ADDITIONAL OR CONFLICTING TERMS IN CUSTOMER'S PURCHASE ORDER OR OTHER DOCUMENT WILL NOT APPLY, AND THE TERMS OF THIS AGREEMENT WILL GOVERN.** This Agreement is effective as of the date of Esri's receipt of an Ordering Document, unless otherwise agreed to by the parties ("**Effective Date**").

Term of Agreement: Three (3) years

This Agreement supersedes any previous agreements, proposals, presentations, understandings, and arrangements between the parties relating to the licensing of the Products. Except as provided in Article 4—Product Updates, no modifications can be made to this Agreement.

Accepted and Agreed:

(Customer)

By: _____
Authorized Signature

Printed Name: _____

Title: _____

Date: _____

CUSTOMER CONTACT INFORMATION

Contact: _____

Telephone: _____

Address: _____

Fax: _____

City, State, Postal Code: _____

E-mail: _____

Country: _____

Quotation Number (if applicable): _____

1.0—ADDITIONAL DEFINITIONS

In addition to the definitions provided in the Master Agreement, the following definitions apply to this Agreement:

"Case" means a failure of the Software or Online Services to operate according to the Documentation where such failure substantially impacts operational or functional performance.

"Deploy", "Deployed" and "Deployment" mean to redistribute and install the Products and related Authorization Codes within Customer's organization(s).

"Fee" means the fee set forth in the Quotation.

"Maintenance" means Tier 2 Support, Product updates, and Product patches provided to Customer during the Term of Agreement.

"Master Agreement" means the applicable master agreement for Esri Products incorporated by this reference that is (i) found at <https://www.esri.com/en-us/legal/terms/full-master-agreement> and available in the installation process requiring acceptance by electronic acknowledgment or (ii) a signed Esri master agreement or license agreement that supersedes such electronically acknowledged master agreement.

"Product(s)" means the products identified in Table A—List of Products and any updates to the list Esri provides in writing.

"Quotation" means the offer letter and quotation provided separately to Customer.

"Technical Support" means the technical assistance for attempting resolution of a reported Case through error correction, patches, hot fixes, workarounds, replacement deliveries, or any other type of Product corrections or modifications.

"Tier 1 Help Desk" means Customer's point of contact(s) to provide all Tier 1 Support within Customer's organization(s).

"Tier 1 Support" means the Technical Support provided by the Tier 1 Help Desk.

"Tier 2 Support" means the Esri Technical Support provided to the Tier 1 Help Desk when a Case cannot be resolved through Tier 1 Support.

2.0—ADDITIONAL GRANT OF LICENSE

2.1 Grant of License. Subject to the terms and conditions of this Agreement, Esri grants to Customer a personal, nonexclusive, nontransferable license solely to use, copy, and Deploy quantities of the Products listed in Table A—List of Products for the Term of Agreement (i) for the applicable Fee and (ii) in accordance with the Master Agreement.

2.2 Consultant Access. Esri grants Customer the right to permit Customer's consultants or contractors to use the Products exclusively for Customer's benefit. Customer will be solely responsible for compliance by consultants and contractors with this Agreement and will ensure that the consultant or contractor discontinues use of Products upon completion of work for Customer. Access to or use of Products by consultants or contractors not exclusively for Customer's benefit is prohibited. Customer may not permit its consultants or contractors to install Software or Data on consultant, contractor, or third-party computers or remove Software or Data from Customer locations, except for the purpose of hosting the Software or Data on Contractor servers for the benefit of Customer.

3.0—TERM, TERMINATION, AND EXPIRATION

3.1 Term. This Agreement and all licenses hereunder will commence on the Effective Date and continue for the duration identified in the Term of Agreement, unless this Agreement is terminated earlier as provided herein. Customer is only authorized to use Products during the Term of Agreement. For an Agreement with a limited term, Esri does not grant Customer an indefinite or a perpetual license to Products.

3.2 No Use upon Agreement Expiration or Termination. All Product licenses, all Maintenance, and Esri User Conference registrations terminate upon expiration or termination of this Agreement.

3.3 Termination for a Material Breach. Either party may terminate this Agreement for a material breach by the other party. The breaching party will have thirty (30) days from the date of written notice to cure any material breach.

3.4 Termination for Lack of Funds. For an Agreement with government or government-

owned entities, either party may terminate this Agreement before any subsequent year if Customer is unable to secure funding through the legislative or governing body's approval process.

3.5 Follow-on Term. If the parties enter into another agreement substantially similar to this Agreement for an additional term, the effective date of the follow-on agreement will be the day after the expiration date of this Agreement.

4.0—PRODUCT UPDATES

4.1 Future Updates. Esri reserves the right to update the list of Products in Table A—List of Products by providing written notice to Customer. Customer may continue to use all Products that have been Deployed, but support and upgrades for deleted items may not be available. As new Products are incorporated into the standard program, they will be offered to Customer via written notice for incorporation into the Products schedule at no additional charge. Customer's use of new or updated Products requires Customer to adhere to applicable additional or revised terms and conditions in the Master Agreement.

4.2 Product Life Cycle. During the Term of Agreement, some Products may be retired or may no longer be available to Deploy in the identified quantities. Maintenance will be subject to the individual Product Life Cycle Support Status and Product Life Cycle Support Policy, which can be found at <https://support.esri.com/en/other-resources/product-life-cycle>. Updates for Products in the mature and retired phases may not be available. Customer may continue to use Products already Deployed, but Customer will not be able to Deploy retired Products.

5.0—MAINTENANCE

The Fee includes standard maintenance benefits during the Term of Agreement as specified in the most current applicable Esri Maintenance and Support Program document (found at <https://www.esri.com/en-us/legal/terms/maintenance>). At Esri's sole discretion, Esri may make patches, hot fixes, or updates available for download. No Software other

than the defined Products will receive Maintenance. Customer may acquire maintenance for other Software outside this Agreement.

a. Tier 1 Support

1. Customer will provide Tier 1 Support through the Tier 1 Help Desk to all Customer's authorized users.
2. The Tier 1 Help Desk will be fully trained in the Products.
3. At a minimum, Tier 1 Support will include those activities that assist the user in resolving how-to and operational questions as well as questions on installation and troubleshooting procedures.
4. The Tier 1 Help Desk will be the initial point of contact for all questions and reporting of a Case. The Tier 1 Help Desk will obtain a full description of each reported Case and the system configuration from the user. This may include obtaining any customizations, code samples, or data involved in the Case.
5. If the Tier 1 Help Desk cannot resolve the Case, an authorized Tier 1 Help Desk individual may contact Tier 2 Support. The Tier 1 Help Desk will provide support in such a way as to minimize repeat calls and make solutions to problems available to Customer's organization.
6. Tier 1 Help Desk individuals are the only individuals authorized to contact Tier 2 Support. Customer may change the Tier 1 Help Desk individuals by written notice to Esri.

b. Tier 2 Support

1. Tier 2 Support will log the calls received from Tier 1 Help Desk.
2. Tier 2 Support will review all information collected by and received from the Tier 1 Help Desk including preliminary documented troubleshooting provided by the Tier 1 Help Desk when Tier 2 Support is required.
3. Tier 2 Support may request that Tier 1 Help Desk individuals provide verification of information, additional information, or answers to additional questions to

supplement any preliminary information gathering or troubleshooting performed by Tier 1 Help Desk.

4. Tier 2 Support will attempt to resolve the Case submitted by Tier 1 Help Desk.
5. When the Case is resolved, Tier 2 Support will communicate the information to Tier 1 Help Desk, and Tier 1 Help Desk will disseminate the resolution to the user(s).

6.0—ENDORSEMENT AND PUBLICITY

This Agreement will not be construed or interpreted as an exclusive dealings agreement or Customer's endorsement of Products. Either party may publicize the existence of this Agreement.

7.0—ADMINISTRATIVE REQUIREMENTS

7.1 OEM Licenses. Under Esri's OEM or Solution OEM programs, OEM partners are authorized to embed or bundle portions of Esri products and services with their application or service. OEM partners' business model, licensing terms and conditions, and pricing are independent of this Agreement. Customer will not seek any discount from the OEM partner or Esri based on the availability of Products under this Agreement. Customer will not decouple Esri products or services from the OEM partners' application or service.

7.2 Annual Report of Deployments. At each anniversary date and ninety (90) calendar days prior to the expiration of this Agreement, Customer will provide Esri with a written report detailing all Deployments. Upon request, Customer will provide records sufficient to verify the accuracy of the annual report.

8.0—ORDERING, ADMINISTRATIVE PROCEDURES, DELIVERY, AND DEPLOYMENT

8.1 Orders, Delivery, and Deployment

- a. Upon the Effective Date, Esri will invoice Customer and provide Authorization Codes to activate the nondestructive copy protection program that enables Customer to download,

operate, or allow access to the Products. If this is a multi-year Agreement, Esri may invoice the Fee up to thirty (30) calendar days before the annual anniversary date for each year.

- b. Undisputed invoices will be due and payable within thirty (30) calendar days from the date of invoice. Esri reserves the right to suspend Customer's access to and use of Products if Customer fails to pay any undisputed amount owed on or before its due date. Esri may charge Customer interest at a monthly rate equal to the lesser of one percent (1.0%) per month or the maximum rate permitted by applicable law on any overdue fees plus all expenses of collection for any overdue balance that remains unpaid ten (10) days after Esri has notified Customer of the past-due balance.

- c. Esri's federal ID number is 95-2775-732.

- d. If requested, Esri will ship backup media to the ship-to address identified on the Ordering Document, FOB Destination, with shipping charges prepaid. Customer acknowledges that should sales or use taxes become due as a result of any shipments of tangible media, Esri has a right to invoice and Customer will pay any such sales or use tax associated with the receipt of tangible media.

8.2 Order Requirements. Esri does not require Customer to issue a purchase order. Customer may submit a purchase order in accordance with its own process requirements, provided that if Customer issues a purchase order, Customer will submit its initial purchase order on the Effective Date. If this is a multi-year Agreement, Customer will submit subsequent purchase orders to Esri at least thirty (30) calendar days before the annual anniversary date for each year.

- a. All orders pertaining to this Agreement will be processed through Customer's centralized point of contact.

- b. The following information will be included in each Ordering Document:

- (1) Customer name; Esri customer number, if known; and bill-to and ship-to addresses
- (2) Order number
- (3) Applicable annual payment due

9.0—MERGERS, ACQUISITIONS, OR DIVESTITURES

If Customer is a commercial entity, Customer will notify Esri in writing in the event of (i) a consolidation, merger, or reorganization of Customer with or into another corporation or entity; (ii) Customer's acquisition of another entity; or (iii) a transfer or sale of all or part of Customer's organization (subsections i, ii, and iii, collectively referred to as "**Ownership Change**"). There will be no decrease in Fee as a result of any Ownership Change.

- 9.1** If an Ownership Change increases the cumulative program count beyond the maximum level for this Agreement, Esri reserves the right to increase the Fee or terminate this Agreement and the parties will negotiate a new agreement.
- 9.2** If an Ownership Change results in transfer or sale of a portion of Customer's organization, that portion of Customer's organization will transfer the Products to Customer or uninstall, remove, and destroy all copies of the Products.
- 9.3** This Agreement may not be assigned to a successor entity as a result of an Ownership Change unless approved by Esri in writing in advance. If the assignment to the new entity is not approved, Customer will require any successor entity to uninstall, remove, and destroy the Products. This Agreement will terminate upon such Ownership Change.



Board of County Commissioners Agenda Request



Requested Meeting Date: October 10, 2023

Title of Item: Proposed Camping Rate Increase for 2024

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Dennis "DJ" Thompson	Department: Land Department
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Presenter (Name and Title): DJ Thompson, Land Commissioner	Estimated Time Needed: 10 Minutes
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Summary of Issue:

In February of 2021, a campground rates survey was done to get a sense of how Aitkin County Managed campground rates compared to other places. Rates were taken from the following facilities: Army Corps of Engineers, National Forests, State Parks, State Forests, and a handful of City and Private campgrounds in the area. Aitkin County's camping rates were some of the lowest on the list. The Natural Resources Advisory Committee (NRAC), at that time, decided not to recommend an increase, but to revisit rates again in a couple years.

This summer, another rates survey was completed. After comparing current rates at other facilities, the NRAC passed a motion to recommend that the County Board of Commissioners increase the camping rates at County campgrounds. Rates at Aitkin and Berglund would go from \$20/night to \$30/night. Snake River and Jacobson would go from \$15/night to \$20/night, and the camper cabins at the Jacobson campground would go from \$30/night to \$45/night.

Currently, the campgrounds are not paying for themselves. This increase would lessen the gap.

I wanted the Board to see the numbers prior to voting on an increase.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Discussion only.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request



Requested Meeting Date: 10-10-23

Title of Item: 2024 Budget Capital Road Improvement Plan Presentation

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested:	<input type="checkbox"/> Direction Requested
	<input type="checkbox"/> Approve/Deny Motion	<input checked="" type="checkbox"/> Discussion Item
	<input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Hold Public Hearing*

Submitted by: John Welle	Department: Highway Department
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Presenter (Name and Title): John Welle, Aitkin County Engineer	Estimated Time Needed: 25 minutes
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Summary of Issue:

The Aitkin County 5-year capital road improvement plan is updated annually through the budget process. The proposed attached 2024-2028 Capital Road Improvement Plan will be presented for discussion.

Alternatives, Options, Effects on Others/Comments:

N/A

Recommended Action/Motion:

Discussion only, for future action.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

Project Selection Process

Identified improvements fall into one of five construction categories. Those categories, listed in priority order are as follows.

1. Highway Safety Improvement Program
2. Bridge Replacement
3. Pavement Resurfacing/Shoulder Widening
4. Gravel Road Reconstruction to Paved Road Standards
4. Gravel Road Improvement

1. Highway Safety Improvement Program

Safety Improvements are selected based on the Aitkin County Highway Safety Plan and available HSIP funding.

2. Bridge Replacement

Bridge replacement projects are selected based on calculated condition ratings that are the result of bridge safety inspections conducted on each bridge under the County's jurisdiction. See attached listing of all local highway bridges in Aitkin County. Highlighted bridges on the attachment are included in the current 5-year capital improvement program.

3. Pavement Resurfacing/Shoulder Widening

Pavement resurfacing projects are selected based on pavement condition data collected on a two-year frequency. In addition, observed pavement conditions and geographical grouping of projects for lower construction costs are considered when scheduling resurfacing projects. See attached listing of all Aitkin County pavement segments. Highlighted segments on the attachment are included in the current 5-year capital improvement program.

The specific type of pavement resurfacing project is determined during the design stage of the project based on the project's individual characteristics. Chipseal, overlay, mill and overlay, reclaim and pave, and cold in-place recycle are included in this construction category.

For segments that have deficient shoulder width, slopes, or culverts, additional work to correct these deficiencies may be added to the resurfacing project.

4. Gravel Road Reconstruction to Paved Road Standards

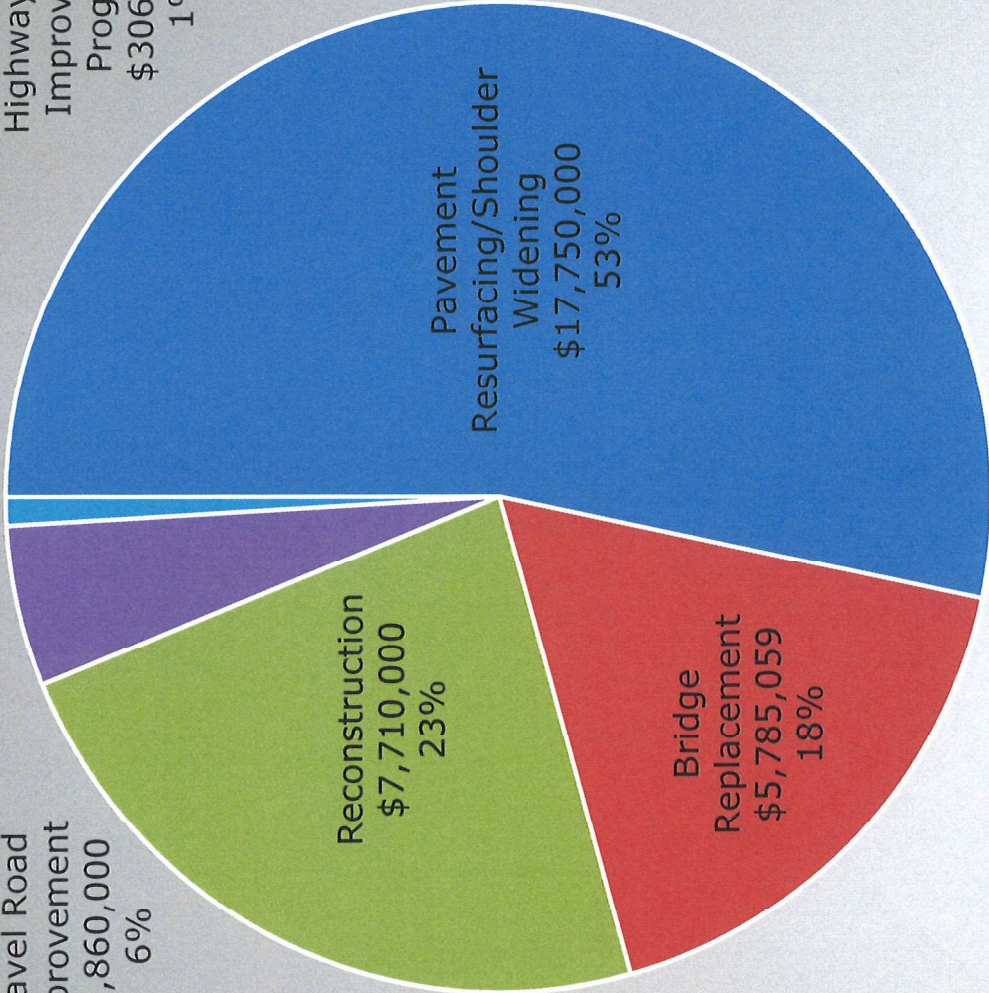
Improvements of existing gravel-surfaced roads to paved road standards are selected based on a prioritization worksheet that ranks the various gravel road segments based on annual average daily traffic (AADT) count, residence density, functional classification, sight distance deficiencies, improved route system layout, and private land ownership. The resulting priority ratings are updated with each Capital Road Improvement Plan update. See attached priority rating worksheet. Highlighted segments on the attachment are included in the current 5-year capital improvement program.

5. Gravel Road Improvement

Improvements to existing gravel-surfaced roads to gravel road standards are selected based on observed deficiencies of gravel road segments.

Highway Safety
Improvement
Program
\$306,000
1%

Gravel Road
Improvement
\$1,860,000
6%



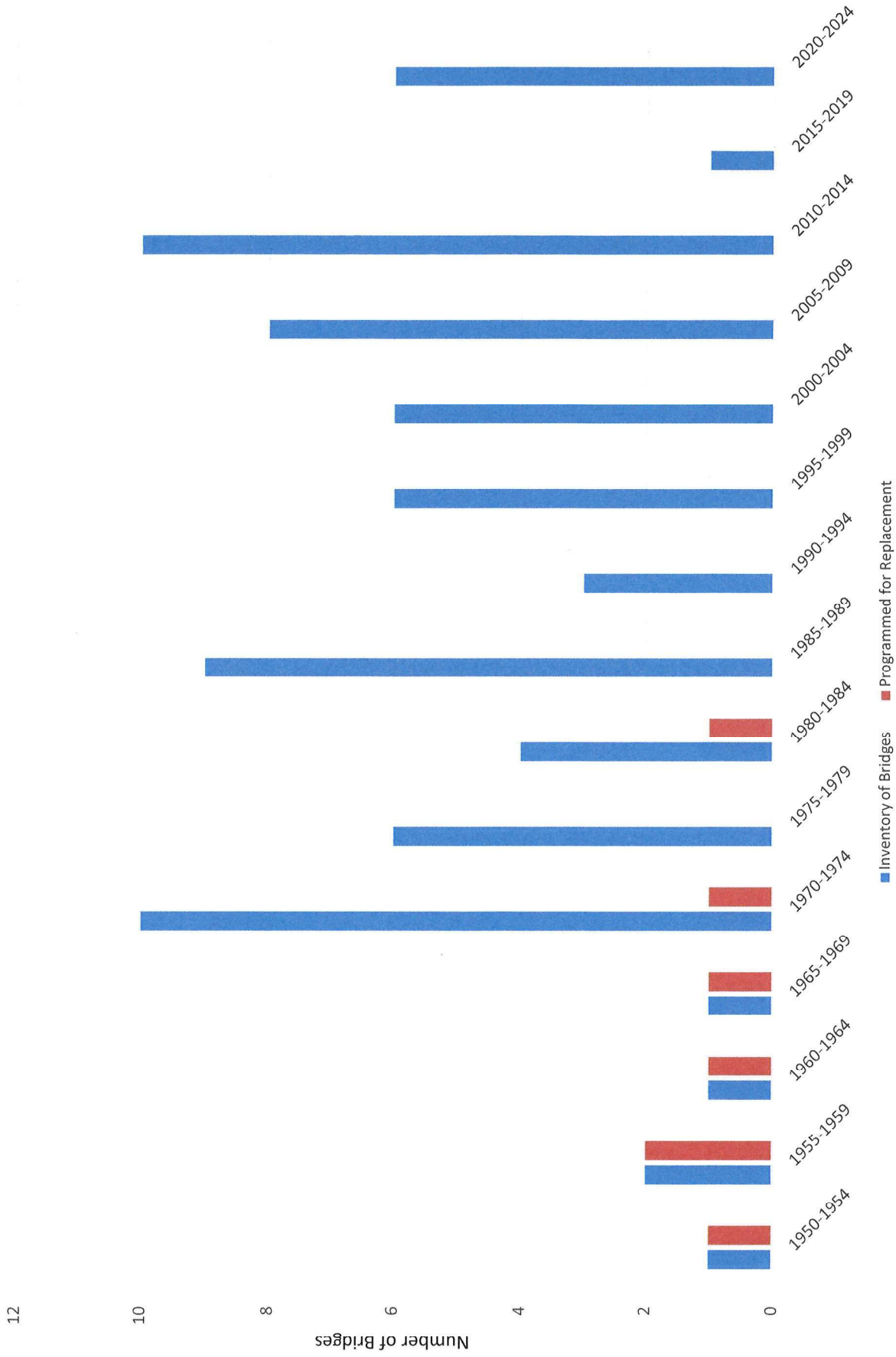
2024-2028 Capital Road Improvement Plan by Construction Category

Aitkin County Bridge Roster

(Highlighted bridges replaced in 2023 or included in 2024 - 2028 Capital Road Improvement Plan)

BRIDGE	LOCATION	Main Slab Type	LPI	POSTING
01508	CSAH 5 (NATURE AVE) over RICE RIVER	TIMB SLAB SPAN	38	32
01509	CSAH 5 (NATURE AVE) over WILLOW RIVER	TIMB SLAB SPAN	44	36
01513	CSAH 29 (OSPREY AVE) over WILLOW RIVER	TIMB SLAB SPAN	47	34
7375	CR 54 (390TH AVE) over SISSABAGAMAH CREEK	TIMB SLAB SPAN	52	28 - 40 - 40
7216	CSAH 2 (220TH ST) over SNAKE RIVER	TIMB BM SPAN	58	
01502	CSAH 22 (400TH ST) over WAKEFIELD BROOK	TIMB SLAB SPAN	61	
7215	CSAH 2 (220TH ST) over STREAM	TIMB BM SPAN	61	
88100	CSAH 11 (270TH ST) over RIPPLE RIVER	STEEL PIPE ARCH	63	
94154	CSAH 16 (KESTREL AVE) over SANDY RIVER TRIB	TIMB BOX CULV	64	
94155	CSAH 16 (KESTREL AVE) over RICE LAKE OUTLET	TIMB BOX CULV	64	
92699	CSAH 21 (GREAT RIVER RD) over DITCH	STEEL PIPE CULVERT	64	
88102	CSAH 19 (410TH AVE) over MOOSE RIVER	STEEL PIPE CULVERT	65	
94156	CSAH 16 (KESTREL AVE) over SANDY RIVER TRIB	TIMB BOX CULV	66	
94157	CSAH 16 (KESTREL AVE) over SANDY RIVER	TIMB BOX CULV	66	
L9181	CNTY 67 (650TH ST) over WILLOW RIVER	TIMB SLAB SPAN	66	
01506	CSAH 1 (410TH AVE) over MISSISSIPPI RIVER	PRESTR BM SPAN	71	
01512	CSAH 28 (290TH ST) over RIPPLE RIVER	PRECAST QUAD TEE	83	
R0716	FIELD ENT over DRAINAGE DITCH	STEEL PIPE ARCH	84	
92918	CNTY 61 (120TH ST) over CHESLEY BROOK	PRECAST PIPE ARCH	85	
94221	CNTY 61 (120TH ST) over STREAM	PRECAST PIPE ARCH	85	
R0717	FIELD ENT over DRAINAGE DITCH	STEEL PIPE ARCH	86	
92917	CSAH 12 (DEER ST) over RIPPLE RIVER	PRECAST PIPE ARCH	86	
01516	CSAH 23 (ALDER ST) over CHAN BETWEEN TWO LAKES	PRECAST QUAD TEE	86	
01521	390TH ST over RICE RIVER	TIMB SLAB SPAN	87	
01515	6TH ST NW over RIPPLE RIVER	PRECAST QUAD TEE	87	
95331	CSAH 1 (OSPREY AVE) over LITTLE WILLOW RIVER	PRECAST PIPE ARCH	88	
95332	CSAH 5 (350TH AVE) over SISSABAGAMAH CREEK	PRECAST PIPE ARCH	89	
01517	CSAH 10 (GRFAT RIVER RD) over WILLOW RIVER	PRECAST DOUB TEE	90	
01518	CSAH 26 (180TH ST) over SNAKE RIVER	PRECAST DOUB TEE	90	
01012	CSAH 3 over MISSISSIPPI RIVER	PRESTR BM SPAN	90	
93178	CSAH 38 (310TH AVE) over SEVENTEEN CREEK	PRECAST PIPE ARCH	90	
93455	CSAH 4 (DAM LAKE ST) over DAM BROOK	PRECAST PIPE ARCH	90	
96811	CSAH 2 (220TH ST) over SNAKE RIVER	PRECAST PIPE ARCH	90	
01530	CSAH 3 over BIG WILLOW RIVER	PRESTR BM SPAN	90	
01527	CSAH 1 over MISS. R. DIVERSION CHAN.	PRESTR BM SPAN	91	
93122	CSAH 26 (BIRCH ST) over DITCH	PRECAST PIPE ARCH	91	
01J22	CSAH 29 (OSPREY AVE) over MOOSE RIVER	PRECAST BOX CULV	91	
01011	CSAH 3 over CHAN BETWEEN TWO LAKES	PRESTR BM SPAN	92	
01531	CSAH 14 over PRAIRIE RIVER	PRESTR BM SPAN	92	
01524	CR 62 (450TH ST) over SANDY RIVER	CCONC SLAB SPAN	92	
01528	CSAH 32 over TAMARACK RIVER	PRESTR BM SPAN	92	
91895	CNTY 64 (KESTREL AVE) over PRAIRIE RIVER	PRECAST PIPE ARCH	92	
01J01	CNTY 74 (678TH ST) over MORRISON BROOK	PRECAST PIPE ARCH	92	
95330	CSAH 36 (379TH ST) over STREAM	PRECAST PIPE ARCH	93	
01526	CSAH 22 over MISS R DIVERSION CHANNEL	PRESTR BM SPAN	93	
01J29	CR 75 (KESTREL AVE) over BIRCH CREEK	PRECAST BOX CULV	93	
01532	CSAH 4 over RICE RIVER	PRESTR BM SPAN	93	
01J04	CSAH 39 (OAK AVE) over RIPPLE RIVER	PRECAST BOX CULV	95	
01J08	CSAH 3 (GROVE ST) over LITTLE WILLOW RIVER	PRECAST BOX CULV	95	
92844	CSAH 3 (GROVE ST) over DITCH	PRECAST PIPE ARCH	95	
01J02	CSAH 10 (GREAT RIVER RD) over WHITE ELK BROOK	PRECAST PIPE ARCH	95	
01J26	CSAH 26 over STREAM	PRECAST BOX CULV	95	
01J27	CR 73 over MINNEWAWA CREEK	PRECAST BOX CULV	95	
01J33	CSAH 10 over POKEGAMA CREEK	PRECAST BOX CULV	95	
91896	CNTY 64 (KESTREL AVE) over TAMARACK RIVER	PRECAST PIPE ARCH	95	
95612	CNTY 51 (385TH AVE) over RIPPLE RIVER	PRECAST PIPE ARCH	95	
96703	CSAH 4 (DAM LAKE ST) over CREEK	PRECAST BOX CULV	95	
93424	CNTY 67 (650TH ST) over LITTLE HILL RIVER	PRECAST PIPE ARCH	95	
96142	CSAH 29 (OSPREY AVE) over LITTLE HILL RIVER	PRECAST PIPE ARCH	95	
01J11	CSAH 9 (N ASH RD) over BEAR CREEK	PRECAST BOX CULV	95	
93123	CNTY 75 (KESTREL AVE) over SPLIT ROCK RIVER	PRECAST PIPE ARCH	95	
01J14	CSAH 34 (260TH ST) over BIRCH CREEK	PRECAST BOX CULV	95	
01533	DEER ST over RIPPLE RIVER	CCONC SLAB SPAN	95	
01535	560TH ST over WILLOW RIVER	CCONC SLAB SPAN	96	
01J35	CSAH 3 over WHITE ELK BROOK	PRECAST BOX CULV	96	
01J07	CSAH 1 (OSPREY AVE) over LITTLE WILLOW RIVER	PRECAST BOX CULV	96	
01J31	CR 73 over SANDY RIVER	PRECAST BOX CULV	96	
92924	CSAH 23 (ALDER ST) over STREAM	PRECAST PIPE ARCH	96	
01534	CR 62 over SANDY RIVER	CCONC SLAB SPAN	96	
01J36	CSAH 32 over CO DITCH #13	PRECAST BOX CULV	99	
01J28	CSAH 28 (PIONEER AVE) over RIPPLE RIVER	PRECAST BOX CULV	100	
01J45	NATURE AVE over UNNAMED STREAM	PRECAST BOX CULV	100	
01J39	CSAH 15 over CEDAR CREEK	PRECAST BOX CULV	100	
01J43	LAKE AVE over SAVANNA RIVER	PRECAST BOX CULV	100	

Bridge Age (2023)



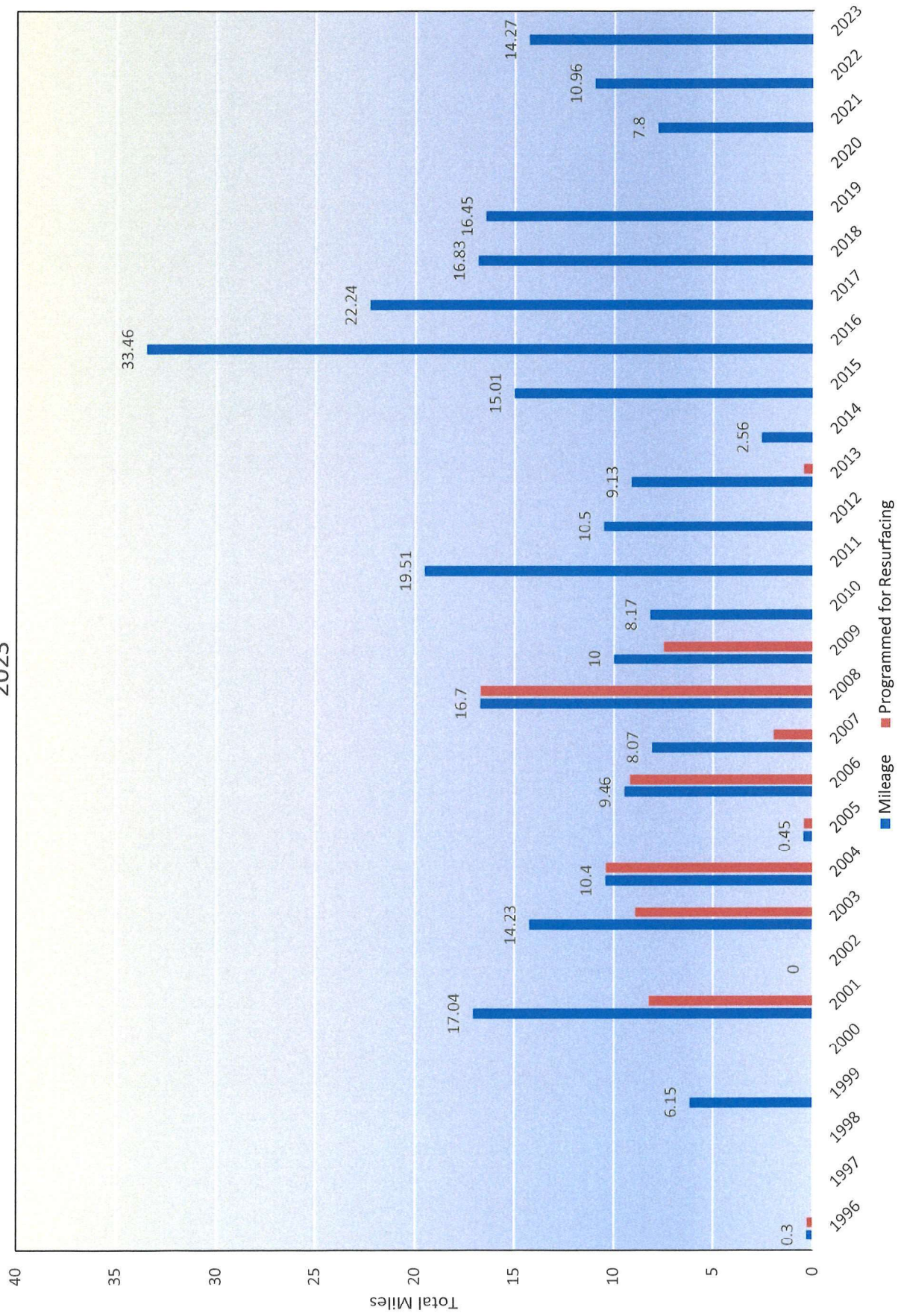
Bituminous Pavements - Age and RQI Data

(Highlighted Segments included in 2024-2028 Capital Road Improvement Program)

	Length	2019 RQI	2021 RQI		Length	2019 RQI	2021 RQI
1996				2013			
CR 69	0.3			CSAH 12 from .35 m. E. of N. jct. CSAH 39 to TH 47 (NW)			
1997				CR 54 from CSAH 1 to .47 miles east	0.47	2.3/2.5	1.9-2.3
1998				CR 54 from CR 83 to end of pavement	0.56	2.4/2.8	2.7/2.8
1999				CR 60	3.98	3.6/3.7	3.6
CSAH 39 (2021 Chipseal)	5.1	3.5	3.4	CR 66 from 0.26 miles east of US 169 to US 169	0.83	2.3/2.4	2.1
CR 81 (2020 Chipseal)	1.05	2.9/3.1	3.0/3.1	CR 77	0.57	3.5/3.7	3.3-3.6
2000				CR 82	1.03	2.1/2.4	1.8-2.1
2001				CR 83	0.49	3.3/3.4	3.1/3.2
CSAH 14 from 2.3 m. northeast of TH 65 to State Park	8.61	2.9-3.2	2.8-3.0	CR 85	1.2	2.9	2.7/2.8
CSAH 22 (2022 Chipseal)	4.6	3.4/3.5	3.3/3.4	2014			
CSAH 24 (2022 Chipseal)	4.2	3.6	3.4	CSAH 12 from .35 m. E. of N. jct. CSAH 39 to TH 47 (Wear)	2.56	3.4	3.5
2002				2015			
2003				CSAH 10 from US Hwy 169 to CSAH 3	7.01	3.7	3.5/3.6
CSAH 11	3.2	2.8/3.0	2.8/2.9	CSAH 28 from TH 210 to TH 169	8	3.6	3.4/3.5
CSAH 23 (2022 Chipseal)	5.3	3.3/3.8	3.4-3.7	2016			
CSAH 28 from TH 169 to CSAH 12	5.8	3.4	3.2/3.3	CSAH 2 from TH 47 to TH 65	12.38	3.5/3.6	3.3
CSAH 37	2.3	2.6/2.9	2.5/2.7	CSAH 3 from north jct. CSAH 5 to 6.36 miles east	6.2	3.7	3.7
CR 54 from .47 miles east of CSAH 1 to CR 83	0.83	2.4/2.5	2.5/2.6	CSAH 12 from TH 47 to TH 210	0.58	3.0/3.2	3.0/3.2
2004				CSAH 12 from TH 47 to 375th Avenue	6.88	3.7/3.8	3.4
CSAH 2 from TH 65 to Pine County Line	10.4	3.3	3.2	CSAH 13 from TH 65 to CSAH 16	5.39	3.6/3.7	3.4/3.5
2005				CSAH 41 from 1st Street to west jct. TH 210	1.01	3.2/3.3	3.1/3.2
CSAH 1 from TH 210 to beginning of Mississippi River Br	0.45	2.2/2.4	1.9-2.2	CR 88	1.02	2.9/3.5	2.8/3.3
2006				2017			
CSAH 3 from Crow Wing County Line to CSAH 29	5.74	3.3/3.4	3.2	CSAH 1 from CSAH 22 to 3.6 miles north	3.6	3.5/3.6	3.4/3.5
CSAH 7	3.2	3.1	2.8/2.9	CSAH 10 from CSAH 3 to CSAH 18	11.06	3.8/3.9	3.6/3.7
CR 66 from US 169 to 0.26 miles east	0.26	1.8	1.5/1.6	CSAH 15 from Crow Wing County Line to CSAH 1	6.08	2.9/3.8	3.6/3.7
CSAH 29 from CSAH 19 to CSAH 7	0.26	3.4	3.2-3.5	CR 74	1.5	3.5/3.7	3.3/3.4
2007				2018			
CSAH 8 from old Soo Line RR to TH 65	1.97	3.3	3.1	CSAH 6 from TH 65 to 5.3 miles east	4.9	4.1	4.0
CSAH 38	6.1	3.2/3.3	3.2	CSAH 8 from TH 210 to old Soo Line RR	0.87	3.0	2.9/3.0
2008				CSAH 12 from 375th Avenue to Lanie's corner	2.74	3.9	3.5/3.6
CSAH 4 from TH 47 to TH 65	14.4	3.2/3.3	3.0/3.1	CSAH 12 from Lanie's Corner to n. jct. CSAH 39	1.95	3.4	3.4/3.6
CSAH 29 from CSAH 3 to 509th Lane	2.3	2.6/2.7	2.6	CSAH 32 from CSAH 6 to CSAH 31	3.29	4.1	3.9
2009				CR 53 from CSAH 4 to 0.78 mile north	3.08	3.7	3.5
CSAH 1 from beginning of Mississippi River Bridge to CS	2.5	3.2	3.2/3.3	2019			
CSAH 5 from TH 210 to TH 232	7.5	2.6/2.7	2.5/2.6	CSAH 3 from CSAH 29 to TH 169	4.15		
2010				CSAH 10 from TH 200 to Itasca County Line	2.25		
CSAH 10 from CSAH 18 to 8.2 miles south of TH 200	6.88	3.5	3.4	CSAH 16	8.9		
CSAH 33	0.29	1.9/2.0	2.0/2.1	CSAH 41 from east jct. TH 210 to 1st Street	0.07		
CR 62 from TH 232 to 1.0 mile south	1.0	3.4		CR 70	1.08		
2011				2020			
CSAH 6 from 5.27 miles est of TH 65 to TH 210	8.08	2.8/3.0	2.7-3.0	2021			
CSAH 10 from TH200 to 8.12 miles south	8.12	3.2	2.9	CSAH 3 from 6.36 miles east of north jct CSAH 5 to TH 65	3.2		
CSAH 32 from CSAH 31 to Carlton County Line	3.01	3.6/3.7	3.5	CSAH 9	0.77		
CR 241	0.3			CSAH 25	3.29		
2012				CR 79	0.54		
CSAH 3 from US Hwy 169 to n. jct. CSAH 5	5.6	3.3/3.5	3.1-3.5	2022			
CSAH 5 from TH 47 to CR 50	1	3.4/3.5	3.3-3.4	CSAH 17	7.1		
CSAH 14 from TH 65 to 2.3 miles northeast	2.3	3.3/3.4	3.2	CR 76	2.82		
CSAH 36 from CSAH 14 to 1.6 mile north	1.6	2.6/2.9	2.6-2.8	CR 77W	1.04		
Sub-total:	134.55			2023			
				CSAH 31	3.53		
				CSAH 40	4.9		
				CR 62 from TH 210 to 435th Street	2.64		
				Subtotal:	145.51		
				Grand Total:	280.06		

Updated: 8-3-23

Pavement Age 2023



Priority Rating Worksheet

(Highlighted Segments Included in 2024-2028 Capital Road Improvement Program)

8/15/2023

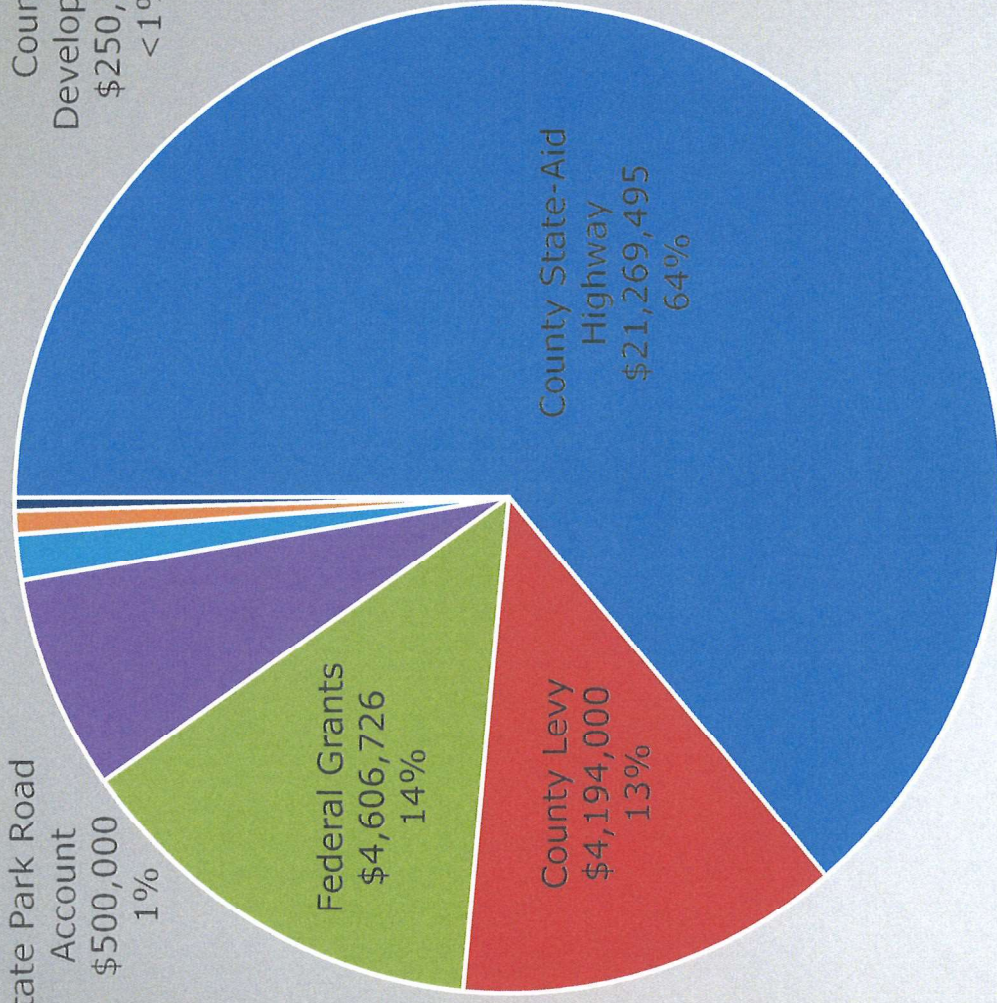
Road Number	Segment Description	Length	2021-2022 ADT (20 points decile)	Residence Density (20 point decile)	Functional Classification (10 points)	Sight Distance Deficiency (10 point decile)	Improved Route System Layout (15 points)	Privately-Owned Land (10 point decile)	Priority Rating (85 points)
5.2	CR 53 to TH 210	4.7	18	20	10	6	15	7	76.0
71		1	20	8	4	1	15	10	58.0
1	3.6 miles N of CSAH 22 to CSAH 3	7.4	18	6	10	3	15	6	58.0
62.1	2 miles N of TH 210 to CR 71	1.36	20	8	4	1	15	10	58.0
51	TH 18 to CSAH 28	4.77	12	14	4	3	15	8	56.0
30	TH 65 to CSAH 16	7	16	14	7	6	0	10	53.0
50	CSAH 5 to CR 56	2.95	18	2	4	2	15	8	49.0
56.1	TH 210 to CR 50	2	18	2	4	2	15	8	49.0
19.1	Cass County Line to CSAH 20	4.8	8	10	10	7	10	2	47.0
62.2	CR 71 to 1 mile south of TH 232	3	8	8	4	1	15	10	46.0
19.2	CSAH 20 to CSAH 29	2	14	4	10	5	10	3	46.0
57.1	TH 65 to 5 miles east	5	18	8	4	5	0	10	45.0
64.2	CSAH 32 to 5 miles North	5	14	16	4	3	5	3	45.0
59		4.28	14	4	4	3	10	10	45.0
29.3	CSAH 7 to CR 67	4.54	20	6	7	4	0	6	43.0
21	CSAH 1 to TH 169	6.9	10	4	10	4	5	10	43.0
13	CSAH 16 to Carlton County Line	5.6	10	2	7	4	15	5	43.0
54	End of Blacktop to TH 210	4.88	12	2	4	3	10	10	41.0
63		2.69	10	8	4	9	0	10	41.0
5.3	CSAH 3 to CSAH 18	7.81	12	6	7	1	10	5	41.0
68.1	CSAH 29 to dead end west	2	8	6	4	5	10	8	41.0
27	CSAH 13 to TH 27	6.6	4	6	7	4	10	9	40.0
64.1	5 miles N of CSAH 32 to CSAH 14	4.49	8	10	4	5	5	6	38.0
20	Cass County Line to CSAH 19	5.9	8	4	7	3	10	6	38.0
75	TH 27 to CSAH 34	6.9	2	8	7	5	10	6	38.0
5.1	CR 50 to CR 53	5.9	8	10	4	4	0	10	36.0
67		5.17	14	4	4	6	0	8	36.0
74		2.07	2	6	4	4	10	10	36.0
68.3	TH 169 to dead end east	1.2	8	4	4	2	10	8	36.0
29.4	CR 67 to TH 200	2	20	4	7	2	0	2	35.0
34	CSAH 2 to CR 75	6.3	4	4	7	3	10	6	34.0
61.1	TH 65 to TH 18	4.23	4	10	4	5	0	10	33.0
36.2	CR 65 to 1.5 miles N of CSAH 14	5.2	8	6	7	7	0	5	33.0
18.2	CSAH 5 to CSAH 10	6.1	2	2	7	2	10	10	33.0
26.1	CSAH 38 to CR 59	5	8	4	7	3	0	10	32.0
60W		1.08	10	6	4	2	0	10	32.0
73		5.1	10	4	4	2	5	6	31.0
72		1.2	4	8	4	5	0	10	31.0
68.2	CSAH 29 to TH 169	3.3	8	4	4	3	10	2	31.0
26.2	CR 59 to TH 65	6	8	6	7	2	0	7	30.0
36.1	TH 65 to CR 65	4.2	8	4	7	8	0	3	30.0
57.2	TH 27 to 4 miles North	4.04	4	4	4	6	0	10	28.0
65		8.96	4	6	4	10	0	3	27.0
26.3	TH 65 to CSAH 2	9.1	8	4	7	4	0	3	26.0
61.2	TH 18 to CSAH 23	7	2	6	4	5	0	9	26.0
35	TH 65 to Itasca County Line	0.4	4	4	7	1	0	10	26.0
80		1.7	4	4	4	3	0	10	25.0
18.1	TH 169 to CSAH 5	6.1	2	2	7	1	10	3	25.0
58		2.67	4	4	4	4	0	8	24.0
56.2	CR 50 to CSAH 5	6.4	2	2	4	5	0	8	21.0
29.2	CR 68 to CSAH 7	6.3	6	4	7	2	0	1	20.0
29.1	2.3 miles N of CSAH 3 to CR 68	3.3	6	2	7	2	0	3	20.0

Proposed 2024 through 2028 Capital Road Improvement Plan

(*projects added from previous program*)

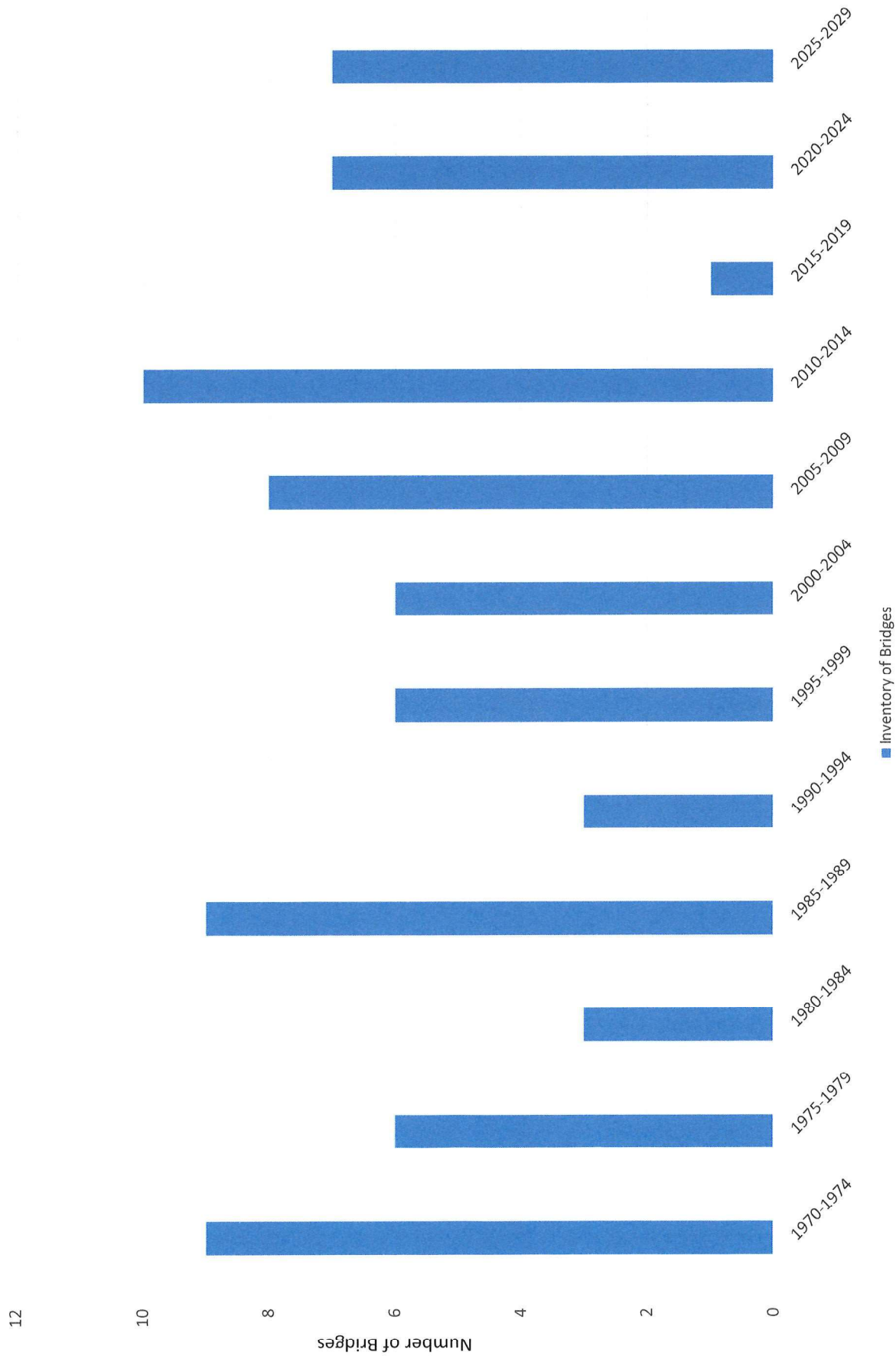
	Length	Location	Age/RQI or LPI	Estimated Construction Cost
2024				
SP 001-602-014 CSAH 2 Resurfacing	10.4	TH 65 to Pine County Line	2004/RQI 3.2	\$ 2,025,000
SP 001-605-016 - CSAH 5 Bridge No. 01509 Replacement	0.1	CSAH 5 over Willow River	1974/LPI 44	\$ 1,017,651
SAP 001-614-015 CSAH 14 Culvert Replacements	1.88	2.3 miles NE of TH 65 to CSAH 40		\$ 520,000
SAP 001-614-015 CSAH 14 Culvert Replacements	4.44	CSAH 36 to State Park		\$ 795,000
CP 001-029-006 - CSAH 29 Gravel Road Improvements	1.2	2.0 to 3.2 miles north of CH 68		\$ 250,000
CP 001-470-001 - UT 470 (400th Place) improvements	1.2	630th Lane to 1.2 miles northwest		\$ 140,000
			Total:	\$ 4,747,651
2025				
SAP 001-605-014 - CSAH 5 Reconstruction (Grading and Agg. Base)	4.7	CR 53 to TH 210		\$ 4,000,000
SAP 001-605-015 - CSAH 5 Bridge No. 01508 Replacement	0.1	CSAH 5 over Rice River	1969/LPI 38	\$ 832,408
SAP 001-622-010 - CSAH 22 Bridge 01502 Replacement	0.1	CSAH 22 over Wakefield Brook	1960/LPI 61	\$ 550,000
SAP 001-598-016 - CR 54 Bridge No. 7375 Replacement	0.5	CR 54 over Sissabagamah Creek	1950/LPI 52	\$ 660,000
CP 001-062-005 - CR 62 Reconstruction (Grading and Agg. Base)	1.36	435th Street to CR 71		\$ 755,000
CP 001-070-001 - CR 71 Reconstruction (Grading and Agg. Base)	1	CR 62 to TH 65		\$ 555,000
			Total:	\$ 7,352,408
2026				
CSAH 5 Resurfacing	7.5	TH 210 to CSAH 3	2009/RQI 2.5-2.6	\$ 1,750,000
CSAH 5 Bituminous Paving	4.7	CR 53 to TH 210		\$ 1,600,000
CSAH 8 Resurfacing	1.97	TH 65 to Soo Grade	2007/3.1	\$ 500,000
SAP 001-614-016 CSAH 14 Resurfacing	1.88	2.3 miles NE of TH 65 to CSAH 40	2001/RQI 2.8-3.0	\$ 450,000
SAP 001-614-016 CSAH 14 Resurfacing	4.44	CSAH 36 to State Park	2001/RQI 2.8-3.0	\$ 950,000
SAP 001-614-017 CSAH 14 Resurfacing/Shoulder Widening	1.92	CSAH 40 to CSAH 36	2001/RQI 2.8-3.0	\$ 2,000,000
CR 62/71 Bituminous Paving	2.36			\$ 800,000
SP 001-070-009 HSIP Pavement Markings	33.2			\$ 306,000
			Total:	\$ 8,356,000
2027				
CSAH 1 Resurfacing	0.45	US Hwy 169 to Mississippi River	2005/RQI 1.9-2.2	\$ 200,000
CSAH 2 Bridge No. 7215/7216 Replacement	0.2	CSAH 2 over Snake/Unnamed River	1958/LPI 58,61	\$ 1,800,000
CSAH 28 Resurfacing	5.8	US Hwy 169 to CSAH 12	2003/RQI 3.2-3.3	\$ 1,300,000
CR 54 Resurfacing	1.3	CSAH 1 to CR 83	2003/RQI 2.5-2.6	\$ 350,000
CSAH 19 Gravel Road Improvements (0.7 of 6.8 miles)	0.7	Moose River to 0.7 mile south		\$ 160,000
CSAH 19 Bridge No. 88102 Replacement	0.1	CSAH 19 over Moose River		\$ 500,000
CSAH 37 Resurfacing	2.3	US Hwy 169 to US Hwy 169	2003/2.5-2.7	\$ 500,000
CR 69 Resurfacing	0.3	CSAH 2 to TH 47		\$ 70,000
			Total:	\$ 4,880,000
2028				
CSAH 4 Resurfacing	14.4	TH 47 to TH 65	2008/3.0-3.1	\$ 3,550,000
CSAH 3 Resurfacing	5.74	Crow Wing county line to CSAH 29	2006/3.2	\$ 1,510,000
CSAH 7 Resurfacing	3.2	CSAH 29 to US Hwy 169	2006/2.8-2.9	\$ 650,000
CSAH 29 Resurfacing	2.3	CSAH 3 to 509th Lane	2008/2.6	\$ 570,000
CSAH 29 Resurfacing	0.26	CSAH 7 to CSAH 19	2006/3.2-3.5	\$ 60,000
CR 57 gravel road improvements	5	TH 65 to 5 miles east		\$ 1,200,000
CR 57 New Bridge	0.1	CR 57 over Section 5 Creek		\$ 425,000
				\$ 7,965,000
Five Year Total:				\$ 33,301,059

Gravel Road Improvement	\$1,860,000	6%
State Park Road Account	\$500,000	1%
County Development	\$250,000	<1%
Unorganized Township	\$140,000	<1%

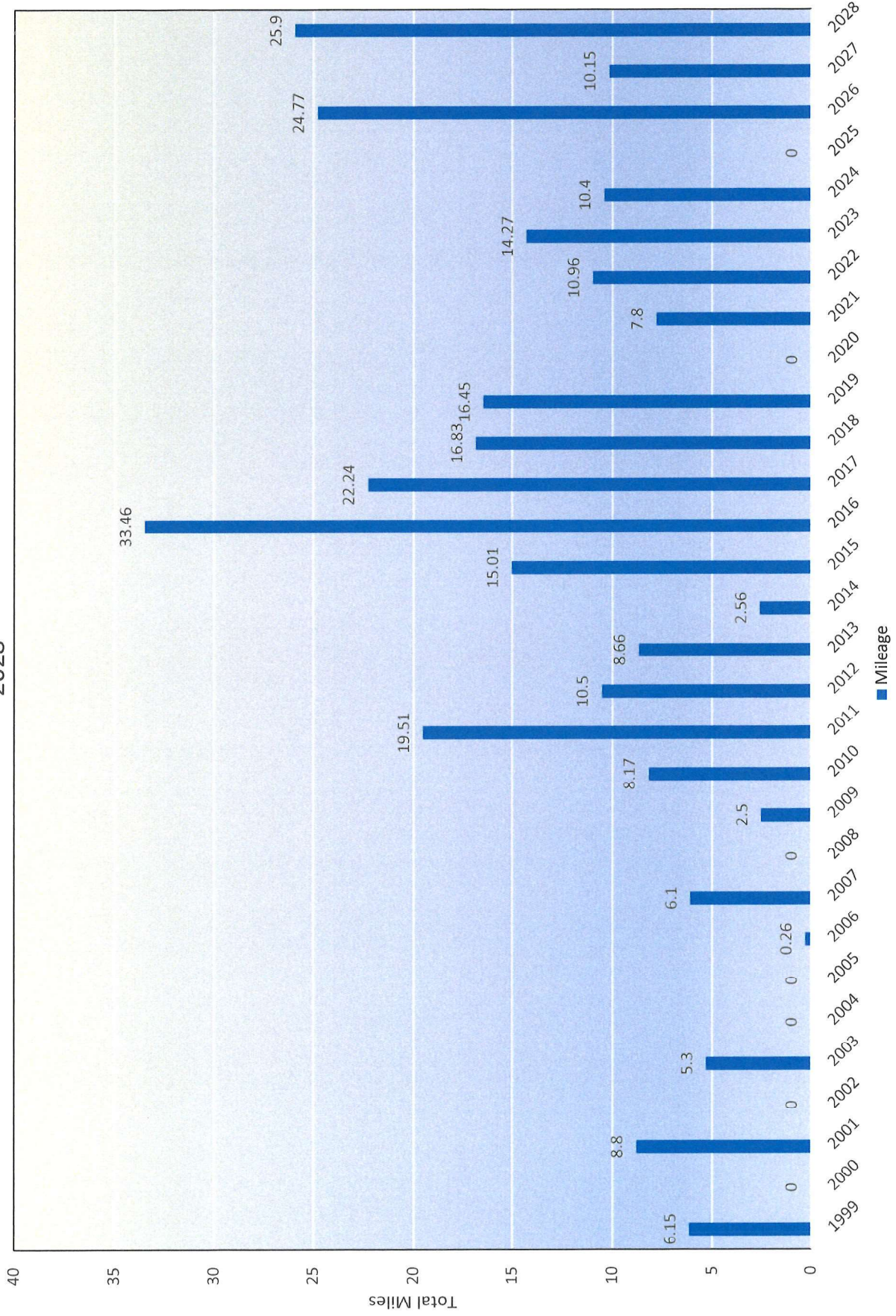


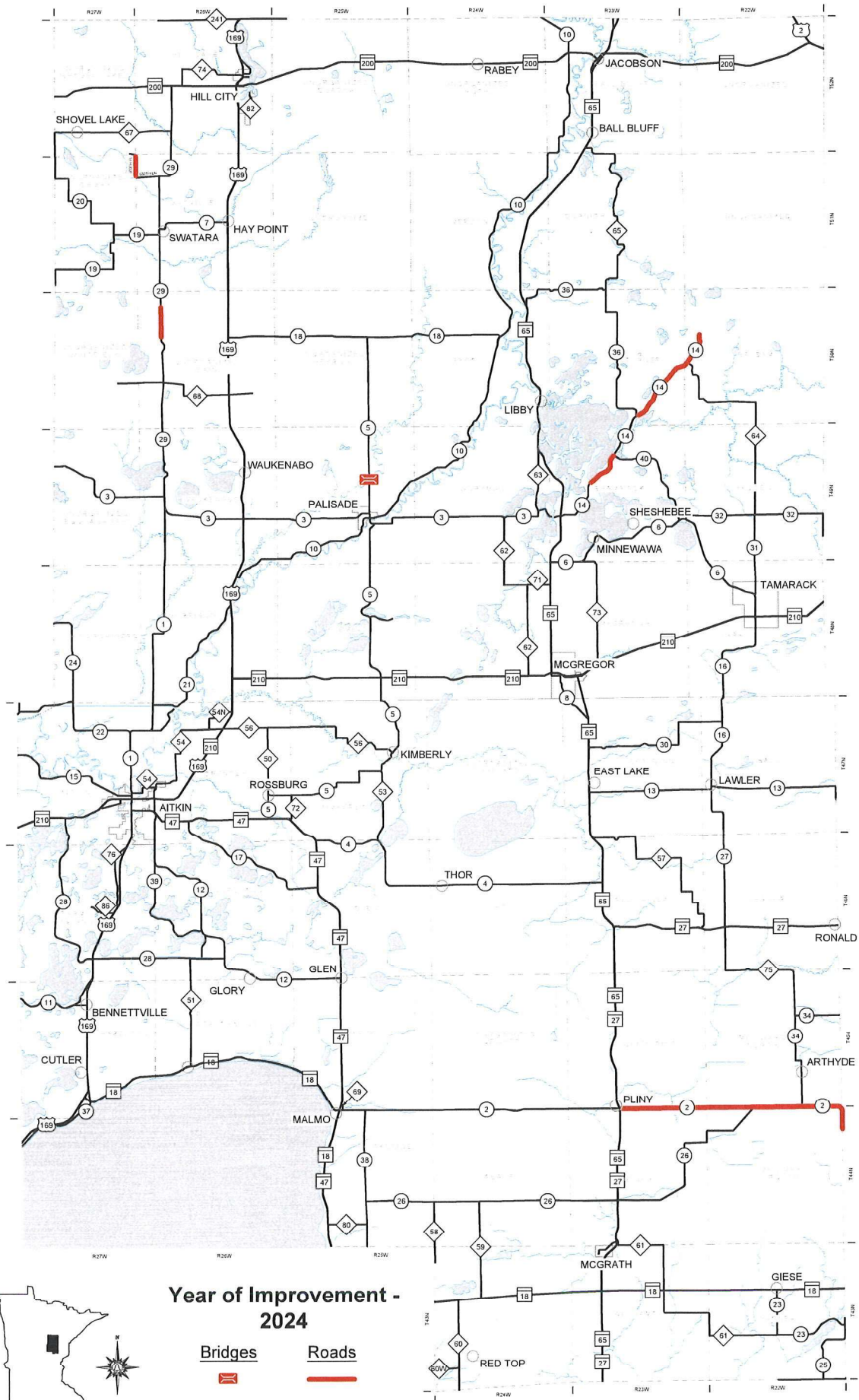
2024-2028 Capital Road Improvement Plan by Funding Source

Bridge Age (2028)

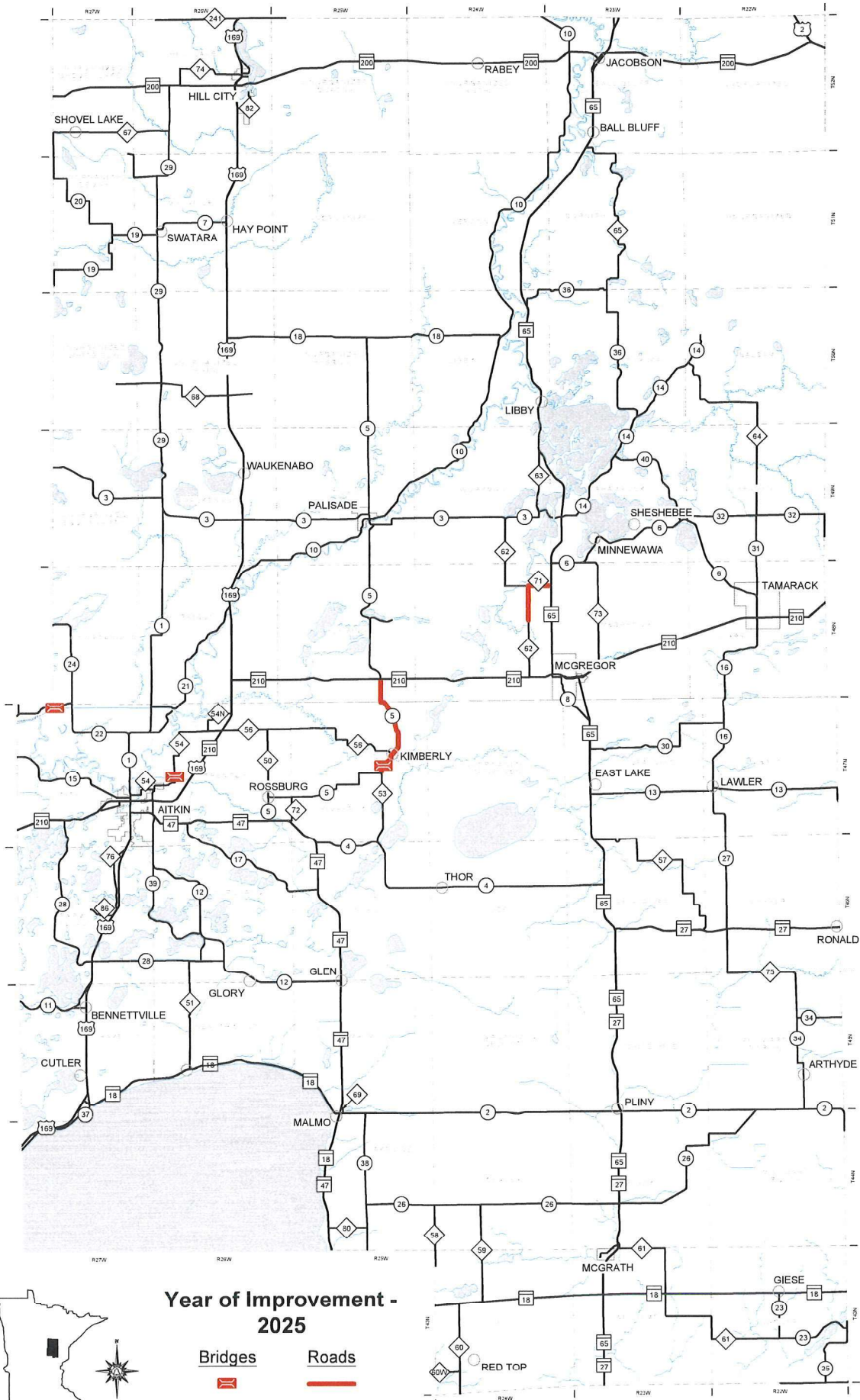


Pavement Age 2028





**Aitkin County, MN 2024
Capital Road Improvement Plan**

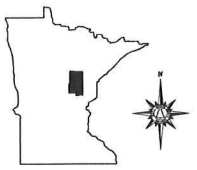
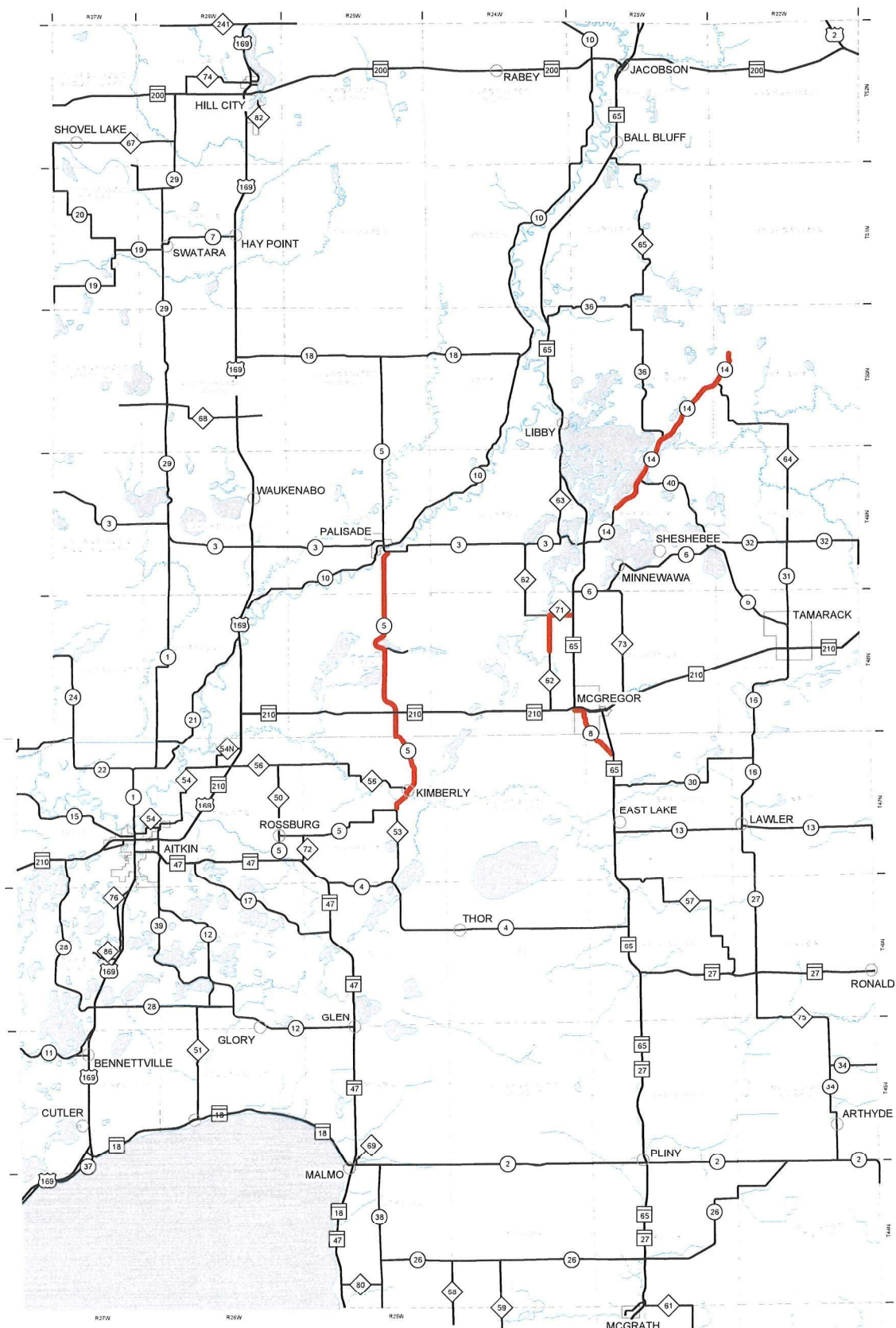


Year of Improvement - 2025

-  Bridges
-  Roads



Aitkin County, MN 2025 Capital Road Improvement Plan

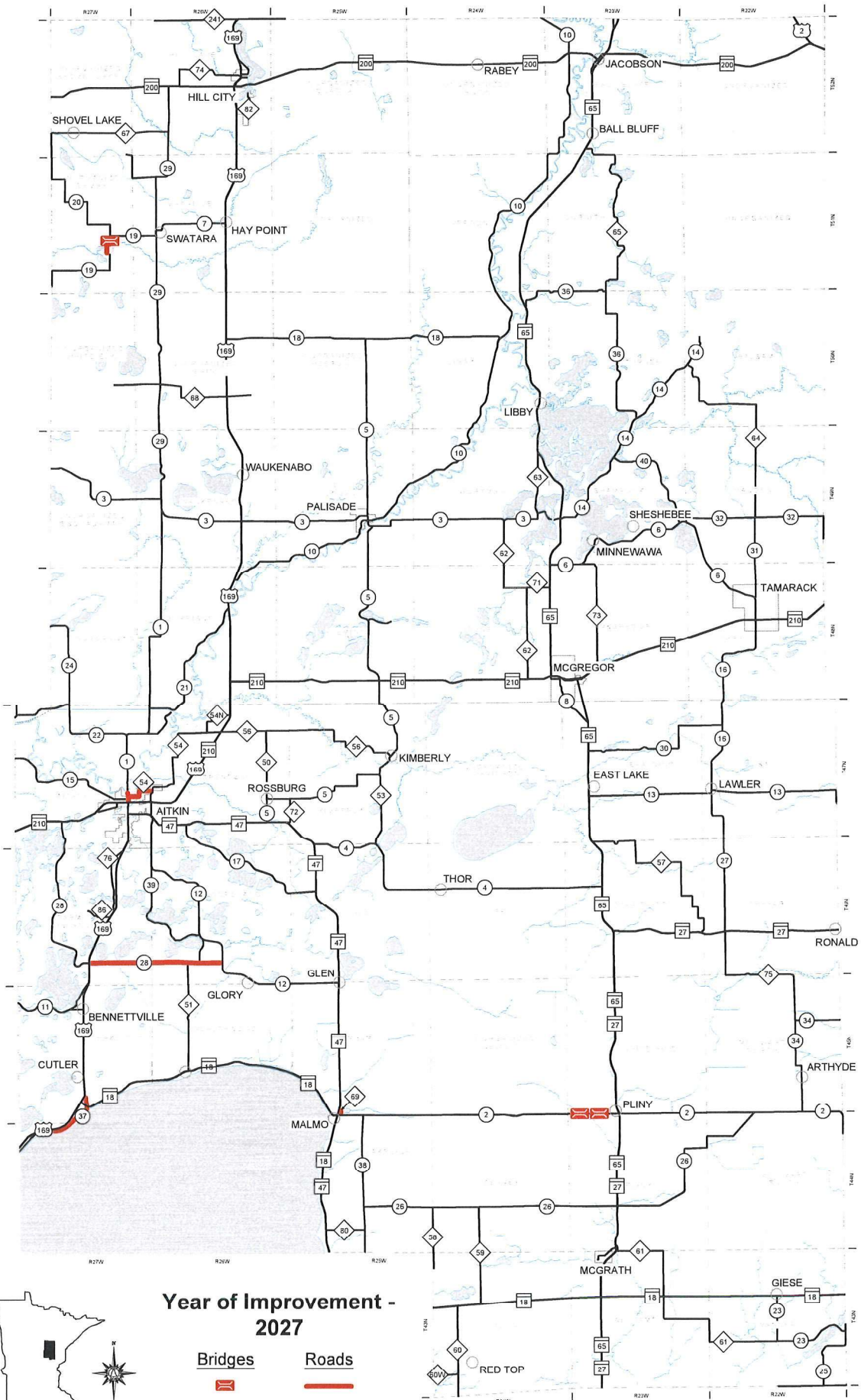


Year of Improvement - 2026



Bridges none
Roads —



Aitkin County, MN 2026 Capital Road Improvement Plan

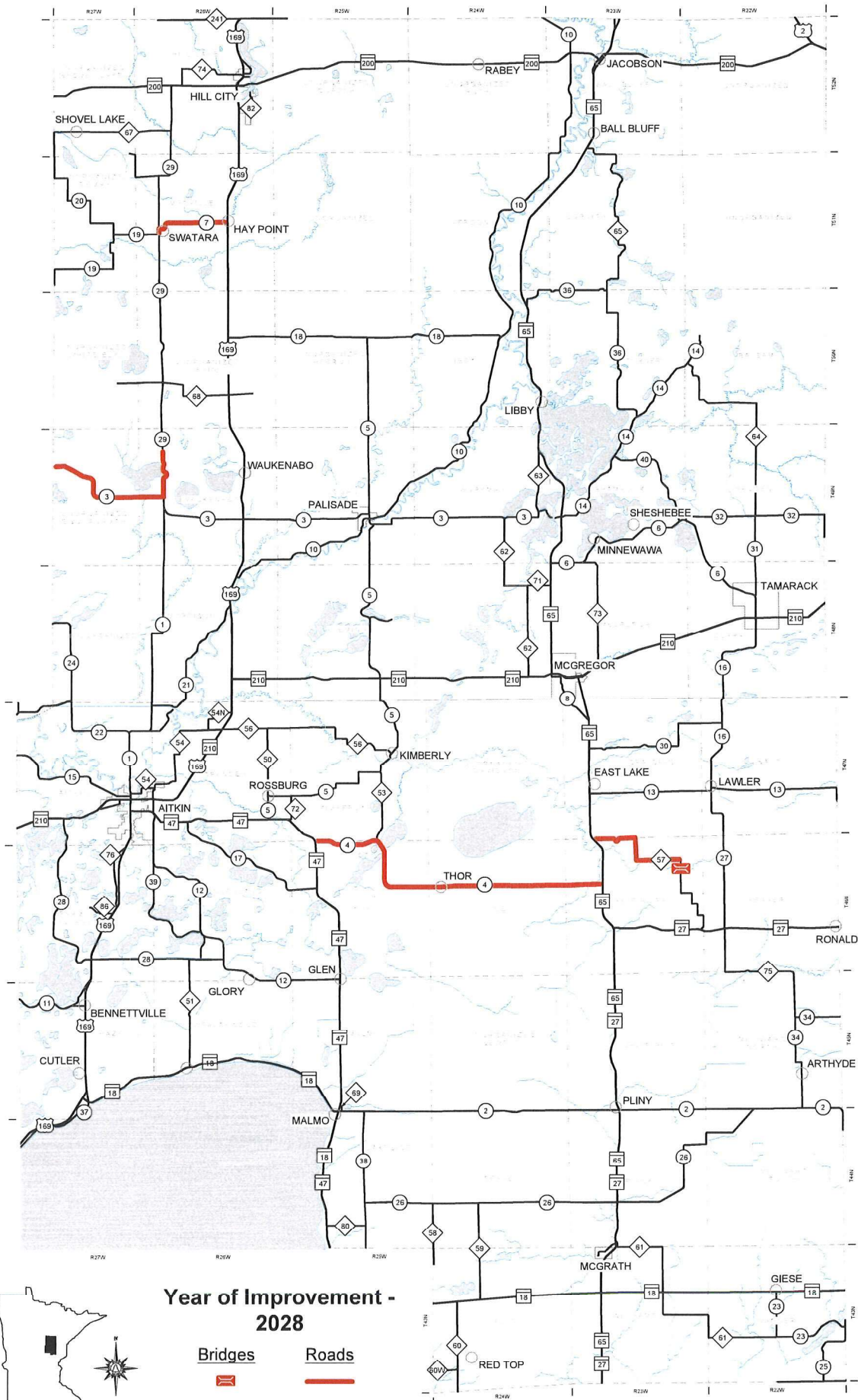


Year of Improvement - 2027

-  Roads
-  Bridges

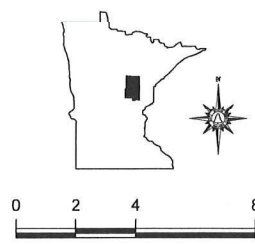


Aitkin County, MN 2027 Capital Road Improvement Plan



Year of Improvement - 2028

Bridges  **Roads** 



Aitkin County, MN 2028 Capital Road Improvement Plan



Board of County Commissioners Agenda Request



Requested Meeting Date: October 10, 2023

Title of Item: Administrator Updates

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Jessica Seibert	Department: Administration
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Presenter (Name and Title): Jessica Seibert, County Administrator	Estimated Time Needed: 5 Minutes
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Summary of Issue:

Administrator updates.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Discussion Only.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request



Requested Meeting Date: October 10, 2023

Title of Item: Presentation - Revitalization Initiative Update - Bill Brendel

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Jessica Seibert	Department: Administration
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Presenter (Name and Title): Bill Brendel, CEO & Principal Consultant	Estimated Time Needed: 15 Minutes
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Summary of Issue:

Dr. Bill Brendel, Transformative Learning Institute, will be providing an update on Aitkin County Revitalization Initiative. Podcasts, events, emails, stories of excellence are some of the many avenues of connectivity to develop and promote excellence in the county.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Discussion only.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request



Requested Meeting Date: October 10, 2023

Title of Item: Adopt Amendment to Zoning Ordinance - Solar Energy Systems Resolution

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Andrew Carlstrom	Department: Environmental Services
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Presenter (Name and Title): Andrew Carlstrom, Environmental Services Director	Estimated Time Needed: 5 Minutes
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Summary of Issue:

In accordance with MN Statutes 394.25 and during the Public Hearing of August 21, 2023 before the Aitkin County Planning Commission, the commission voted unanimously to add Section 18 "Solar Energy Systems" to the Aitkin County General Zoning Ordinance.

According to Rule 11, Ordinances and Procedures of the Board of Commissioners Meeting Procedures and Rules of Business, a first reading was held on September 26, 2023 and a second reading requesting Board action is being held today.

Please see attached proposed Solar Energy Systems Ordinance (with 1st Reading County Board suggested changes in "red") and a proposed resolution for your approval.

Alternatives, Options, Effects on Others/Comments:

Proposed additional changes or edits to the Solar Energy Systems Ordinance or deny the Solar Energy Systems Ordinance.

Recommended Action/Motion:

Adopt resolution as Amended the Solar Energy Systems Ordinance.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

[SECTION 18]

SOLAR ENERGY SYSTEMS

18.0 Purpose:

Aitkin County finds that it is in the public interest to encourage the use and development of renewable energy systems that enhance energy conservation efforts, but result in limited adverse impact on nearby properties. As such, the County supports the use of solar energy collection systems. Aitkin County also finds that the development of solar energy systems should be balanced with the protection of the public health, safety and welfare. The County resolves that the following standards shall be adopted to ensure that solar energy systems and Solar Energy Farms can be constructed within Aitkin County while also protecting public safety and the natural resources of the County. Consistent with the Aitkin County Comprehensive Plan, it is the intent of the County with this Section to create standards for the reasonable capture and use, by households, businesses and property owners, of their solar energy resource, and to encourage the development and use of solar energy.

18.01 Applicability:

These regulations shall apply to all solar energy systems producing less than 50 megawatts of power on properties and structures under the jurisdiction of Aitkin County Planning & Zoning. Aitkin County shall refer any application for a large electric power generating plant (LEPGP) to the Minnesota Public Utilities Commission (MN PUC) for approval. A LEPPG shall be defined as any solar energy system capable of producing more than 50 megawatts of power. All solar energy systems shall abide by all state applicable codes.

18.02 Types of Solar Energy Systems:

The following types of solar energy systems shall be regulated by this Section:

- A. Rooftop or other Architecturally-Integrated Solar Energy Systems (During first reading suggestion was made to not require a permit for this type Solar): Systems which are accessory to the principal land use, designed to supply energy for the principal use. Rooftop or other architecturally-integrated systems shall be regulated as follows:

- 1) Rooftop or other architecturally-integrated systems are permitted accessory uses in all districts in which buildings and structures are permitted.

- 2) A building permit is / (is not) required before installing a rooftop or other architecturally-integrated solar energy system.
- 3) Commercial rooftop or other architecturally-integrated systems shall blend into design of the building.

B. Ground-Mount Solar Energy Systems: Systems which are accessory to the principal use and designed to supply energy for the principal use. Ground-mount systems shall be regulated as follow:

- 1) Ground-mount are permitted accessory uses in all districts in which buildings and structures are permitted and require a building permit.
- 2) Ground-mount systems shall be subject to the accessory use standards for the district in which they are located, including dimensional standards, such as yard setbacks, and that ground mount systems must meet the structure setback for the particular zone that the system is located on.
- 3) The height of the ground-mounted components shall not exceed 15 feet.
- 4) No ground-mounted solar energy system shall cover or encompass more than the allotted total impervious percent of the property area or lot size for the particular zone.
- 5) No Ground-mount systems are permitted within Short Impact Zones.

C. Community Solar Energy Systems (Solar Gardens/CSES): Applicants of Roof or ground-mount CSES's designed to supply energy for off-site users on the distribution grid (but not for the export to the wholesale market or connection to the electric transmission grid) shall apply for and receive an Interim Use Permit (IUP). The IUP will be valid for five (5) years and must be renewed before the IUP expiration date, to include an application fee and appearing before the Aitkin County Planning Commission. CSES's will be allowed as a principal or accessory permitted use, in all districts unless otherwise regulated or prohibited in this Section:

- 1) Community Solar Energy Systems shall be located on parcels of land no less than five acres in size;
- 2) Prohibited Districts: The County prohibits CSES's within the following zoning district of Shoreland, designated wetlands areas, and within 600 feet of areas designated or formally protected from development by Federal, State, or County Agencies as wildlife habitat, wildlife management areas or designated as National Wild and Scenic land or corridor;

- 3) All CSES's and CSES components must meet the setback, height and coverage limitations (impervious surface) for the zoning district in which the system is located;
- 4) CSES's shall require a building permit, and are subject to the accessory use standards for the zoning district in which they are located;
- 5) Power and communication lines. All on-site power and communication lines running between banks of solar panels and buildings shall be buried underground on premise;

D. Solar Farms: Ground-mount solar energy arrays which are the principal use on the property, that are designed for providing energy to off-site users or export to the wholesale market shall be a permitted use in all zones excluding those defined in d(3). A Conditional Use Permit (CUP) will be required for Solar Farms, and farms shall be subject to the following:

- 1) Solar Farms which have a generating capacity of 50 megawatts of power or more shall fall under the jurisdiction of the Minnesota Public Utilities Commission;
- 2) Solar Farms shall be located on parcels of land no less than five acres in size;
- 3) Prohibitions: The County prohibits Community Solar Farms within the following zoning district of Shoreland, designated wetland areas, and within 600 feet of areas designated or formally protected from development by Federal, State, or County Agencies as wildlife habitat, wildlife management areas or designated as National Wild and Scenic land or corridor;
- 4) All Solar Farm components must meet the setback, height and coverage limitations for the zoning district in which the system is located;
- 5) Power and communication lines. All on-site power and communication lines running between banks of solar panels and buildings shall be buried underground on premise;

18.03 Application Requirements:

- A. An Interim Use Permit (IUP) shall be required for a Community Solar Energy System and a Conditional Use Permit (CUP) for a Solar Farm which is situated, (or is staged to be eventually situated) on a contiguous or aggregate site area footprint larger than 5 acres in size, whether commonly owned/controlled or otherwise.
- B. A CSES or Solar Farm which has the capacity to generate 50 megawatts or more shall fall under the jurisdiction of the Minnesota Public Utilities Commission and shall not be subject to County review.

- C. Landscaping and buffer screening visible from adjacent residential properties and public rights-of-way shall be submitted to minimize the visual impact of the above grade site improvements. If an applicant can show that proposed site improvements are not visible from the immediate adjacent properties, or rights-of-ways by existing vegetation or topography, the screening requirement may be waived. The Planning Commission will consider and may impose further details as to the vegetative screening.
- D. A Security and Safety Plan shall be submitted with CSES and Solar Farms applications.

18.04 Conditional Use Permit (CUP) and Interim Use Permit (IUP) Submittal Requirements

CUP applications for solar energy systems shall be accompanied by horizontal and vertical elevation drawings, drawn to scale. The drawings shall show the location of the system components on the property, as well as other elements, including but not limited to the following:

- 1) Existing features
- 2) Proposed features
- 3) Property boundaries
- 4) Property zoning designations (including district property line and roadway setbacks.
- 5) Solar arrays, connecting lines, and all affiliated installations and structures.
- 6) Access points, drive aisles, security features, and fencing.
- 7) Topography & surface water drainage patterns and treatment systems.
- 8) Existing and proposed/preserved/protected wildlife corridors.
- 9) Landscape Plan, including required screening of site perimeter and/or perimeter security fencing.
- 10) Floodplains
- 11) Soils
- 12) Environmental mitigation measures

18.05 Decommissioning Plan

- A. The owner/operator shall submit a decommissioning plan for all solar energy systems to ensure that the owner or operator properly removes the equipment and/or facilities upon the end of the project life or after their useful life. The owner or operator shall decommission the solar panels in the event they are not in use for twelve (12) consecutive months. The plan shall include provisions for the removal of all structures and foundations, the removal of all electrical transmission components, the restoration of soil and vegetation, as well as provide a soundly-based plan, ensuring financial resources will

be available to fully decommission the site. The disposal of the structures and/or foundations shall meet the requirements of the Aitkin County Solid Waste Ordinance.

- B. The owner/operator of CSES and/or Solar Farm shall provide a current-day decommissioning cost estimate, and shall post a bond, letter of credit or establish an escrow account, including an inflationary escalator, in an amount determined by the Aitkin County Planning Commission or at a minimum of \$1400.00 per acre, to ensure proper decommissioning.
- C. This section is pursuant to the provisions of Minnesota Statutes Section 394.37. It is declared unlawful for any person to violate any of the terms or conditions and violation thereof shall be a misdemeanor.



EAST CENTRAL MINNESOTA

Ad Proof

Not Actual Size

**AITKIN COUNTY
NOTICE OF HEARING**

The Aitkin County Planning Commission will hold a public hearing on the adoption of amendments to the Aitkin County Zoning Ordinance. The hearing will be conducted on August 21, 2023 at 4:00pm in the Aitkin County Board Room at the Government Center, 307 2nd Street NW, Aitkin, MN 56431. The Planning Commission will make a recommendation on the proposed ordinance and ordinance amendments to the County Board of Commissioners at the regularly scheduled Board meeting with the first reading on August 22, 2023, and the second reading on September 12, 2023.

-Public Notice Ad Proof-

This is the proof of your ad scheduled to run on the dates indicated below. Please proof read carefully. If changes are needed, please contact us prior to deadline at Cambridge (763) 691-6000 or email at publicnotice@apegcm.com

Proposal is adding Section 18 (Solar Energy Systems) to the Aitkin County Zoning Ordinance and includes the following purpose: Aitkin County finds that it is in the public interest to encourage the use and development of renewable energy systems that enhance energy conservation efforts, but result in limited adverse impact on nearby properties. As such, the County supports the use of solar energy collection systems. Aitkin County also finds that the development of solar energy systems should be balanced with the protection of the public health, safety and welfare. The County resolves that the following standards shall be adopted to ensure that solar energy systems and Solar Energy Farms can be constructed within Aitkin County while also protecting public safety and the natural resources of the County. Consistent with the Aitkin County Comprehensive Plan, it is the intent of the County with this Section to create standards for the reasonable capture and use, by households, businesses and property owners, of their solar energy resource, and to encourage the development and use of solar energy. The types of solar energy systems regulated by Section 18: Rooftop or other Architecturally-Integrated Solar Energy Systems, Ground-Mount Solar Energy Systems, Community Solar Energy Systems (Solar Gardens/CSES), and Solar Farms.

Section 18 (Solar Energy Systems) and can be found in its entirety online at: <https://www.co.aitkin.mn.us/> under News & Notices, and is available for public review at the Aitkin County Planning and Zoning Office and the Aitkin County Auditor's Office in the Aitkin County Government Center during regular business hours. Comments can be submitted in writing to the Aitkin County Planning and Zoning Office: 307 2nd St NW, Rm 219, Aitkin, MN 56431, by facsimile

Date: 07/21/23
Account #: 485996
Customer: AITKIN COUNTY PLANNING &
ZONING
Address: 307 2ND ST NW, ROOM 219
AITKIN
Telephone: (218) 927-3761
Fax: (218) 927-4372

Publications:
Aitkin Independent Age

Ad ID: 1330358
Copy Line: Aug 21 PH Solar Energy Ordinan
PO Number:
Start: 07/26/23
Stop: 08/02/2023
Total Cost: \$175.00
of Lines: 87
Total Depth: 9.694
of Inserts: 2
Ad Class: 150
Phone # (763) 691-6000
Email: publicnotice@apegcm.com
Rep No: MA700
Contract-Gross

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED October 10, 2023

By Commissioner: xxx

20231010-xxx

Approve Aitkin County Zoning Ordinance Amendment of Solar Energy Systems

WHEREAS, the Aitkin County Zoning Ordinance currently does not individually address solar energy systems, and Aitkin County finds it is in the public interest to encourage the use and development of renewable energy systems that enhance conservation efforts, but result in limited adverse impact on nearby properties; and

WHEREAS, Aitkin County also finds that the development of solar energy systems should be balanced with the protection of the public health, safety and welfare and resolves that standards shall be adopted to ensure that solar energy systems and solar energy farms can be constructed within Aitkin County; and

WHEREAS, the State of Minnesota is experiencing a marked increase in solar energy systems statewide, which meets the intent of the 2040 carbon-free energy bill goal; and

WHEREAS, in accordance with the Aitkin County Comprehensive Land Use Plan it is the intent of the County, by adding solar energy systems, to create standards for the reasonable capture and use, by households, businesses and property owners; and

NOW, THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners does hereby authorize the addition of Section 18.0 "Solar Energy Systems" of the Aitkin County Zoning Ordinance

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 10th day of October 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 10th day of October 2023

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

8A
Agenda Item #

Requested Meeting Date: October 10, 2023

Title of Item: Approve Search & Rescue Purchase of Drones

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Dan Guida	Department: Sheriff's Office
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Presenter (Name and Title): Dan Guida, County Sheriff	Estimated Time Needed: 5 Minutes
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Summary of Issue:

The Sheriff's Office is requesting the purchase of (2) DSLR M30-Series Drones for the Aitkin County Search and Rescue Group to aid in search and rescue situations throughout Aitkin County.

(Quote is attached)

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

It is recommended that the quoted price of \$28,056.00 from DSLR Pros be accepted for purchase of 2 DSLR M30-Series drones.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$ \$28,056.00

Is this budgeted? Yes No *Please Explain:*

Donations to Aitkin County Search & Rescue have been allocated to cover the cost of 2 drones.



DSLR ProsTM

Intelligent Drone Solutions

Matrice 30T Public Safety - Aerial Kit

Prepared by:
Sahil Bhojwani
DSLRPros.com
james.c@dslrpros.com

Prepared for:
Todd Brown

Date Created: 01 / 17 / 2023 13:04


Quote ID: I4WKW-WU5HG-XJGMP-KGBGR






Matrice 30T Urban Scout Package


Name	Price	QTY	SKU	Subtotal
ESSENTIAL KIT				
DJI Matrice 30T + TB30*2 + DJI Care Basic	\$9,637.00	2	B-DJI-M30T-	\$19,274.00
DJI Matrice 30T + TB30*2 + DJI Care Basic			CB	
<ul style="list-style-type: none"> • 1x DJI Matrice 30T • 2x TB30 Intelligent Flight Battery • 1x BS30 Intelligent Battery Station • 1x DJI RC Plus • 1x DJI Pilot 2 • 1x Aircraft storage case • 1x DJI FlightHub 2 (3 month subscription) • 1x DJI Care Enterprise Basic (1 Year) 				

This document contains sensitive and proprietary information from DSLRPros.com. Use or disclosure of the information contained herein is NOT permitted without prior written consent.

<p>Enterprise Virtual Assist (Promo)</p> <p>To ensure that you are familiar with everything the M30T and M30 can do, we are now including a FREE 3 hour virtual training session with every M30 series drone that is purchased. Our experienced and knowledgeable instructor will walk you through the setup process and first flight to ensure that you can fly safely and confidently. (A \$399.00 Value)</p>	<p>\$0.00</p>	<p>1</p>	<p>S-EVA-EUAS-PROMO</p>	<p>\$0.00</p>
<p>GPC DJI Matrice 30 Series Case</p> <p>When you need your entire M30 mission kit, payloads and all, the GPC case for the Matrice 30 / M30T + packs it all in to one system. You have room for six TB30 batteries, compartments for the M30 upper payload, *GPC Micro SD Card Holder, *GPC LensPen MicroPro and other accessories. The case is wheeled and is carry-on size on most airlines. Proudly made in the USA.</p> <p>*Accessories Not Included* S-GPC-M30-CASE</p>	<p>\$499.00</p>	<p>2</p>	<p>S-GPC-M30-CASE</p>	<p>\$998.00</p>
<p>Loudspeaker Spotlight 2-in-1 Payload for DJI Matrice 30 drone</p> <p>The DJI M30 drone loudspeaker and spotlight all in one payload is powered by DJI Onboard SDK. It features a fluid design to reduce wind resistance. It packs in high performance in its small size (only 270g) with lighting distance up to 100 meters and effective sound distance up to 200 meters.</p> <p>S-NB-LS-SL-M30</p>	<p>\$1,750.00</p>	<p>2</p>	<p>S-NB-LS-SL-M30</p>	<p>\$3,500.00</p>
<p>Matrice 30 Series Part 08 TB30 Intelligent Flight Battery</p> <p>S-DJI-TB30-BATT</p> 	<p>\$329.00</p>	<p>12</p>	<p>S-DJI-TB30-BATT</p>	<p>\$3,948.00</p>

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<p>DJI CrystalSky/Cendence - WB37 Intelligent Battery</p> <ul style="list-style-type: none"> • Power Supply Intelligent Battery (Type: WB37-4920mAh-7.6V) • Intelligent Battery 4923 mAh LiPo • Charging DJI charger • Output Power 20 W (supplying power to DJI CS550 monitor), 12 W (without supplying power to monitor) • Charging Time About 2 hours and 24 minutes (using a 180 W charger) • Supply Power Time About 4 hours (only Master remote controller function enabled and without supplying power to monitor) <p>S-DJI-CS-CEN-INT-BATT</p> 	\$59.00	2	S-DJI-CS-CEN-INT-BATT	\$118.00
<p>Matrice 30 Series Part 09 1671 Propeller S-DJI-PRP-M30</p> 	\$49.00	4	S-DJI-PRP-M30	\$196.00
<p>Drone Landing Pad</p> <ul style="list-style-type: none"> • Lightweight and portable • 42-inch (3.5ft) diameter • Folds down to 16-inches • Easily visible from the air • Includes carrying bag and securing stakes <p>S-NB-LPAD</p> 	\$11.00	2	S-NB-LPAD	\$22.00

<p>Firmware Upgrade Service</p> <p>- Activation of the product(s), upgrading to the latest available firmware, and delivered ready to fly.</p> <p>V-NB-FIRM-UPG</p>  <p>FIRMWARE UPGRADE</p>	\$0.00	2	V-NB-FIRM-UPG	\$0.00
<p>FREE Lifetime Customer Care & Technical Support Via Phone, Email & Chat</p>	\$0.00	2	B-LC-TS	\$0.00
<p>Enterprise Concierge Assist</p> <p>Our customer care team is here to make sure that your aftersales experience is as seamless as the original transaction. We will assist our clients through the Enterprise Care deductible process (if applicable) as well as any warranty or not warranty related issues. We're here to help facilitate your success!</p> <p>*** Normally a \$500 Service ***</p> <p>S-ECA-EUAS</p>	\$0.00	2	S-ECA-EUAS	\$0.00
<p>Airdata Fleet Management + Streaming Bundle - 1 Drone (Free Trial)</p> <p>AirData is a fleet management and drone data platform that provides flight intelligence, advanced analytics, and maintenance recommendations to commercial pilots and drone program managers. This Airdata + Streaming bundle covers up to 1 drone and includes 20 hours of streaming capabilities. This service is only for 1 month, but can be renewed for an additional fee.</p> <p>\$84.00 Value</p> <p>V-AD-EELS-120</p>	\$0.00	2	V-AD-EELS-120-FREE	\$0.00

SHIPPING & HANDLING

Ground Shipping	\$0.00	1	V-NB-SHIP	\$0.00
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***** Sales Tax applicable if shipping inside CA, TX, FL or WA *****

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Subtotal	\$28,056.00
Total	\$28,056.00



Board of County Commissioners Agenda Request



Requested Meeting Date: October 10, 2023

Title of Item: Public Hearing - Wealthwood RV Resort Expansion EAW

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested	
<input type="checkbox"/> CONSENT AGENDA		<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input type="checkbox"/> Adopt Resolution (attach draft)	<input checked="" type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Andrew Carlstrom	Department: Environmental Services
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Presenter (Name and Title): Andrew Carlstrom, Environmental Services Director	Estimated Time Needed: 5 Minutes
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Summary of Issue:

A public hearing is scheduled for 10:30 a.m. on Tuesday, October 10, 2023 for public comment on Wealthwood RV Resort Expansion Environmental Assessment Worksheet (EAW).

Please see attached Memorandum and Findings of Facts.

Alternatives, Options, Effects on Others/Comments:

N/A

Recommended Action/Motion:

Hold public hearing, October 10, 2023 at 10:30 a.m. at the Aitkin County Government Center Board Room.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

Aitkin County Environmental Services Planning and Zoning
307 Second Street NW
Room 219
Aitkin, MN 56431
Phone: 218-927-7342
Fax: 218-927-4372



MEMORANDUM TO AITKIN COUNTY BOARD OF COMMISSIONERS

DATE: October 10, 2023

FROM: Andrew Carlstrom, Environmental Services Director – Planning & Zoning Administrator

RE: Wealthwood RV Resort Environmental Assessment Worksheet (EAW) Public Hearing

Wealthwood RV Resort initially began with the conditional use permit approval for 16 lots in 2017 (the “South Lots”), and was a project associated with the Wealthwood Estates Golf Course. In March of 2021 Wealthwood was approved for a conditional use permit to add a 33 seasonal campsite expansion (the “North Lots”). In October of 2021, Wealthwood RV Resort was again approved for a conditional use permit to install 47 new recreational vehicle campsite lots. Finally, the Wealthwood RV Resort – Front Nine Phase Two proposes to create 88 campsite lots to be located to the east of the Front Nine Phase One sites. According to MN Rules 4410.4300 a mandatory EAW is required on proposals of 50 sites or larger. The conditional use permit was brought before the Aitkin County Planning Commission on December 19, 2022, and was tabled awaiting a completed Environmental Assessment Worksheet.

On July 27, 2023 a first draft EAW was received by Aitkin County Environmental Services. The EAW Review Committee met on August 9, 2023 to discuss and review the proposal of the Wealthwood RV Resort 88 full hook-up expansion. The proposer made the requested changes from the EAW Review Committee and proceeded to make an application for publication in the August 29, 2023 Minnesota Environmental Quality Board (EQB) Monitor. Public comment was received from August 29, 2023 to September 28, 2023 as required by MN Rule 4410. The Aitkin County Planning & Zoning Office distributed copies of the EAW to the list of agencies, citizens, and organizations as required by MN Rule 4410.1500. The Planning & Zoning Office also published a request for comments in the Aitkin Independent Age and posted on the Aitkin County website. Eight public comments were received during the 30 day public comment period.

In accordance with MN Rule 4410, the EAW Review Committee met again on October 5, 2023 to discuss, evaluate comments, and make recommendations to the County Board on the need for an Environmental Impact Statement (EIS). Based on comments received, the EAW Review Committee made the unanimous recommendation to return the EAW to the proposer for amended changes. During the Public Hearing today, the EAW Review Committee is asking for additional input and concerns already not brought forth from the public, as well as an opportunity for the proposer to present information.

If you have any questions, please feel free to contact me at 218-927-7342 or by email at andrew.carlstrom@co.aitkin.mn.us.

AFFIDAVIT OF PUBLICATION

STATE OF MINNESOTA) ss
COUNTY OF Aitkin

Rhonda Herberg being duly sworn on an oath, states or affirms that he/she is the Publisher's Designated Agent of the newspaper(s) known as:

Aitkin Independent Age

with the known office of issue being located in the county of:

Aitkin

with additional circulation in the counties of:

Aitkin

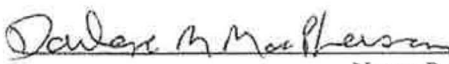
and has full knowledge of the facts stated below:

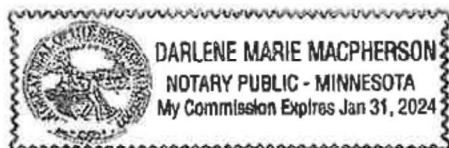
- (A) The newspaper has complied with all of the requirements constituting qualification as a qualified newspaper as provided by Minn. Stat. §331A.02.
- (B) This Public Notice was printed and published in said newspaper(s) once each week, for 2 successive week(s); the first insertion being on 08/30/2023 and the last insertion being on 09/06/2023.

MORTGAGE FORECLOSURE NOTICES
Pursuant to Minnesota Stat. §580.033 relating to the publication of mortgage foreclosure notices: The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

By: 
Designated Agent

Subscribed and sworn to or affirmed before me on 09/06/2023 by Rhonda Herberg.


Notary Public



Rate Information:
(1) Lowest classified rate paid by commercial users for comparable space:
\$999.99 per column inch

Ad ID 1337227

AITKIN COUNTY REQUEST FOR COMMENT

Dougherty Properties LLC is seeking approval for the installation of an additional 88 full hookup RV sites on a portion of the Wealthwood RV Resort property that was previously the front nine holes of the Wealthwood Estate Golf Course. Wealthwood RV Resort will manage and operate the additional RV lots. Copies of the Environmental Assessment Worksheet (EAW) are available for review at the Aitkin Public Library and the Aitkin County Planning & Zoning Department at 307 2nd Street NW, Room 219, Aitkin MN 56431. A digital copy is also posted on the Aitkin County website under News & Notices: <http://www.co.aitkin.mn.us/>

Aitkin County invites public comments on the EAW until 4:30pm on September 28, 2023. A public hearing before the Aitkin County Board of Commissioners will be on October 10, 2023 at 10:30AM and a final public hearing with the Aitkin County Planning Commission will take place on November 20, 2023 at 4:00 PM. Written comments may be submitted to Aitkin County Planning & Zoning or by email to aitkinpz@co.aitkin.mn.us with "Dougherty Properties LLC EAW" in the subject line. Please include your name and mailing address with all correspondence.

Published in the
Aitkin Independent Age
August 30,
September 6, 2023
1337227

EQB Monitor

Weekly announcements and environmental review notices

Volume 47, Number 35

August 29, 2023



Environmental review project notices

EQB publishes environmental review notices provided by responsible governmental units. For more information on a project undergoing environmental review, click on the individual project links below. You can also find information about active projects in your community on the [Environmental Review Projects Interactive Map](#).

[Wealthwood RV Resort - Front Nine Phase Two](#)

Location (city/township; county): Wealthwood; Aitkin

Process: EAW

Step: EAW available

Joint federal and state review: Yes

End of comment period: September 28, 2023

Project description: Dougherty Properties LLC is seeking approval for the installation of an additional 88 full hookup RV sites on a portion of the Wealthwood RV Resort property that was previously the front nine holes of the Wealthwood Estate Golf Course. Wealthwood RV Resort will manage and operate the additional RV lots.

Link to public documents: [Wealthwood RV Resort - Front Nine Phase Two EAW](#)

Location of public documents: Aitkin County Planning & Zoning Department, 307 2nd St NW, Aitkin, MN 56431

Responsible governmental unit and contact: Aitkin County Environmental Services, [Andrew Carlstrom](#), 218-927-7342

[Former Macy's Site](#)

Location (city/township; county): Edina; Hennepin

Process: EAW

Step: EIS need decision

Responsible governmental unit decision: Negative (EIS not ordered)

Responsible governmental unit record of decision date: August 17, 2023

Project description: Enclave is proposing the redevelopment of the former Macy's Furniture Store site into 300,000 square feet of office/mixed use space and 460 multi-family residential units. The site is located on approximately eight acres on the east side of France Avenue north of Gallagher Drive in Edina, MN.

Dougherty Properties - LLC EAW

Pat Betz <[REDACTED]@gmail.com>

Tue 9/26/2023 11:34 AM

To:Aitkin PZ <aitkinpz@co.aitkin.mn.us>

[**NOTICE:** This message originated outside of the Aitkin County Mail System -- **DO NOT CLICK** on links or open **attachments** unless you are sure the content is safe.]

We are writing to you in regard to the proposed Wealthwood Golf/RV Park expansion. Our property follows the east side of the previously called "front nine" area of the golf course. We have concerns with several items that were agreed to with the Planning Board, in 2022, but were never implemented. Also, a change was made with the amount of RV sites. The neighborhood community was not kept up to date on this change.

1. In 2022 request was for 47 additional sites. In 2023 it increased to 88 RV sites.
2. No storm shelter. Has this been addressed?
3. Fire rings and unattended fires not addressed. The threat of fires is a grave concern to us.
4. Has the stormwater run-off to Mille Lacs Lake been addressed? Is the resort allowing enough drainage? This is a designated wetland and we do not want our land to incur additional flooding concerns.
5. Is "Black water" being addressed? This should be contained.
6. Has "No Dry Camping" been enforced?
7. Is there a garbage containment area?
8. Will there continue to be a 9 hole course?
9. 4 proposed RV Sites on the south end, near homes, were to be removed from the plans. Has that been done?

We would appreciate your consideration of the above items.

Robert and Patricia Betz
[REDACTED]

Dougherty Properties - LLC EAW

Barb Forrester <[REDACTED]@gmail.com>

Thu 9/28/2023 3:39 PM

To: Aitkin PZ <aitkinpz@co.aitkin.mn.us>

[NOTICE: This message originated outside of the Aitkin County Mail System -- **DO NOT CLICK** on links or open attachments unless you are sure the content is safe.]

We would like to express our concerns with the new Wealthwood Golf & RV Resort expansion. The following are our concerns:

In 2001 the county had given them approval for an 18 hole golf course with driving range and restaurant to be completed within two years. THIS HAS NOT BEEN DONE. It is now a 9 hole golf course with no driving range or restaurant.

In 2001 the Wealthwood Golf & RV Resort agreed to fence the cemetery with an improved fence to replace the wire fence. THIS HAS NOT BEEN DONE.

In 2021 Wealthwood Golf & RV Resort promised their neighbors a containment garbage area. THIS HAS NOT BEEN DONE.

In December 2022 Dougherty Representatives agreed to remove the 4 south RV sites near homes along the golf course. THIS HAS NOT BEEN DONE. (see Figure 4 post construction on the 2023 EAW.

In December 2022 County Planning and Zoning meeting discussion and agreement of "No Dry Camping" after the RV Season May 1 through September 30. THIS HAS NOT BEEN DONE. Dry camping restrictions not listed in the 2023 EAW.

In December 2022 Planning & Zoning meeting agreement reached regarding installation of road speed signs. THIS HAS NOT BEEN DONE. No speed signs have been installed.

If there is to be a truly Wealthwood Golf and RV Resort, there should be rules and regulations like every other successful Resort, i.e. Storm Safety, Fire, Signs, Rules, Blackwater or Binding Arbitration. THIS HAS NOT BEEN DONE.

Our concerns for the campers at this sight is where are the showers and bathrooms? Where will the people go if there is a bad storm or tornado in the area? Is there sufficient water and septic for the campers? THIS COULD AFFECT OUR BEAUTIFUL MILLE LACS LAKE.

As a resident of Wealthwood what is this addition going to do about our property values?

Is Minnesota State Highway 18 in shape to handle the big heavy RVs?

With the additional traffic it is surely not going to be safe for the residents that live on it.

As residents of Aitkin County, when we moved to the area, before we could close on our home, the septic system had to be replaced. Aitkin County was on top of that to make sure we didn't go through the winter without doing this.

Why is it that some have to follow the rules and some just do what they want and if fined, just pay the fine and keep doing what they are doing? Is that the reputation that Aitkin County wants to be known as doing? We will find out at the October 2023 County Meeting.

9/28/23, 4:08 PM

Mail - Shannon Wiebusch - Outlook

Leroyce & Barbara Forrester



J. Anne Hennessey



RE: "Dougherty Properties LLC EAW"

RECEIVED
SEP 28 2023

BY: _____

Over a span of years there have been a variety of different types of projects which were promised by Wealthwood Golf/RV Resort, but no action was ever taken.

In addition, neighborhood concerns brought to and resolved by the Aitkin County Planning & Zoning Committee, have been totally ignored by Wealthwood Golf/RV Resort. No follow up action has been taken by Wealthwood Golf/RV Resort.

2001 EAW

- Plan for 54 single family homes
- 18 hole championship golf course (with plans for another 9 holes bringing total to 27 holes)
- Driving Range
- Clubhouse with Restaurant (figure 4B)
- Maintenance Facility
- Cart Storage

All the above items were to be completed in two years per the 2001 EAW.

No Clubhouse with Restaurant or Driving Range was ever completed.

Burial Grounds

2001 EAW page 2-3 of 17

• “A private cemetery, which is located on the site, will be protected in accordance with Minnesota Statutes 307.08. An improved fence designed to better protect and delineate the cemetery will replace the wire fence that surrounds the cemetery. A 50 ft structural set back and perpetual easement to a public access point will be recorded with the deed(s) of the affected parcel(s).”

A Burial Grounds Fence was never built by Wealthwood Golf/RV Resort.

In 2021, concerns by Neighbors were brought to Aitkin County Planning and Zoning about blowing garbage from RV sites. A containment garbage area was promised by Wealthwood Golf/RV Resort.

- A garbage containment area was never built by Wealthwood Golf/RV Resort.

These are just a few examples of the lack of follow through by Wealthwood Golf/RV Resort.

At the 12/19/2022 Aitkin County Planning & Zoning meeting.
Concern about 4 Proposed RV Sites near homes.

- Dougherty Representatives agreed to remove the 4 south RV sites near homes along the golf course.

- On the 2023 EAW the 4 south RV sites are still listed on the map. (Figure 4 Post Construction).
-

Dry Camping

At the 12/19/2022 Aitkin County Planning and Zoning meeting there was a discussion and agreement of “No Dry Camping” after the RV season May 1 thru Sept. 30.

- Dry Camping restrictions were not listed in the 2023 EAW.
-

Speed Road Signs

At the 12/19/2022 Aitkin County Planning and Zoning meeting an agreement was reached regarding the installation of road speed signs.

- No speed signs have been added.
-

Over the years, Wealthwood Golf/RV Resort has had increased complaints from neighbors. An informal review of Rules and Procedures of other Mille Lacs RV Resorts shows Wealthwood Golf/RV Resort has significant lack of safety rules and common procedures.

Size of Wealthwood Golf/RV Resort

2017 – 16 units

2021 – 33 units

2022 – 47 units

2023 – Proposed 88 units for a total of 180+ units

Proposed 180 units x 2 individuals = 360 individuals

Proposed 180 units x 4 individuals = 720 individuals

Storm Safety

Potential danger for a very dangerous tangle of overturned RVs, boats, cars, golf carts, ATVs, Jet Skis and various trailers.

- Storm safety not addressed.

Other resorts have solid block buildings, or other strong structures, for members and guests to use during storm emergency.

Fire

Concerns because of the Dry Summer Season and strong winds off Mille Lacs Lake, such as: Gas cans, propane tanks and other combustibles at sites.

- Fire supervision and fire rings need to be addressed.

Other RV resorts have such statements as examples; "Fires are to be extinguished when not attended." "Fire rings are required."

Signs

In this time of extreme political difference between individuals many RV Resorts on Mille Lacs Lake have a No-Sign rule. Example: "No signs of any kind may be displayed in public view"

- Several Mille Lacs Lake Resorts have statements; "No Signs of any kind may be displayed in public view."
-

Rules

Many of Mille Lacs Lake RV Resorts rules included not only resort members but family members and guests. Examples: "All must follow rules. Lessee(s) shall be responsible for acts of children and guests, even if they are not present."

- Under present Wealthwood Golf/RV Resort lease only lessee is listed with rules. Which would mean half to three quarters or more of the individuals at Wealthwood Golf/RV Resort are not expected to follow rules.
-

Black Water

Example of black water statement:

“All black, gray or discharge water coming out Lessee(s) unit must go into a holding tank. Violators will be subject to heavy fines and penalties by State of MN”.

- No black water statement is in the Wealthwood Golf/RV Resort lease.
-

Binding Arbitration

From the Wealthwood Golf/RV Resort lease, “Any dispute under this lease shall be required to be resolved by binding arbitration of the parties here to.”

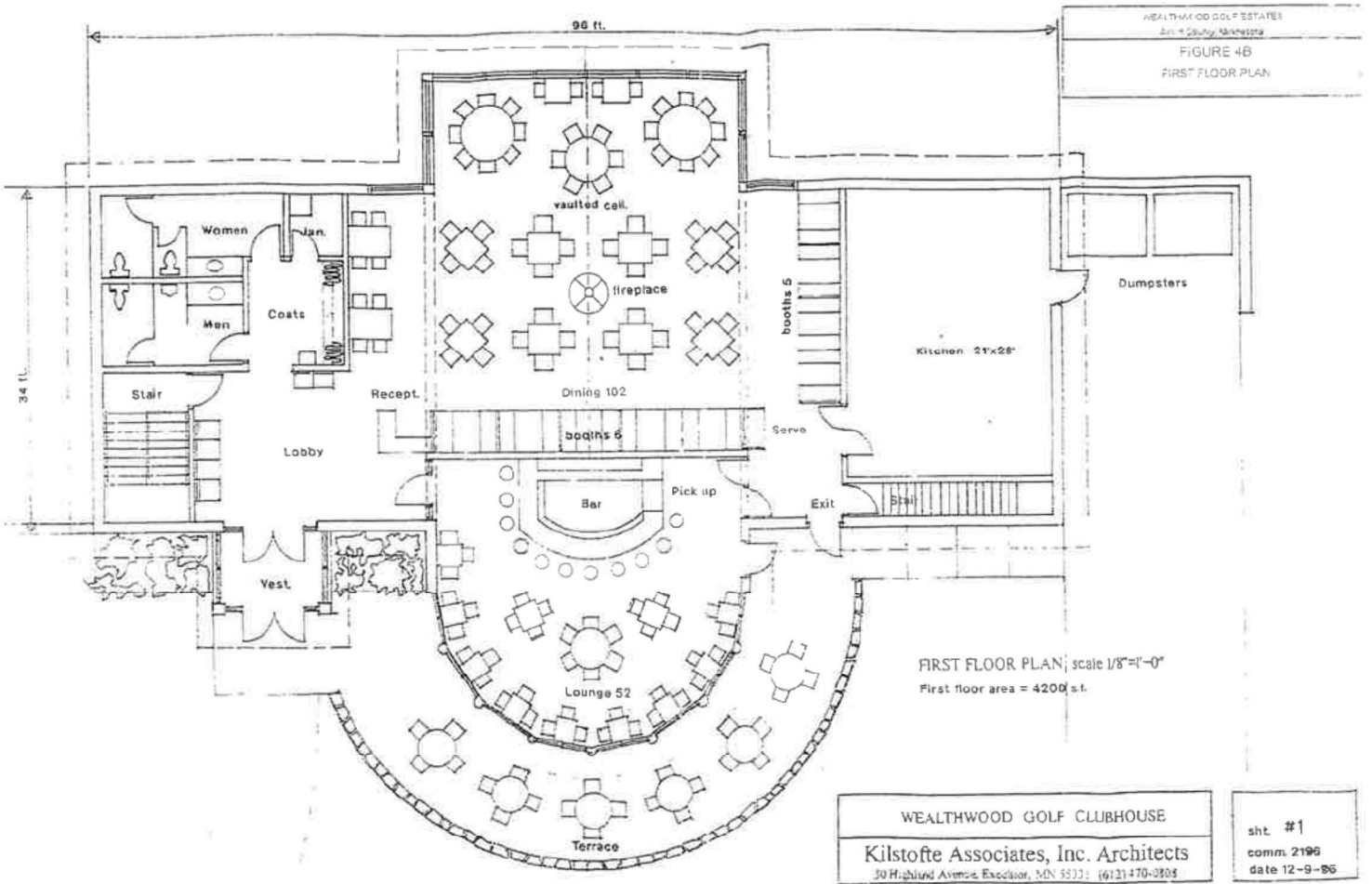
- Binding arbitration is a slow, costly, and cumbersome. Other Mille Lacs Lake Resorts have increasing fines with violations which is a quicker response and more effective.

Calls to the Sheriff's Office may be made by Resort members/guests to resolve issues usually preventable by appropriate rules and procedures. This is an ineffective use of our Sherriff Office patrols.

If a family member or friend asked me about staying at Wealthwood Golf/RV Resort I would share with them my concerns about several serious safety issues and tell them to find another area resort.

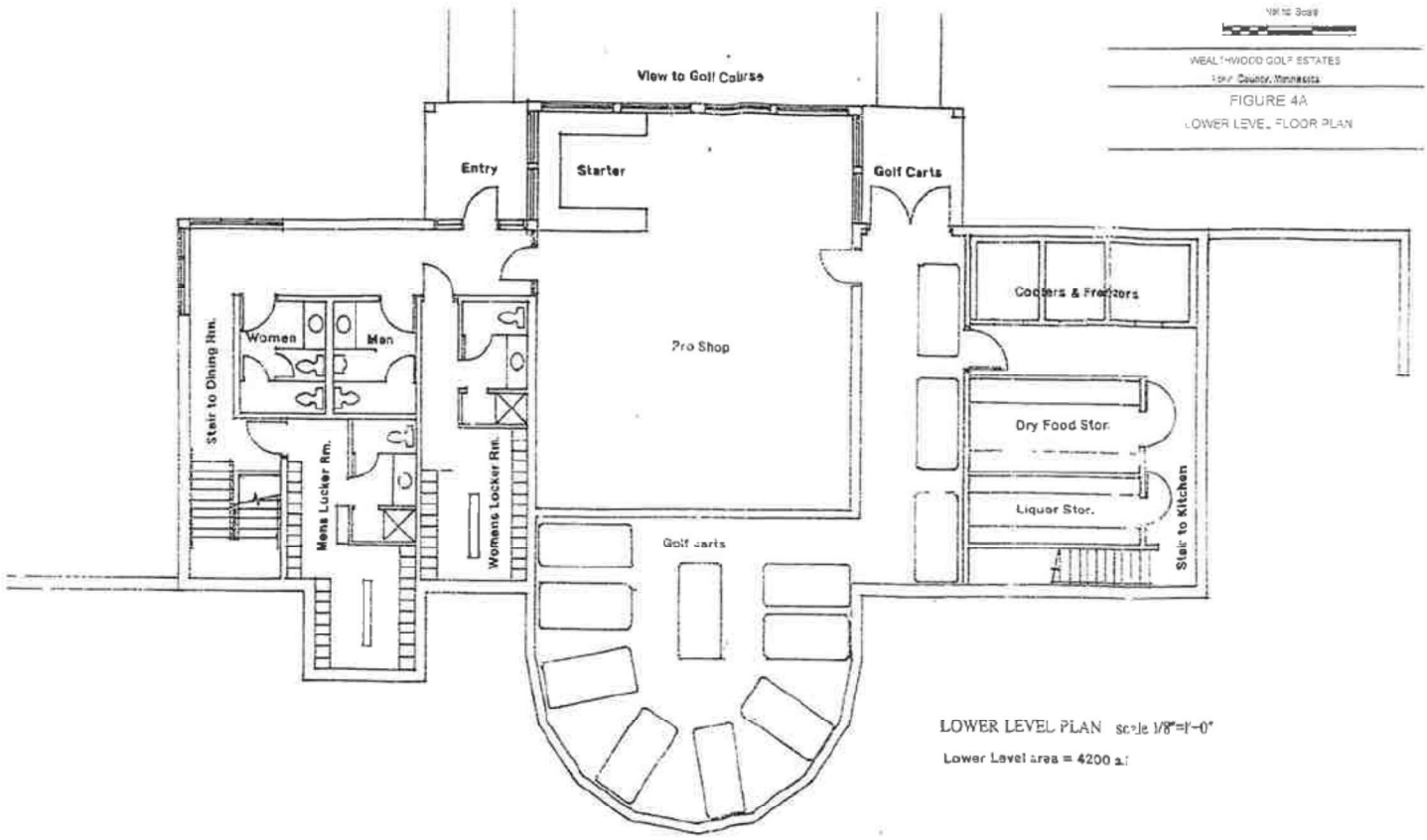
Finally, neighbors are very concerned that if this removal of the 9 holes is approved the next step will be the total removal of the entire golf course that they were promised in 2001.

WEALTHWOOD GOLF ESTATES
2nd Fl. Clubhouse, Minneapolis
FIGURE 4B
FIRST FLOOR PLAN



WEALTHWOOD GOLF CLUBHOUSE
Kilstofte Associates, Inc. Architects
30 Highland Avenue, Excelsior, MN 55121 (612) 470-2805

sht. #1
comm. 2196
date 12-9-85



WEALTHWOOD GOLF CLUBHOUSE
 10th County, Minnesota
 FIGURE 4A
 LOWER LEVEL FLOOR PLAN

LOWER LEVEL PLAN scale 1/8"=1'-0"
 Lower Level area = 4200 sq. ft.

WEALTHWOOD GOLF CLUBHOUSE
 Kilstofte Associates, Inc. Architects
 50 Highland Avenue, Excelsior, MN 55331 (612) 470-0808

sheet #2
 comm. 2193
 date 12-9-96

**FIGURE 4:
POST-CONSTRUCTION**

Wealthwood RV Resort
Front Nine Phase Two



0 200 400 ft

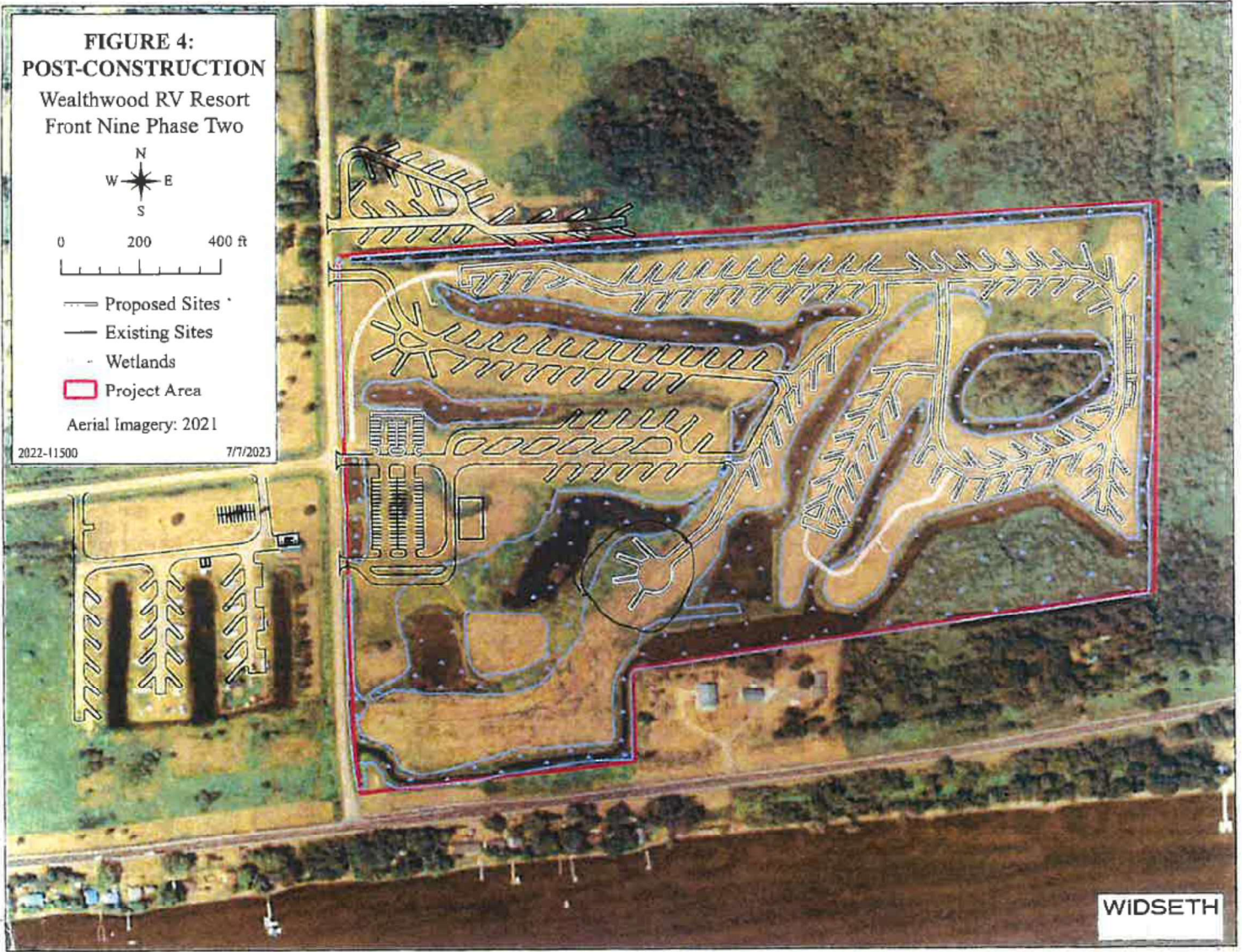


- Proposed Sites
- Existing Sites
- Wetlands
- Project Area

Aerial Imagery: 2021

2022-11500

7/7/2023



WIDSETH

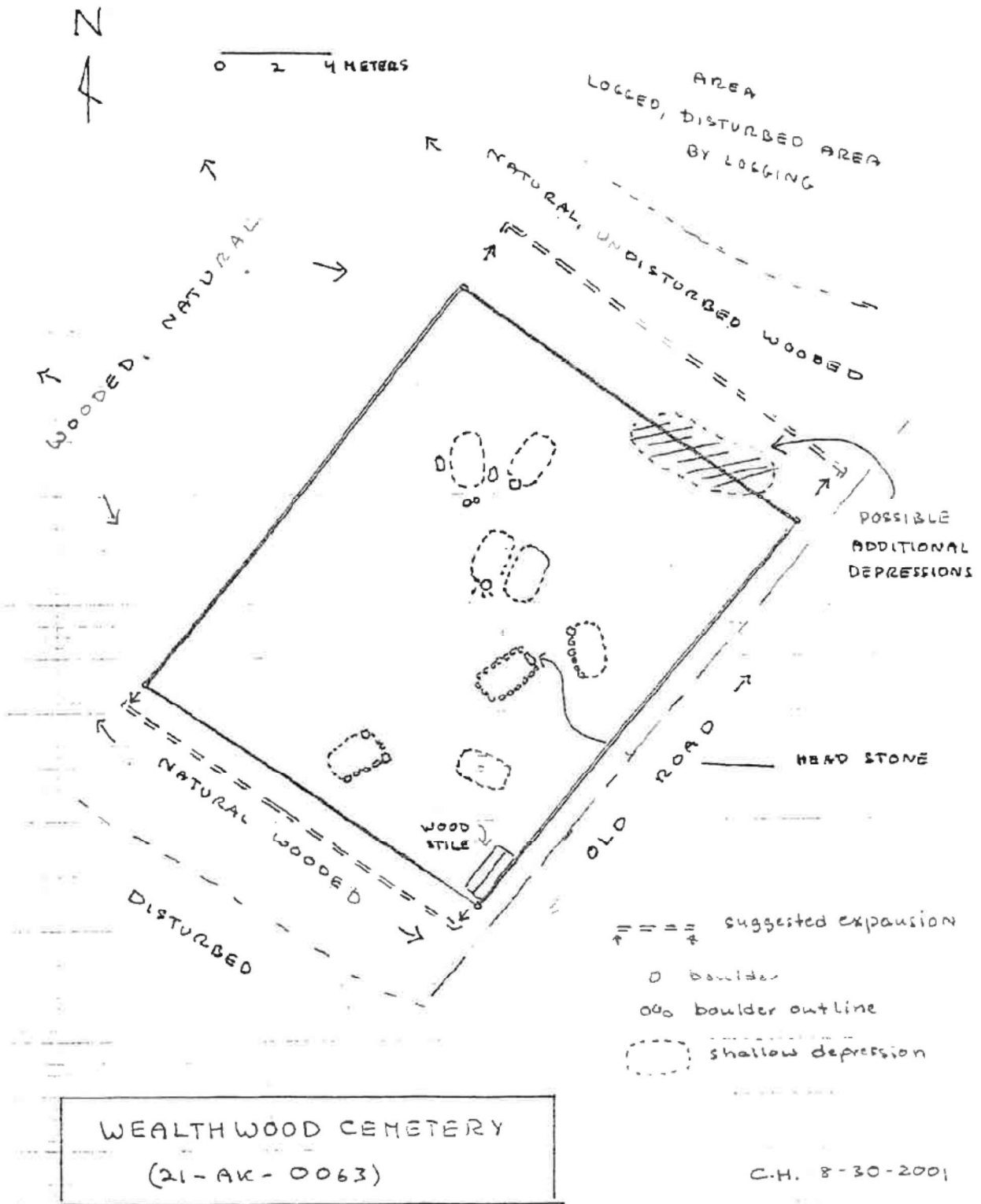


FIGURE 5

Sketch Map of Wealthwood Cemetery (21-AK-0063)

Dougherty Properties LLC EAW

Dianne Jones <[REDACTED]@gmail.com>

Thu 9/14/2023 11:46 AM

To:Aitkin PZ <aitkinpz@co.aitkin.mn.us>

[NOTICE: This message originated outside of the Aitkin County Mail System -- **DO NOT CLICK** on links or open **attachments** unless you are sure the content is safe.]

We are concerned about what is happening at this area. Please do your job and block the removal of the last 9 hole golf course ! This was promised in the 2001 EAW. Another important issue is the burial grounds. Minnesota statutes 307.08. This **MUST** be protected!!! An improved fence has never been placed. A garbage containment has not been built. When the wind blows, extra garbage ends up on the highway. Our crew is the group that has adopted that part of highway 18. No speed signs have been added. Storm safety has not been addressed! FIRE rings need to be addressed!!! No black water statement is in the Wealthwood Golf/RV resort lease.

PLEASE DO YOUR JOB AND MAKE THEM COMPLY WITH THE RULES.

Dianne and Delano Jones

[REDACTED]



Minnesota Department of Natural Resources
Division of Ecological & Water Resources
500 Lafayette Road, Box 25
St. Paul, MN 55155-4025

August 28, 2023

Correspondence # MCE 2023-00463

Daniel McInnis
Widseth Smith and Nolting and Associates

RE: Natural Heritage Review of the proposed Wealthwood Golf Estates,
T45N R26W Sections 21-22; Aitkin County

Dear Daniel McInnis,

As requested, the [Minnesota Natural Heritage Information System](#) has been reviewed to determine if the proposed project has the potential to impact any rare species or other significant natural features. Based on the project details provided with the request, the following rare features may be impacted by the proposed project:

Ecologically Significant Areas

- Lake Mille Lacs has been identified as a Lake of *Outstanding* Biological Significance. Lakes of Biological Significance were ranked as *Outstanding, High or Moderate* based on unique plant and animal presence. This particular lake has records of a rare fish species, the pugnose darter (*Notropis anogenus*), and a bird, least tern (*Sterna hirundo*), both state-listed as threatened. As such, it is important that effective erosion prevention and sediment control practices be implemented and maintained in areas that drain to the lake throughout the duration of the project. Indirect impacts, such as the introduction or spread of invasive species, should also be considered and minimized.

State-listed Species

- The Natural Heritage Information System (NHIS) tracks bat roost trees and hibernacula plus some acoustic data, but this information is not exhaustive. Even if there are no bat records listed nearby, all seven of Minnesota's bats, including the federally endangered northern long-eared bat ([Myotis septentrionalis](#)), can be found throughout Minnesota. During the active season (approximately April-November) bats roost underneath bark, in cavities, or in crevices of both live and dead trees. Tree removal can negatively impact bats by destroying roosting habitat,

especially during the pup rearing season when females are forming maternity roosting colonies and the pups cannot yet fly. To minimize these impacts, the DNR recommends that tree removal be avoided from June 1 through August 15.

- Please visit the [DNR Rare Species Guide](#) for more information on the habitat use of these species and recommended measures to avoid or minimize impacts. For further assistance with these species, please contact the appropriate [DNR Regional Nongame Specialist](#) or [Regional Ecologist](#).

Federally Protected Species

- To ensure compliance with federal law, conduct a federal regulatory review using the U.S. Fish and Wildlife Service's (USFWS) online [Information for Planning and Consultation \(IPaC\) tool](#).

Environmental Review and Permitting

- The Environmental Assessment Worksheet should address whether the proposed project has the potential to adversely affect the above rare features and, if so, it should identify specific measures that will be taken to avoid or minimize disturbance. Sufficient information should be provided so the DNR can determine whether a takings permit will be needed for any of the above protected species.
- Please include a copy of this letter and the MCE-generated Final Project Report in any state or local license or permit application. Please note that measures to avoid or minimize disturbance to the above rare features may be included as restrictions or conditions in any required permits or licenses.

The Natural Heritage Information System (NHIS), a collection of databases that contains information about Minnesota's rare natural features, is maintained by the Division of Ecological and Water Resources, Department of Natural Resources. The NHIS is continually updated as new information becomes available, and is the most complete source of data on Minnesota's rare or otherwise significant species, native plant communities, and other natural features. However, the NHIS is not an exhaustive inventory and thus does not represent all of the occurrences of rare features within the state. Therefore, ecologically significant features for which we have no records may exist within the project area. If additional information becomes available regarding rare features in the vicinity of the project, further review may be necessary.

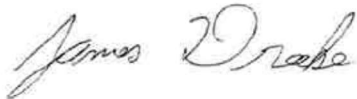
For environmental review purposes, the results of this Natural Heritage Review are valid for one year; the results are only valid for the project location and project description provided with the request. If project details change or the project has not occurred within one year, please resubmit the project for review within one year of initiating project activities.

The Natural Heritage Review does not constitute project approval by the Department of Natural Resources. Instead, it identifies issues regarding known occurrences of rare features and potential

impacts to these rare features. Visit the [Natural Heritage Review website](#) for additional information regarding this process, survey guidance, and other related information. For information on the environmental review process or other natural resource concerns, you may contact your [DNR Regional Environmental Assessment Ecologist](#).

Thank you for consulting us on this matter and for your interest in preserving Minnesota's rare natural resources.

Sincerely,

A handwritten signature in cursive script that reads "James Drake".

James Drake
Natural Heritage Review Specialist
James.F.Drake@state.mn.us

Cc: Jessica Parsons

Minnesota Department of Natural Resources
Northeast Regional Headquarters
1201 East Highway 2, Grand Rapids, MN 55744

September 28, 2023

Aitkin County Planning and Zoning
Andrew Carlstrom
307 2nd Street NW
Aitkin, MN 56431
aitkinpz@co.aitkin.mn.us

RE: Wealthwood RV Resort- Front Nine: Phase 2 Environmental Assessment Worksheet (EAW)

Dear Mr. Carlstrom,

The Minnesota Department of Natural Resources (MNDNR) has conducted a review of the **Wealthwood RV Resort- Front Nine: Phase 2 EAW**. We appreciate the opportunity to review this project and encourage project proposers to continue their coordination with MN DNR and other agencies to protect natural resources. Additional information on the natural resources in the project area, surrounding area, and how they pertain to the Environmental Assessment Worksheet (EAW) may help enhance those efforts; see applicable sections below.

Environmental Review

It is unclear how this proposed project may be connected to previous and future resort and golf course projects in the vicinity where multiple projects are owned or operated by the same entity. Several Minnesota Rules may apply and trigger the need for an Environmental Assessment Worksheet (EAW) of the entire project, which is important to inform permitting decisions.

Also, please be aware of *Minnesota Rule 4410.1000, Subpart 4*, concerning the handling of complex projects composed of multiple phases. Projects or phases that appear to be related to this project include:

- Campground establishment described in a conditional use permit (CUP) dated 2017 and consisting of 16 Recreational Vehicle (RV) units.
- Campground expansion as described in a CUP dated March 15, 2021 and consisting of 33 RV units.
- Campground expansion as described in a CUP dated October 18, 2021 and consisting of 49 RV units.
 - **Please clarify the number of reviewed, approved, permitted existing RV units and other infrastructure in total.**

Multiple projects and multiple stages of a single project that are connected actions or phased actions must be considered in total when determining the need for an EAW, preparing the EAW, and

Wealthwood RV Resort-Front Nine: Phase 2 EAW

Andrew Carlstrom

September 28, 2023

2 | Page

determining the need for an Environmental Impact Statement (EIS). If the same landowner or company proposes a similar project in the area, this could be seen as a phased action.

Future development is an item that should be included in the EAW as well. According to the website for the resort, there is an expansion plan that includes installation of a shower house, pickleball court, and outdoor pool. **Please include the expansion plan as an appendix in the EAW. Additionally, please identify if any of these planned future amenities have active permits.**

Groundwater Resources

According to our records, the golf course has been previously issued two separate DNR water appropriation permits that are no longer active. **Please confirm if the golf course is still in operation, explain how it is irrigated, and describe how the golf course is affiliated with the RV resort;** it is important for DNR to understand how water use is distributed across the landscape in this area to inform future permitting. Additionally, it appears that the project area could be an EPA designated sole source aquifer.

Further evaluation of historic, current, and future water use across the resort and golf course/irrigation will need to be evaluated for potential cumulative effects and water appropriation permitting needs. **Please provide the permit history for the entire project (both county and state), and dates of the permits for the existing sites, additionally please elaborate on resort operating dates in which sewer and water will be utilized. Please include the permits as an appendix to the EAW.**

The analysis in the EAW uses a metric of average daily demand. The average daily demand is not an appropriate method to determine if a DNR water appropriation permit is needed. A DNR water appropriation permit is required for all users withdrawing more than 10,000 gallons of water per day **or** 1 million gallons per year. For example: a permit is needed if more than 10,000 gallons per day is used *just one day per year*. Since this is part of a larger RV resort, all water used at the resort needs to be included to determine the quantity of water used. This includes things such as: a shower house, swimming pool, dust control water, or any other similar water uses should be included in the total amount of water. **Please contact DNR groundwater hydrologist Heidi Lindgren (Heidi.Lindgren@state.mn.us) regarding water appropriation permit requirements.** Please note that dewatering could need a separate DNR water appropriation permit if more than 10,000 gallons of water per day or 1 million gallons per year is pumped.

Wealthwood RV Resort-Front Nine: Phase 2 EAW

Andrew Carlstrom
September 28, 2023
3 | Page

Shoreland Resources & Wetlands

Soils and lateral water movement

Please provide estimated volume and acreage of soil excavation and/or grading and discuss impacts from project activities (distinguish between construction and operational activities) related to soils and topography.

Additionally, please identify measures during and after project construction that will be implemented to address soil limitations including stabilization, soil corrections or other measures.

Watercraft mooring spaces and controlled access lots.

Aitkin County Shoreland Management Ordinance section 7.84 (4) states that the number of allowable spaces provided for continuous beaching, mooring, or docking of watercraft must not exceed one for each allowable dwelling unit or site in the first tier. Further, controlled access lots are permissible, but must meet or exceed all the standards in section 7.84 D.

It is not clear based on the plans provided if the developer is considering boat/mooring slips on Mille Lacs Lake shoreline. **Please clarify whether lake access, docks, beaching areas, and/or mooring spaces through legal access is being considered as part of the overall plan for this and provide written plans and maps to support the overall number and layout of such locations/facilities.**

Stormwater management and wetlands

Aitkin County Shoreland Management Ordinance section 5.52 dictates specific standards for stormwater management plans and constructed facilities, and a stormwater management plan meeting these provisions is required for commercial PUD expansions as per the Ordinance.

The EAW indicates that stormwater infiltration will occur within/near existing wetlands that are 'incidental' in nature (constructed for purposes other than wetland functions and values), the stormwater plan should ensure that all stormwater features provide for filtering and/or settling of suspended solids and skimming of surface debris before direct discharge to non-incidental wetlands and public waters (i.e., Mille Lacs). No direct connection is allowed to public waters (see Aitkin County Shoreland Management Ordinance section 5.52 C).

Specific wetland conservation conditions are regularly attached to decisions made by the Planning Commission/County Board, including those described on the Technical Evaluation Panel (TEP) form.

Please include the addition of a 16.5-foot buffer along current wetlands to protect long-term wetland functions, and the filling "Moat 1" as described in the TEP recommendation.

Centralization and Design of Facilities

Aitkin County Shoreland Management Ordinance section 7.84 (2) states that dwelling units or sites must be clustered into one or more groups and located on suitable areas of the development. They

Wealthwood RV Resort-Front Nine: Phase 2 EAW

Andrew Carlstrom

September 28, 2023

4 | Page

must be designed and located to meet or exceed the dimensional standards for the relevant shoreland classification.

There appears to be additional opportunities to further cluster the proposed additional sites to retain more contiguous areas of open space and concentrate new sites in nearby areas. **Please describe other alternative design plans that were considered, and why they were dismissed.**

Site density evaluation(s)

Section 7.5 of the Aitkin County Shoreland Management Ordinance provides the process for determining the allowable number of (camping) sites for the commercial PUD expansion based on an evaluation of the suitable development areas in different “tiers”. Exceeding the allowable number of new sites in each “tier” requires an approved variance.

Please explain how the proposed expansion meets tier densities. Please provide this information both in written (calculations) and graphical form. It is advised to include this information on the variance application and should be provided to the county prior to a decision being made on final project approval.

Surface Water Resources

Please list and describe water features near the site (include depth), as there could be indirect impacts associated with the implementation of the proposed project. This includes Mille Lacs Lake, nearby wetlands, manmade ponds, ditches, or wells. Describe how water used by the facility could negatively affect these resources, particularly in times of drought. **Additionally, please describe if there are any planned changes or improvements to the existing ditches or man-made ponds.**

Please explain the current and proposed impervious surface coverage, and break down into categories such as: buildings, paved roads, gravel roads, concrete slabs, patios, within each tier. This must follow requirements outlined in the Aitkin County Shoreland Ordinance section 7.83 (2) which states that impervious surface coverage within any tier must not exceed 25% of the tier area, except that for commercial Planned Unit Developments (PUDs), 35% impervious surface coverage may be allowed in the first tier of general development (GD) classified lakes (such as this – Mille Lacs Lake) with an approved stormwater management plan.

Use Considerations

Please provide, open space calculations, and any applicable graphs and/or figures. It appears that minimum open space requirements may not be met in evaluating this proposal. This information will be needed to inform permitting authorities. Aitkin County Shoreland Management Ordinance Section 7.82 states that commercial developments must contain open space meeting all following criteria. “At least 50 percent of the total project area must be permanently preserved as common open space.

Wealthwood RV Resort-Front Nine: Phase 2 EAW

Andrew Carlstrom

September 28, 2023

5 | Page

Common open space must include areas with physical characteristics unsuitable for development in their natural state...". And "...at least 25 percent of the common open space must be upland area, and at least 33 percent of the common open space shall be retained in a contiguous area."

Please provide a description of anticipated increases in additional OHV/ATV traffic, due to increased capacity of the resort and describe what impacts that could have on the surrounding natural areas/public resources. Additionally, increased capacity of the resort could increase the risk for potential wildfire sources (from recreational equipment, tie down chains, campfires, etc.). **Please explain to what magnitude risk of wildfire may increase and describe ways the resort plans to communicate current local fire danger to guests, and how risk of wildfires can be reduced or prevented.**

Rare Features

Please follow recommendations and requirements outlined in the Natural Heritage Information Letter that was issued on August 28th, 2023. It will be included as an attachment to this letter.

Thank you for the opportunity to review the Wealthwood RV Resort- Front Nine: Phase 2 Environmental Assessment Worksheet. Please contact our MN DNR Northeast Regional Environmental Assessment Ecologist, Jessica Parson, with any questions. Jessica can be reached at (218) 328-8826 or via email at: jessica.parson@state.mn.us.

Sincerely,

Shelly Patten
NE Regional Director, MN DNR

CC:

Jill Townley

Lisa Joyal

Darrell Schindler

Greg Root

Jessica Parson

Dougherty Properties LLC EAW

Cruikshank, Thomas (DOT) <Thomas.Cruikshank@state.mn.us>

Fri 9/8/2023 10:54 AM

To: Aitkin PZ <aitkinpz@co.aitkin.mn.us>

[**NOTICE:** This message originated outside of the Aitkin County Mail System -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Hello Andrew,

MnDOT District 3 staff received notice of the EAW for the Wealthwood RV Resort expansion and our Development Review Committee took up the item for discussion at their meeting last Tuesday, September 5th. I would like to pass along that the Committee questions if there would be pedestrian traffic along or crossing highway 18 due to pedestrians exercising or if a dock or lake access is ever put in on Mille Lacs for the resort. The narrow shoulders on the roadway are insufficient to support pedestrian facilities. In addition, The EAW stated that this expansion is estimated to generate a maximum of 360 trips per day, we would be concerned with any growth in traffic generating facilities along this section of highway 18 due to the narrow roadway profile along with the abundance of driveway and other accesses and encroachments within the highway right-of-way that could potentially increase the propensity for crashes and other incidents. The Committee had no other comments for the EAW. Let me know if you need anything else from us.

Thanks,

Tom Cruikshank

Principal Planner | District 3

3725 12th Street North, St. Cloud, MN 56303-2107

Phone: (320) 223-6526 | Cell: (320) 267-9859

Email: thomas.cruikshank@state.mn.us



My concern is the four RV Sites still shown on the Post Construction Map. It was agreed on the 12-19-22 Zoning and Planning meeting they would be Relocated elsewhere on the Property. I had talked to Brock Anderson Zoning Officer about it on 8-29-23 to make Zoning and Planning aware of it. Since the four RV Sites are very close to my Property.

- Other concerns are
- RV Park Open and Closed Dates?
 - Garbage Containment?
 - Speed limit Signs?

Brett Scott
37182 State Hwy 19
Aitkin, Mn 56431





RECEIVED
SEP 20 2023

BY: _____

FIGURE 4:
POST-CONSTRUCTION
Wealthwood RV Resort
Front Nine Phase Two



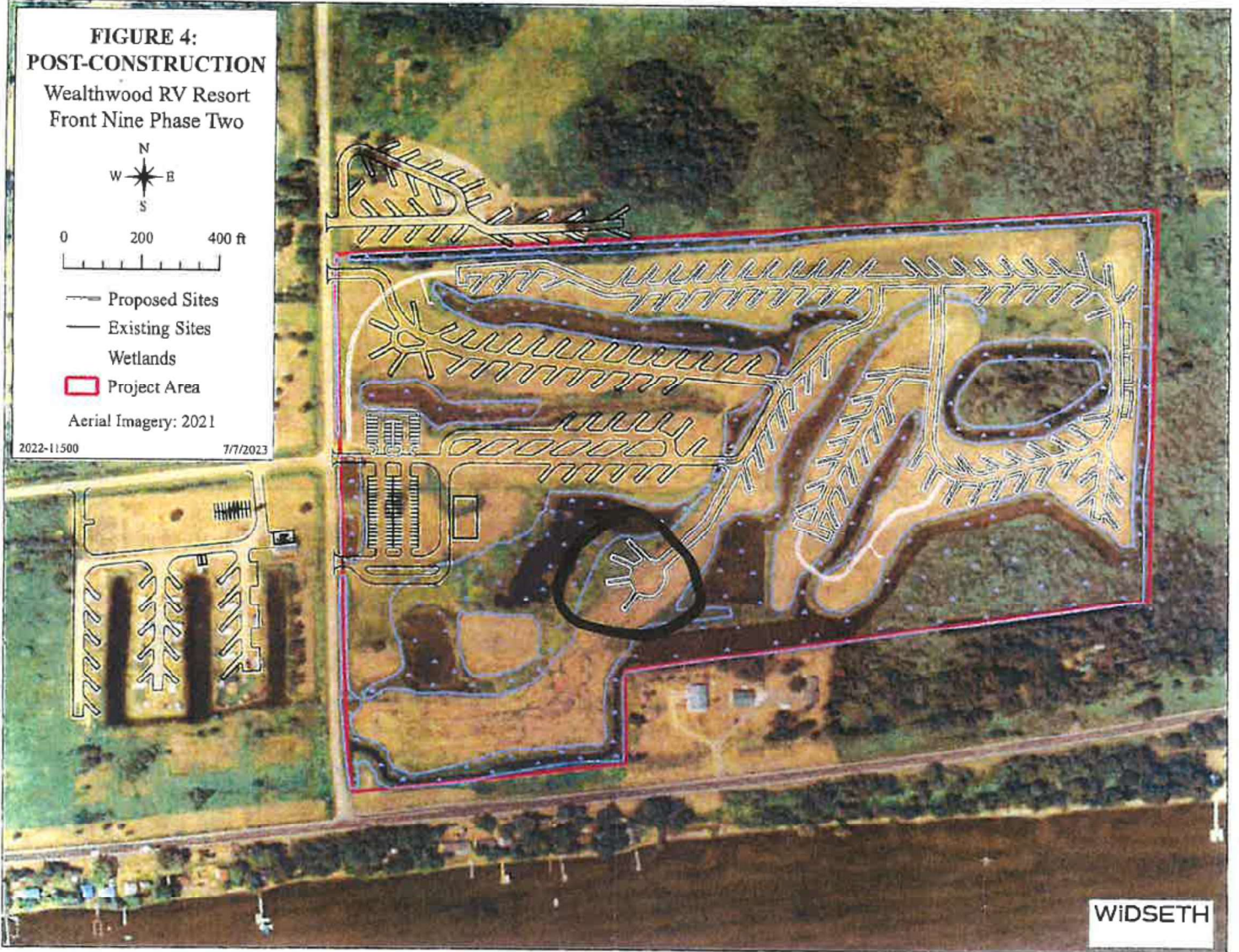
0 200 400 ft

-  Proposed Sites
-  Existing Sites
-  Wetlands
-  Project Area

Aerial Imagery: 2021

2022-11500

7/7/2023



WIDSETH



These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

Map may not be valid at this scale. Data was mapped at an accuracy of 1:24000 so any representation of the data at a larger scale is not advised.

1 = 2017 16 RV LOTS
 2 = 2021 35 RV LOTS
 3 = 2021 49 RV LOTS

Dougherty 4 = 2023 Proposed 88 RV LOTS

Aitkin County

Date: 4/3/2023

NOTICE OF HEARING

THE **PLANNING COMMISSION** WILL ASSEMBLE FOR A HEARING OF PLAT/CONDITIONAL USE/INTERIM USE PERMIT APPLICATIONS ON **December 19, 2022 AT 4:00 P.M. IN THE AITKIN COUNTY GOVERNMENT CENTER BOARD ROOM, 307 SECOND STREET NW, AITKIN, MN 56431.** THE FOLLOWING APPLICATIONS WILL BE REVIEWED:

David Ydstie/Leaning Birch Lodge LLC, 4645 141st Street N, Hugo, MN 55038 is requesting to operate a vacation home rental up to 6 overnight occupants, in an area zoned Open and Farm Residential. SE OF SW, NW OF SE, AND SW SE LESS PART IN DOC 418754, Section Seventeen (17), Township Forty-five (45), Range Twenty-five (25), Aitkin County, Minnesota.

APPLICATION# 2022-009794

Long Point Storage LLC, 50801 237th Pl, McGregor, MN 55760 is requesting a Preliminary and Final Plat for a 20 unit storage facility in a common interest community, in a Farm Residential Zone. LOT 1 BLOCK 1 GAP ACRES, Section Seven (7), Township Forty-nine (49), Range Twenty-three (23), Aitkin County, Minnesota.

APPLICATION # 2022-009779 & 2022-009780

Rinta Brothers LLC, 15743 475th Ln, Tamarack, MN 55787 is requesting a Preliminary and Final Plat for a 24 unit storage facility in a common interest community, in a Farm Residential Zone. WEST 435.000 FT OF THE SW 1/4 OF THE SE 1/4, Section Thirty (30), Township Forty-nine (49), Range Twenty-three (23), Aitkin County, Minnesota.

APPLICATION # 2022-009797 & 2022-009590

Brian Linne/Mille Lacs Veterans RV Park, 4920 Upton Avenue South, Minneapolis, MN 55410 is requesting a Conditional Use Permit for a commercial planned unit development for a 43 unit recreational vehicle campground, in a Farm Residential zone. SOUTH 330 FEET OF THE SW 1/4 OF NE 1/4, Section Twenty (20), Township Forty-five (45), Range Twenty-six (26), Aitkin County, Minnesota.

APPLICATION # 2022-009793

Dougherty Properties LLC, 37789 Clover Street, Aitkin, MN 56431 is requesting a Conditional Use Permit for a 88 unit expansion to an existing recreational vehicle campground, in a area zoned Open and Shoreland (Mille Lacs). LOT 2 BLOCK 12 WEALTHWOOD GOLF ESTATES, Section Twenty-one (21), Township Forty-five (45), Range Twenty-six (26), Aitkin County, Minnesota.

APPLICATION # 2022-009795

AITKIN COUNTY ZONING

Conditions for Dougherty Properties LLC #2022-009795
(contingent upon completed EAW)

1. Must comply with all local, state and federal regulations that pertain to this type of proposal. Must comply with all local, state, and federal regulations that pertain to this type of operation.
2. Approved use is for 88 unit expansion to an existing recreational vehicle campground and site must remain under 25% impervious surface coverage.
- 3. Construction not to begin until mandatory Environmental Assessment Worksheet is completed in accordance with Minnesota Environment Quality Board.
4. Access must be off of 374th Avenue.
5. All outdoor lighting must be downward directed.
6. Must comply with all state Wetland Conservation Act requirements and work with Aitkin County Environmental (Wetland) Specialist addressing any wetland concerns.
7. RV Park is for seasonally leased sites, and no transient or weekend camping allowed.
8. All pets are to be kept under control at all times and must be cleaned up after.
9. Only two vehicles allowed per campsite. Considered as a possible second vehicle will be one boat, or jet-ski, or snowmobile, or ATV, or fish house, etc. and will be allowed to be stored on a leased lot while member is away.
10. Quiet hours are from 10:00 pm to 7:00 am and campers must refrain from loud party noises, music, etc.
11. One storage shed per lot allowed not to exceed 120 square feet in size and building greater than 25 square feet must be permitted with Aitkin County.
12. No fireworks allowed unless permitted by the Aitkin County Sheriff.
13. No hunting or discharge of firearms is allowed.
14. Garbage service is required from May 1 to September 30 annually, no burning of garbage, and no refuse garbage or waste allowed outside of the dumpsters.
15. No overnight camping while RV park utilities are off.
16. 25 MPH speed limit signs must be installed on 374th Avenue by June 1, 2023. -
17. New road entrance to RV Park in the vicinity of 374th Avenue and 246th Street must be completed upon approval of Aitkin County Wetland Specialist. -
18. Vegetative buffer must be maintained on the south side of property line.
19. Applicant must remove sites 132-135 on current site plan and work with Aitkin County Planning & Zoning for re-location if applicable.

STORM SHELTERS PER 12.01 Aitkin Co. Ord. REG. MANUFACTURED
HOME PARKS & REC. CAMPING AREAS

NOTICE OF HEARING

THE **PLANNING COMMISSION** WILL ASSEMBLE FOR A HEARING OF CONDITIONAL/INTERIM USE PERMIT APPLICATIONS ON **OCTOBER 18, 2021 AT 4:00 P.M.** IN THE AITKIN COUNTY GOVERNMENT CENTER BOARD ROOM, 307 SECOND STREET NW, AITKIN, MN 56431. THE FOLLOWING APPLICATIONS WILL BE REVIEWED:

Glenn Browning, 44955 351st Lane, Aitkin, MN 56431 is requesting a Conditional Use Permit for automotive repairs and sales. 1 1/2 AC OF SW OF NE IN DOC 398773 LESS .35 AC HY, Section Twenty-seven (27), Township Forty-seven (47), Range Twenty-seven (27), Aitkin County, Minnesota 56431.

APPLICATION# 2021-007904

Mary Franke, 895 60th Ave SE, St. Cloud, MN 56304 is requesting an Interim Use Permit to operate a vacation home rental, up to 4 overnight occupants, in an area zoned Shoreland (Lake Minnewawa). LOT 12 BLOCK 20 SHESHEBE POINT THIRD ADDITION, Section Twenty-seven (27), Township Forty-nine (49), Range Twenty-three (23), Aitkin County, Minnesota 56431.

APPLICATION # 2021-008094

Chad Conner/Dougherty Properties LLC, 7804 Industrial Park Road, Baxter, MN 56425 is requesting a Conditional Use Permit for a 49 unit recreational vehicle campsite expansion to an existing campground, in an area zoned Open & Shoreland (Mille Lacs). LOT 2 BLK 12 WEALTHWOOD GOLF ESTATES, Section Twenty-one (21), Township Forty-five (45), Range Twenty-six (26), Aitkin County, Minnesota 56431.

APPLICATION # 2021-008147

AITKIN COUNTY ZONING

18 OCT 21

CHAD CONNOR / DOUGHERTY

Conditions for Application# 2021-008147

1. Must comply with all local, state and federal regulations that pertain to this type of operation.
2. RV Campground is for seasonal sites, no transient or weekend camping allowed.
3. No burning of garbage.
4. All pets are to be kept under control at all times and must be cleaned up after.
5. Only two vehicles allowed per campsite.
6. No under-age driving of motorized vehicles throughout the campgrounds.
7. Quiet hours are from 10:00 pm to 8:00 am that refrain from loud party noises, music, etc.
8. A designated caretaker must be onsite during the seasonal operation.
9. One permitted storage shed per lot allowed not to exceed 120 sq.ft. in size.
10. Must obtain permits for all accessory structures (decks, porches, screened structures, gazebos, etc).
11. No fireworks allowed unless permitted by the Aitkin County Sheriff.
12. All new campsites must be licensed by Minnesota Department of Health.
13. Year-round garbage service is required and no refuse garbage or waste allowed outside of the dumpsters.
14. One boat, jet-ski, snowmobile, ATV, or fish house, etc. is allowed to be stored on a leased lot while the member is away during the season that item would be in use.

36-1-08440

STATE OF MINNESOTA
COUNTY OF AITKIN

PLANNING COMMISSION
CONDITIONAL USE PERMIT

In the matter of APPLICATION NUMBER 2021-008147 AND PERMIT NUMBER 46544C

REQUEST: Is requesting a Conditional Use Permit for a 49 unit recreational vehicle campsite expansion to an existing campground, in an area zoned Open & Shoreland Water Use.

CONDITIONAL USE APPROVED
CHAD CONNER/DOUGHERTY PROPERTIES LLC
7804 INDUSTRIAL PARK ROAD
BAXTER, MN 56425

The above entitled matter came to be heard before the Aitkin County Planning Commission on the 13th day of October, 2021, on a petition for a Conditional Use Permit to the Aitkin County Zoning Ordinance, for the following described parcels of land:

Lot Two (2), Block Twelve (12), Wealthwood Golf Estates, according to the filed plat thereof, Aitkin County, Minnesota.

IT IS ORDERED that the Conditional Use BE granted upon the following conditions or reasons, if any:

- 1. Must comply with all local, state and federal regulations that pertain to this type of operation.
- 2. RV Campground is for seasonal sites, no transient or weekend camping allowed.
- 3. No dumping of garbage.
- 4. All pets are to be kept under control at all times and must be cleaned up after.
- 5. Only two vehicles allowed per site.
- 6. No under-vehicle driving of motorized vehicles throughout the campground.
- 7. All sites are to be 10' x 10' with an area between for 10' x 10' utility areas, public, etc.
- 8. A designated caretaker must be onsite during the seasonal operation.
- 9. The maximum storage area per lot allowed not to exceed 10' x 10'.
- 10. Must obtain permits for all necessary structures decks, porches, screened structures, gazebos, etc.
- 11. No fireworks allowed unless permitted by the Aitkin County Sheriff.
- 12. All new campsites must be licensed by Minnesota Department of Health.
- 13. Recreational vehicle waste is to be disposed and no refuse garbage or waste allowed outside of the dumpsters.
- 14. One chair, table, snowblower, etc. or less per site is allowed to be stored if a leased lot while the owner is away during the season that that would be in use.

RECORDING OF THIS INSTRUMENT

The conditional covenants on Aitkin County's Conditional Use Permit Ordinance of 2011 WERE MET.

See APPLICATION NUMBER 2021-008147 AND PERMIT NUMBER 46544C
DATED and FILED on the 13th day of OCTOBER, 2021.


CHAIRPERSON OF THE PLANNING COMMISSION

STATE OF MINNESOTA
COUNTY OF AITKIN

AITKIN COUNTY PLANNING
AND ZONING OFFICE

I, Andrew Seelbach, Zoning Administrator for the County of Aitkin, with and in the presence of Chad Conner, do hereby certify that I have reviewed the foregoing Copy and Order GRANTING a Conditional Use permit with the original records thereof preserved in my office, AND HAVE FILED the same to be a correct and true transcript of the whole thereof.

IN WITNESS WHEREOF, I have hereunto subscribed my hand at Aitkin, Minnesota on the 13th day of October, 2021.


AITKIN COUNTY ZONING ADMINISTRATOR

THIS INSTRUMENT WAS DRAFTED BY:
AITKIN COUNTY ZONING ADMINISTRATOR
COURTHOUSE

AGENDA

THE **PLANNING COMMISSION** WILL ASSEMBLE FOR A HEARING OF PLAT/CONDITIONAL/INTERIM USE PERMIT APPLICATIONS ON **March 15, 2021 AT 4:00 P.M.** IN THE AITKIN COUNTY GOVERNMENT CENTER BOARD ROOM, 307 SECOND STREET NW, AITKIN, MN 56431. THE PUBLIC IS INVITED TO ATTEND THE MEETING IN PERSON OR VIRTUALLY. CITIZENS THAT WOULD LIKE TO ATTEND VIRTUALLY SHOULD CONTACT AITKIN COUNTY ZONING AT 218-927-7342 NO LATER THAN 9:00 A.M. ON MEETING DATE. THE FOLLOWING APPLICATIONS WILL BE REVIEWED:

- 1. Call the meeting to order.
- 2. Roll call.
- 3. Approve the agenda for the March 15, 2021 Planning Commission meeting.

OLD BUSINESS: (None)

NEW BUSINESS:

4. Kitti & Todd Jones, 58505 270th Ave, Palisade, MN 56469 is requesting an Interim Use Permit to operate a vacation home rental, up to 6 occupants, in an area zoned Shoreland (Mille Lacs). W 75 FT OF E 875 FT OF LOT 1 S OF HY 18 IN DOC 355183, Section Twenty-two (22), Township Forty-five (45), Range Twenty-six (26), Aitkin County, Minnesota 56431.

APPLICATION# 2021-006884

5. Chad Conner/Dougherty Properties LLC, 7804 Industrial Park Road, Baxter, MN 56425, is requesting a Conditional Use Permit for a 33 unit seasonal campsite expansion to an existing campground, in areas zoned Open and Shoreland (Mille Lacs). LOT 1 BLK 12 AND OUTLOT D IN WEALTHWOOD GOLF ESTATES, Section Twenty-one (21), Township Forty-five (45), Range Twenty-six (26), Aitkin County, Minnesota 56431.

APPLICATION# 2021-006898

6. Deborah Rudnitski, 11704 Arnold Palmer Trail NE, Blaine, MN 55449, is requesting an Interim Use Permit to operate a vacation home rental, up to 6 overnight occupants, in an area zoned Shoreland (Big Sandy Lake). 1.16 AC OF LOT 3 IN DOC #264790, Section Nine (9), Township Forty-nine (49), Range Twenty-three (23), Aitkin County, Minnesota 56431.

APPLICATION# 2021-006841

15 MAR 21

CHAD CONNOR / DOUGHERTY PROPERTIES

Conditions for Application #2021-006898

1. Must comply with all local, state and federal regulations that pertain to this type of operation.
2. RV Campground is for seasonal sites, no transient or weekend camping allowed.
3. No burning of garbage.
4. All pets are to be kept under control at all times and must be cleaned up after.
5. Only one vehicle allowed per campsite.
6. No under-age driving of motorized vehicles throughout the campgrounds.
7. Quiet hours are from 10:00 pm to 8:00 am that refrain from loud party noises, music, etc.
8. A designated caretaker must be onsite during the seasonal operation.
9. One permitted storage shed per lot allowed not to exceed 120 sq.ft. in size.
10. Must obtain permits from all accessory structures (decks, porches, screened structures, gazebos, etc).
11. No fireworks allowed unless permitted by the Aitkin County Sheriff.
12. All new campsites must be licensed by Aitkin County Environmental Services. ^{NOT}
13. Require republication to include 30 more feet in the legal description so the campsites can meet the required setbacks.
14. Year-round garbage service is required and no refuse garbage or waste allowed outside of the dumpsters.
15. No onsite storage of seasonal items including jet skis, boats, and fish houses, etc.
16. Wetland delineation must be submitted to Aitkin County Environmental Services.

1 DECK on E1,

12 EXTRA ITEMS, DECKS 24727 - RT (OUTHOUSE)

36-1-0924200 COPY

STATE OF MINNESOTA
COUNTY OF AITKIN

PLANNING COMMISSION
CONDITIONAL USE PERMIT

In the matter of APPLICATION NUMBER 2021-006898 AND PERMIT NUMBER 45797C

REQUEST: is requesting a Conditional Use Permit for a 33 unit seasonal campsite expansion to an existing campground, in areas zoned Open and Shoreland (Mille Lacs).

CONDITIONAL USE APPROVED
CHAD CONNER/DOUGHERTY PROPERTIES LLC
7804 INDUSTRIAL PARK ROAD
BAXTER, MN 56425

The above entitled matter came to be heard before the Aitkin County Planning Commission on the 15th day of March, 2021, on a petition for a Conditional Use Permit to the Aitkin County Zoning Ordinance, for the following described parcels of land:

Lot One (1), Block Twelve (12); and Outlot D, Wealthwood Golf Estates, according to the filed plat thereof.

AND

The North 24.00 feet of Lot Two (2), said Block Twelve (12), Wealthwood Golf Estates.

Aitkin County, Minnesota

IT IS ORDERED that the Conditional Use BE granted upon the following conditions or reasons (if any):

See attached 16 Conditions for Application #2021-006898

FINDING OF FACT (S) (if any):

The decisional standards of Aitkin County's Conditional Use Permit Findings of Fact WERE MET.

See APPLICATION NUMBER 2021-006898 AND PERMIT NUMBER 45797C
DATED THIS 15th DAY OF MARCH, 2021.



CHAIRMAN OF THE PLANNING COMMISSION

STATE OF MINNESOTA)
) ss.
COUNTY OF AITKIN)

AITKIN COUNTY PLANNING
AND ZONING OFFICE

I, Andrew Carlstrom, Zoning Administrator for the County of Aitkin, with and in for said County, do hereby certify that I have compared the foregoing Copy and Order GRANTING a Conditional Use permit with the original record thereof preserved in my office, and have found the same to be a correct and true transcript of the whole thereof.

IN TESTIMONY WHEREOF, I have hereunto subscribed my hand at Aitkin, Minnesota in the County of Aitkin on the 16th day of March, 2021.



AITKIN COUNTY ZONING ADMINISTRATOR

THIS INSTRUMENT WAS DRAFTED BY:
AITKIN COUNTY ZONING ADMINISTRATOR
COURTHOUSE

NOTICE OF HEARING

THE **PLANNING COMMISSION** WILL ASSEMBLE FOR A HEARING OF REZONING/CONDITIONAL/INTERIM USE PERMIT APPLICATIONS ON **May 15, 2017 AT 4:00 P.M.** IN THE AITKIN COUNTY COURTHOUSE, AITKIN, MINNESOTA 56431. THE FOLLOWING APPLICATIONS WILL BE REVIEWED:

Kennecott Exploration Company/Jeff Whips, 4700 Daybreak Parkway, South Jordan, UT 84009 is requesting to renew an Interim Use Permit for mineral exploration, in an area zoned Farm Residential. NW-SW LESS 1.82 AC CSAH 31, Section Twenty-seven (27), Township Forty-nine (49), Range Twenty-two (22), Aitkin County, Minnesota 56431.

APPLICATION# 2017-001564

5-A Ranch, Inc., 1177 162nd Ave. NW, Andover, MN 55304 is requesting the deletion of condition # 4 on existing Conditional Use Permit # 42155C and/or Application # 2016-000486. (NE NW) LOT 3, SE OF NW, NE OF SW, Section Four (4), Township Forty-nine (49), Range Twenty-six (26), Aitkin County, Minnesota 56431.

APPLICATION # 2017-001535

Russian Baptist Church Revival, 10414 260th St., Sturgeon Lake, MN 55783 is requesting a Conditional Use Permit to operate a group home sponsored by the Revival Church, in an area zoned Open. SW OF SE, Section Twelve (12), Township Forty-five (45), Range Twenty-two (22), Aitkin County, Minnesota 56431.

APPLICATION # 2017-001459

Zachary Laursen, 11120 Sumac Ln., Minnetonka, MN 55305, is requesting an Interim Use Permit to operate a vacation/private home rental, up to 8 occupants, in an area zoned Shoreland (Big Sandy). LOT 87 & PART OF LOT 88 IN DOC 433253, Section Four (4), Township Forty-nine (49), Range Twenty-three (23), Aitkin County, Minnesota 56431.

APPLICATION# 2017-001504

Dougherty Properties LLC, 518 1st Street, Princeton, MN 55371, is requesting a Conditional Use Permit to operate a 16 unit Recreational Camping Vehicle Park, in an area zoned Shoreland (Mille Lacs). OUTLOT D IN WEALTHWOOD GOLF ESTATES, Section Twenty-one (21), Township Forty-six (46), Range Twenty-six (26), Aitkin County, Minnesota 56431.

APPLICATION# 2017-001605

AITKIN COUNTY ZONING

PERMIT NUMBER **42758C**

PARCEL NUMBER 36-1-084900

Location OUTLOT D
Lot Block Gov't. Lot Section Twp. Rge.
21 46 26

Issued May 15, 2017 To Dougherty Properties LLC

Nature of Authorization to operate a 10 unit Recreational Camping Vehicle Park with 11 conditions.

New Construction _____ Alteration _____

Sewer Installation _____

Flood Plain and Lowest Floor Elev. _____

This permit expires one year from date of issuance
NOT TRANSFERABLE

NOTE:

This permit must be posted in a conspicuous place on premises on which work is to be done and remain until work has been completed and inspected.

K. Kunz

ZONING ADMINISTRATOR

No Portion of any Sewage Disposal System shall be Covered Prior to Inspection.

Conditions for Application # 2017-001605

1. Must comply with all local, state and federal regulations that pertain to this type of operation.
2. RV Campground is for seasonal sites, no transient or weekend camping allowed.
3. No burning of garbage.
4. All pets are to be kept under control at all times and must be cleaned up after.
5. Only one vehicle allowed per campsite.
6. No under-age driving of motorized vehicles throughout the campgrounds.
7. Quiet hours are from 11:00pm to 7:00am that refrain from loud party noises, music, etc.
8. A designated caretaker must be onsite during the seasonal operation.
9. One permitted storage shed per lot allowed not to exceed 120 sq.ft. in size.
10. Must obtain permits for all accessory structures (decks, porches, screened structures, gazebos, etc).
11. No fireworks allowed unless permitted by the Aitkin County Sheriff.

April 21, 2003

ZONING PERMIT APPLICATION

~~PC~~

FULL NAME William Dougherty TELE # _____

BIRTHDATE & DL # _____

MAIL ADDRESS _____

911 ADDRESS _____

TOWNSHIP Weathwood

LEGAL DESCRIPTION SW of NE

SECTION 21 TOWNSHIP 45 RANGE 26

(circle) RESIDENTIAL COMMERCIAL ACCESSORY NEW BUILDING ALTERATION

BUILDING CONTRACTOR AND LICENSE NUMBER: _____

SIZE OF ALL BUILDINGS COVERED BY THIS APPLICATION _____

COMMENTS: Proposed unit located on a lot
33 units in an area zoned open
(flat) 33 residential lots
preliminary approval approved by PC

DATA FOR SEWER CONSTRUCTION: INSTALLER _____ #BEDROOMS/GPD _____

DO NOT WRITE BELOW THIS LINE

ZONING DISTRICT & FLOOD PLAIN

ZONING DISTRICT open
LAKE/STREAM/RIVER NAME _____
LAKE/RIVER ID NUMBER _____
LAKE/RIVER/STREAM CLASSIF. _____
PARCEL LOCATED IN FLOOD PLAIN? NA
10/100 YR FLOOD ELEVATION _____
LOWEST FLOOR ELEVATION _____
ELEV. CERTIFICATE REQUIRED Y _____ N _____
BEFORE CONSTRUCTION Y _____ N _____
AFTER CONSTRUCTION Y _____ N _____

STRUCTURE SETBACK DISTANCE REQUIREMENTS

(Measure from eaves or overhang)
OHW TO LAKE/RIVER/STREAM NA
PROPERTY LINE SETBACK 20'
SETBACK TO ROAD R-O-W 30'
SETBACK TO BLUFF 30'

SEPTIC SYSTEM SETBACK DISTANCES

SETBACK TO STRUCTURES 10' tank 20' DF
OHW TO LAKE/RIVER NA
PROPERTY LINE SETBACK 10'
SETBACK TO ROAD R-O-W 10'

ATTACH COPY OF ELEVATION CERTIFICATES

SOIL BORINGS _____ SEPTIC DESIGN New GARBAGE DISP/HOT TUB YES _____ NO _____
PERK RATES _____ DEPTH TO RESTRICTING LAYER _____
MIN. SIZE SEPTIC TANK _____ MIN. SIZE PUMP TANK _____
DRAINFIELD: MINIMUM SQ.FT _____ WITH _____ INCHES ROCK BELOW PIPE
MOUND: MINIMUM ROCK BED SQ.FT _____ WITH 9 INCHES ROCK BELOW PIPE
MIN. UPSLOPE SAND WIDTH _____ MIN. DOWNSLOPE SAND WIDTH _____ END SAND WIDTHS _____
RECOMMENDATIONS: \$2000 Recording
\$1700.00 - Plat fee

X Wm. A. Dougherty SIGNATURE APPLICANT/AGENT
\$ ~~2000~~ FEE
Missy RECEIVED BY
4/10/03 DATE

EXPIRES IN ONE YEAR

Aitkin County Zoning, Courthouse — AITKIN, MINNESOTA 56431 — Telephone 218/927-7342

WHITE - County PINK - Applicant

Ver. 9/02

AITKIN COUNTY ZONING
Supplemental Data for Conditional Use Permit

Permit #
Parcel #

A. GENERAL DATA

NAME OF APPLICANT

WILLIAM DOUGHERTY

The above named individual, firm or corporation hereby respectfully submits the following supplemental data in support of the preliminary information provided on the accompanying Zoning Permit Application for the purpose of a securing a conditional use permit.

Name of Contact Person:

Last

First

M.I.

Day Phone #

Evening Phone #

Dougherty William H.

B. PROJECT INFORMATION

1. Specify the section of the ordinance which applies to this project: SUBDIVISION PLATTEN
2. Brief narrative of this request: PRELIMINARY PLAT OF APPROXIMATELY 302 ACRES CONTAINING 33 RESIDENTIAL LOTS OF 40,000 SQ. FT. OR LARGER
3. Written justification for request including discussion of how any potential conflicts with existing nearby land uses will be minimized:
SURROUNDING PROPERTY IS RESIDENTIAL. GOLF COURSE CREATES A GREENSPACE BUFFER TO SURROUNDING PROPERTIES.
4. Attach a detailed operation plan.
5. Check all additional supporting documents and data which are being submitted to help explain this project proposal:
 Sketch plan Topographic map Detailed narrative Operation Plans
 Engineering plans Flood proofing plans & specifications
 Other (specify) _____

I hereby certify with my signature that all data on my application forms, plans and specifications are true and correct to the best of my knowledge:


Signature of Applicant/Landowner

3/10/03
Date

SITE PLAN FOR WEALTHWOOD GOLF ESTATES



PROJECT SITE



DESCRIPTION: PART OF GOVERNMENT LOTS 1-4, AND PART AND PART OF THE NORTH 1/2 OF SECTION 21 TOWNSHIP 45 NORTH, RANGE 25 WEST, COUNTY, MN.

AREA: 302± ACRES

TOTAL LOTS: 33 LOTS - 40,000 SQ.FT. OR LARGER

OWNER/DEVELOPER: WILLIAM BOHANNON 37522 STATE HIGHWAY 18 A/TON, MN 56431-8398

SURVEYOR: WESLEY SMITH HOLDING 3000 INDUSTRIAL PARK ROAD P.O. BOX 2720 BAUMER, MN 56425

DATE: MARCH 7, 2003

WIDSETH SMITH NOLTING

ENGINEERS ARCHITECTS LAND SURVEYORS ENVIRONMENTAL SERVICES

Date: March 10, 2003
To: Aitkin County Planning and Zoning
From: Chad M. Conner
CC:
Subject: Wealthwood Golf Estates Soil Borings

Aitkin County Planning and Zoning,

Attached are the soil boring sheets provided by Greg Westerlund. Please note that the lot numbers on these sheets may not correspond to the preliminary plat as submitted. I have also attached a copy of the drawing used by Greg Westerlund showing the location and corresponding lot numbers for each soil boring.

Nancy Eddy	Kathy Galliger	Bill Renstrom	Mike Murphy
Yes	Yes, with conditions	Yes	Absent

The chair called for a second. Bill Renstrom supported the motion.

The chair called the question. Motion carried unanimously **3.0 to approve with 11 conditions.**

1. **Must comply with all Local, State and Federal regulations that pertain to this type of operation.**
2. **Must comply with the Wetland Conservation Act.**
3. **Must obtain and comply with the General National Pollutant Discharge Elimination System (NPDES) Permit.**
4. **Must obtain the General NPDES Permit prior to any land disturbing activities.**
5. **Work with the Aitkin County Soil and Water Conservation District (SWCD) for determination of the buffer width around the ponds.**
6. **Submit and obtain approval from the Aitkin County SWCD for a sedimentation and erosion control plan prior to any land disturbing activities.**
7. **Disturbed areas must be seeded and mulched as temporary measures to control erosion.**
8. **Submit a golf course turf management plan prior to obtaining permit for the clubhouse. Turf management plan to identify rates, methods of application and best management practices that will minimize runoff and water pollution for each chemical used.**
9. **Must establish an improved fence that will encompass the cemetery including the graves that now are on the periphery. A 50 foot buffer strip and structural setback distance must be maintained from the fence.**
10. **Obtain and comply with all requirements of the Minnesota Department of Transportation.**
11. **Comply with all Aitkin County Food, Beverage and Lodging requirements.**

Mr. Dougherty signed the Notice of Decision.

ELECTION OF OFFICERS:

Terry Neff called for a motion to appoint a chairperson. Kathy Galliger moved to appoint Jane Grimsbo-Jewett chairperson for the year 2002. Bill Renstrom supported the motion. Terry Neff called the question. Motion carried unanimously **3.0 to appoint Jane Grimsbo-Jewett chairperson.**

The chair called for a motion to appoint a vice-chair. Bill Renstrom moved to appoint Kathy Galliger vice-chair for the year 2002. Nancy Eddy supported the motion. The chair called the question. Motion carried unanimously **3.0 to appoint Kathy Galliger vice-chair.**



Board of County Commissioners Agenda Request

9B
Agenda Item #

Requested Meeting Date: October 10, 2023

Title of Item: Adopt Wealthwood RV Resort Expansion EAW Resolution

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Andrew Carlstrom	Department: Environmental Services
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Presenter (Name and Title): Andrew Carlstrom, Environmental Services Director	Estimated Time Needed: 5 Minutes
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Summary of Issue:

In accordance with MN Statute 4410.1500, an Environment Assessment Worksheet is required for the Wealthwood RV Resort Expansion. The assessments have been completed, published, and reviewed by the EAW Review Committee.

Attached are the Findings of Fact and Record of Decision for Board approval.

Alternatives, Options, Effects on Others/Comments:

N/A

Recommended Action/Motion:

Adopt the resolution as a result to the completion and findings of the EIS Record of Decision.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No Please Explain:



Aitkin County Board of Commissioners Committee Reports Forms



Committee	Freq	Scheduled	Representative
Association of MN Counties (AMC)			
Environment & Natural Resources Policy			Sample
General Government			Leiviska
Health & Human Services			HHS Director
Indian Affairs Task Force			Commissioner Laurie Westerlund
Public Safety Committee			Commissioner Laurie Westerlund
Transportation Policy			Kearney
Age-Friendly Changemakers			Kearney
Aitkin Airport Commission	Monthly	1st Wednesday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3rd Thursday	Wedel and Sample
Aitkin County CARE Board	Monthly	3rd Thursday	Leiviska
Aitkin County Community Corrections	Quarterly	Varies	Wedel and Westerlund
Anoka County JPA Advisory Board	3x per year	1st Thursday in Feb, June and	Westerlund
Aitkin County Opioid Settlement Sub-committee	TBD	TBD	Sample
Aitkin County Water Planning Task Force	Bi-monthly	3rd Wednesday	Wedel
Aitkin Economic Development Administration	Quarterly	3rd Thursday	Wedel
Arrowhead Counties Association	8 or 9x yearly Sept. to May	1x a month, 3rd Wed.	Kearney, Alt. Westerlund
Arrowhead Economic Opportunity Agency	Bi-monthly (begin Feb.)	3rd Wednesday	Kearney, ALT. Leiviska
Arrowhead Regional Development Comm.	Quarterly	3rd Thursday	Leiviska Alt. Sample
ATV Committee	Monthly		Sample and Westerlund
Big Sandy Lake Management Plan	Monthly	2nd Wednesday	Sample Alt. Kearney
Brainerd 1 Watershed 1 Plan	Monthly	4th Tuesday	Wedel
Budget Committee	Monthly	1st Tuesday	Westerlund and Wedel
East Central Regional Library Board	Monthly	2nd Monday	Leiviska Alt. Sample
Economic Development	Monthly	4th Wednesday	Wedel and Sample
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Kearney and Sample
Extension	4x year	Monday	Kearney Alt. Westerlund
Facilities/Technology	As needed		Wedel and Westerlund
H&HS Advisory (Liaison)	Monthly except July	1st Wednesday	Wedel and Leiviska
Historical Society (Liaison)	Monthlv	4th Wednesday	Leiviska
Joint Powers Natural Resource Board	Odd Months	4th Monday	Sample and Land Commissioner Alt.
Lakes and Pines	Monthly	3rd Monday	Leiviska Alt. Kearney
Law Library	Quarterly	Set by Judge	Leiviska Alt. Kearney
MCIT			Westerlund, Seibert
McGregor Airport Commission	Monthly	Last Wednesday	Kearney
Mille Lacs Fisheries Input Group	8-10x yr		Westerlund
Mille Lacs Watershed	10x year	3rd Monday	Leiviska, Alt. Westerlund
Mississippi Grand Rapids 1W1P			Kearney
Mississippi Headwaters Board	Monthly	4th Friday	Kearney Alt. Sample
MN Rural Counties	8x year	Varies	Westerlund, Alt. Leiviska
Natural Resources Advisory Committee	8-10x yr	2nd Monday	Kearney and Sample
NE MN Office Job Training	As called		Leiviska
Northeast MN ATP	Quarterly	2nd Wednesday	Kearney (Leiviska, Alt.) and
Northeast MN Emergency Communications Board	5-6x yr	4th Thursday	Leiviska (Sheriff Guida Alt.)
Northeast Waste Advisory Council	Quarterly	2nd Monday	Sample, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1st Thursday	Westerlund Alt. Kearney
Ordinance	As needed		Leiviska and Sample
Personnel/Insurance	As needed	2nd Tuesday	Westerlund and Wedel
Planning Commission	Monthly	3rd Monday	Westerlund Alt. Kearney
Rum 1W1P Policy Committee	Monthly	Unknown	Westerlund, Alt. Leiviska
Snake River 1W1P JPA	TBD	TBD	Leiviska, Alt. Sample
Sobriety Court	Bi-Monthly	3rd Thursday	Wedel
Solid Waste Advisory	As needed		Wedel and Sample
Toward Zero Deaths	Monthly	2nd Wednesday	Wedel
Tri-County Community Health Services	Bi-Monthly	2nd Thursday	Westerlund